Town of New Albion

7151 Route 353

Cattaraugus, NY 14719

 **Regular Board Meeting**

December 19, 2022 7:00 p.m.

**PRESIDING:** Patrick Murphy, Supervisor

**PRESENT:** Councilmen: Cynthia Eaton; Michael Weishan; David Rupp, Highway Superintendent; Frank Watson, Code Enforcer; and Sherry Rupp, Town Clerk.

**ABSENT:** Norman Kazmark; Daniel Goss

**CALL TO ORDER:** Supervisor Murphy called the meeting to order at 7:05 pm. Followed by the Pledge to the American Flag. Regular Minutes for November 21, 2022 and Town Clerk Monthly Report, and the Register’s Report were all approved as presented by the Clerk.

**CORRESPONDENCE:**

* Persia/Public Hearing on Solar Farm
* Gowanda/Public Hearing on Solar Farm
* December 2022 et cetera
* The Satellite Biz

**REPORTS:**

**Code Enforcer:** **Frank Watson,** Christy Luce was sent a letter regarding violations with Leon Road property. The two letters were sent out and the Town received the certified letter back in the mail. There has been no communication with MS Luce. The Cell Tower antenna permit was cancelled but they do have one for a generator. The Town had 23 building permits in 2021 and 33 in 2022. 1 permit is still being addressed. The Town will have to pass a Local Law updating the Building Code Law to include the Energy Code.

**Highway Dept.:** **David Rupp,** the past month the Town Highway Department has been concentrating on snow removal and maintenance in the shop. The high winds have caused tree and limb damage which have needed to be addressed also.

**Treasurer:** **Eugene Doucette,** transfers.

**Resolution # 123- 2022– Transfer Funds**

On a motion by Councilman Eaton, seconded by Councilman Weishan, the following resolution was

 **ADOPTED** Aye 3 Weishan, Eaton, and Murphy

 Nay 0

**RESOLVED**, approved, to transfer $1,500 from General Outside Savings to General Outside Checking.

**Assessor: Kate Harrington,** the November report is as follows:

* **Reassessment Update:**

To date, 44% of residential Data Mailers (Property Description Reports) have been returned. We are very appreciative of New Albion property owners’ cooperation and courtesy, as data mailer return rates in NYS are typically between only 10% and 12%.

Now that Data Collection is complete, our Real Property Analyst Bob Wright has started the valuation process by reviewing usable sales and creating valuation models. Preliminary values have been calculated, and we are now conducting field reviews. During the field review process, we look at properties from the roadside to make sure the preliminary assessment makes sense. The field review gives us the opportunity to more closely look at properties and adjust for factors that may negatively or positively contribute to value, like topography, condition, or location.

* Renewal applications for Agricultural Assessment, Senior Citizen Exemption, and several other miscellaneous exemptions were sent out in late November. These applications are due March 1, 2023. Applicants are encouraged to contact the Assessor’s Office Monday-Friday, 8:00AM-5:00PM with any questions. Our extended town hall hours are available at <https://maps.cattco.org/taxes/assessors.php>
* Sixty Internal Reviews and 28 building permits were reviewed for Roll Year 2023.
* The Assessing Office has corresponded with several property owners about their assessments, tax bills, and exemptions.
* There were 8 property transfers in October. You can find more information about these sales here:

<https://www.cattco.org/real-property-and-gis/sales>

**Board:**

Councilman **Patrick Murphy** – None

Councilman **Norman Kazmark** – None

Councilman **Daniel Goss** – None

Councilman **Cynthia Eaton** – None

Councilman **Michael Weishan** –None

**CLERKS REPORT:**

**Clerk Report:** November 2022, Amount Collected $ 936.00

Animal Population Control: Check # 2699 - $ 32.00

Town of New Albion: Check # 2701 - $199.55

NYS Environmental Conservation: EFT - $681.95

State Health Dept. for Marriage Licenses: Check# 2700 - $22.50

Amount Paid Out $ 936.00

* There will be a Free Rabies Clinic on Saturday January 7, 2023 @ 9am-11am at the County DPW Garage 8810 Rte. 242, Little Valley NY

**Resolution # 124- 2022– Approved Payroll**

On a motion by Councilman Weishan, seconded by Councilman Eaton, the following resolution was

 **ADOPTED** Aye 3 Weishan, Eaton, and Murphy

 Nay 0

**RESOLVED**, approved, payroll vouchers for December 2nd and December 16th 2022.

**Resolution # 125- 2022– Transfer of Funds**

On a motion by Councilman Eaton, seconded by Councilman Weishan, the following resolution was

 **ADOPTED** Aye 3 Weishan, Eaton, and Murphy

 Nay 0

**RESOLVED**, approved, in advance to transfer the CHIPS money when it is received to reimburse the appropriate accounts.

**Resolution # 126- 2022– Increase Revenue in Highway DB**

On a motion by Councilman Eaton, seconded by Councilman Weishan, the following resolution was

 **ADOPTED** Aye 3 Weishan, Eaton, and Murphy

 Nay 0

**RESOLVED**, approved, in advance to increase revenue in Highway DB by $103,094.27 when FEMA Funds are received for the PDMC Project.

**Resolution # 127- 2022– Transfer Funds**

On a motion by Councilman Weishan, seconded by Councilman Eaton, the following resolution was

 **ADOPTED** Aye 3 Weishan, Eaton, and Murphy

 Nay 0

**RESOLVED**, approved, in advance to transfer $103,094.27 to account 4960-Emergency Disaster Assistance when FEMA funds are received for PDMC Project.

**Resolution # 128- 2022– Transfer Funds**

On a motion by Councilman Eaton, seconded by Councilman Weishan, the following resolution was

 **ADOPTED** Aye 3 Weishan, Eaton, and Murphy

 Nay 0

**RESOLVED**, approved, in advance to transfer $51,419.27 from 4960-Emergency Disaster Assistance to 3650.4-Demolition of Unsafe Buildings when FEMA funds are received for PDMC Project.

**Resolution # 129- 2022– Transfer Funds**

On a motion by Councilman Weishan, seconded by Councilman Eaton, the following resolution was

 **ADOPTED** Aye 3 Weishan, Eaton, and Murphy

 Nay 0

**RESOLVED**, approved, in advance to transfer $51,675.00 from 4960-Emergency Disaster Assistance to 8660.4 Acquisition of Real Property when FEMA Funds are received for the PDMC Project.

**Resolution # 130- 2022– Transfer Funds**

On a motion by Councilman Eaton, seconded by Councilman Weishan, the following resolution was

 **ADOPTED** Aye 3 Weishan, Eaton, and Murphy

 Nay 0

**RESOLVED**, approved, to transfer $2,000.00 from General A Contingent Account 1990.4 to General A 5132.4.

**Resolution # 131- 2022– Transfer Funds**

On a motion by Councilman Eaton, seconded by Councilman Weishan, the following resolution was

 **ADOPTED** Aye 3 Weishan, Eaton, and Murphy

 Nay 0

**RESOLVED**, approved, to transfer $500.00 from General A Contingent 1990.4 to General A 5182.4.

**Resolution # 132- 2022– Transfer Funds**

On a motion by Councilman Weishan, seconded by Councilman Eaton, the following resolution was

 **ADOPTED** Aye 3 Weishan, Eaton, and Murphy

 Nay 0

**RESOLVED**, approved, to transfer $2,000 from Highway DA Contingent 1990.4 to Highway DA 5130.4

**Resolution # 133- 2022– Transfer Funds**

On a motion by Councilman Eaton, seconded by Councilman Weishan, the following resolution was

 **ADOPTED** Aye 3 Weishan, Eaton, and Murphy

 Nay 0

**RESOLVED**, approved, to transfer $1,219.50 from Highway DB Contingent 1990.4 to Highway DB 5110.1.

**Resolution # 134- 2022– Transfer Funds**

On a motion by Councilman Eaton, seconded by Councilman Weishan, the following resolution was

 **ADOPTED** Aye 3 Weishan, Eaton, and Murphy

 Nay 0

**RESOLVED**, approved, to transfer $3,780.50 from Highway DB Contingent 1990.4 to Highway DB 5142.4

**OLD BUSINESS:**

* Hazard Mitigation Project

**NEW BUSINESS:**

1. Local Law for Uniform Code and the Energy Code
2. Abstract #12– December 19, 2022 / Pay the Bills

**APPROVAL OF ABSTRACT:**

**Resolution # 135- 2022– Abstract # 12-2022– December 19, 2022**

On a motion by Councilman Eaton, seconded by Councilman Weishan, the following resolution was

 **ADOPTED** Aye 3 Weishan, Eaton, and Murphy

 Nay 0

**RESOLVED**, that Abstract # 12 -2022 in the following amounts is to be paid.

 **ACCOUNT VOUCHER # TOTAL EXPENDITURES**

 General A 12544-12564 $ 21,935.99

 General B 950-953 $ 2,462.03

 Highway DA 9546-9553 $ 7,777.04

 Highway DB 3726-3729 $ 13,468.25

With no further business to discuss, the meeting was adjourned at 7:45 pm.

Respectfully submitted,

Sherry Rupp

Recording Secretary

Town of New Albion Town Council

Next Meeting: Organizational Meeting January 4, 2023

 Regular Board Meeting January 16, 2023