

**Regularly Scheduled Village of Little Valley Board Meeting
Held at the Municipal Building**

February 14, 2023

PRESENT: Mayor James Bowen, Trustee Todd Palmatier, Trustee Raymond Hughes, Trustee Rory Mosher, Clerk Treasurer JoElla Emborsky, Public Works Superintendent Robert Young, and Building & Zoning Code Officer John Helgager

ABSENT: Trustee Jillian Crouse

Mayor James Bowen called the regularly scheduled meeting to order at 7:00 PM

Approval of Minutes:

MOTION #137, 2022-2023

Motion made by Trustee Hughes, seconded by Trustee Mosher, to approve minutes of January 24, 2023, meeting. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Crouse

VISITORS: Jamie Baran, Flossie Steinbroner

GUEST: Bradley Poole, Owner of Warrior Fitness & Wellness, LLC in Ellicottville. Brad is looking to open a second location in the Little Valley area and thought it would be a good opportunity for the community and surrounding communities. Just something positive for the area. He wanted the Board's thoughts on it. Everyone agreed that they were excited for it and thought it would be great addition for the community. Brad also wondered what the Village's plans were for the current Fitness Center. The Board said they would close the current fitness center. The new gym would offer memberships, classes, personal training, and massage therapy.

MAYOR:

OLD BUSINESS: Steering Committee update. Grace DeSantis from Barton & Loguidice now has a list of committee members. She will reach out with the next steps to move forward with the project.

NEW BUSINESS:

The Village will need to pass the following SEQR.

**RESOLUTION REGARDING THE STATE ENVIRONMENTAL QUALITY REVIEW ACT PROCESS
AMENDMENT FOR THE VILLAGE OF LITTLE VALLEY WATER SYSTEM IMPROVEMENTS PROJECT**

WHEREAS, the Village of Little Valley (Village) is proposing the Village of Little Valley Water System Improvements Project (Project); and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act ("SEQRA") and the implementing regulations at 6NYCRR Part 617 (the "Regulations"), the Village desires to comply with SEQRA and the Regulations with respect to the Project; and

WHEREAS, pursuant to the State Environmental Quality Review Act ("SEQRA") and the implementing regulations at 6 NYCRR Part 617, the Village of Little Valley previously completed the SEQRA process and passed a Negative Declaration for the proposed Project on October 12, 2021;

WHEREAS, the previously reviewed project scope included improvements to the Village's well site and water main replacement in selected locations, and replacement of water meters and services throughout the Village's existing distribution system;

WHEREAS, the Project now involves additional segments of water main replacement along State Route 242, Virginia Ave, and Rock City Street;

WHEREAS, the Village of Little Valley Village Board, as Lead Agency, has updated the Parts 1, 2, and 3 of the Full Environmental Assessment Form (FEAF) to reflect the change in project scope, and subsequently notified all Interested and Involved agencies of the amendments made to the project, in support of re-issuing a Determination of Significance;

WHEREAS, pursuant to the SEQRA Regulations, the Village of Little Valley Village Board, as Lead Agency, considered the significance of the potential environmental impacts of the amended Project by (a) using the criteria specified in Section 617.7 of the SEQRA Regulations, (b) examining the amended FEAF for the Project, including the facts and conclusions in Parts 1, 2 and 3 of the FEAF and Part 3 Evaluation Document, together with other available supporting information, to identify the relevant areas of environmental concern, and (c) thoroughly analyzing the identified areas of environmental concern:

NOW, THEREFORE, BE IT

RESOLVED, that the Village of Little Valley Village Board has amended Parts 1, 2, and 3 of the FEAF for the Project; and it is further

RESOLVED, that the Village of Little Valley Village Board has completed a review of the amended SEQRA FEAF documents and confirms that the project is a Type I Action which has been determined will not have any significant adverse impact on the environment as provided in the amended FEAF documents attached hereto and hereby made a part thereof; and it is further

RESOLVED, that the Mayor of the Village of Little Valley is hereby authorized to take all actions, serve all notices, and complete all documents in order to give full force and effect to this amended SEQRA process; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

James Bowen, Mayor
Raymond Hughes, Trustee
Todd Palmatier, Trustee
Rory Mosher, Trustee
Jillian Crouse, Trustee

The foregoing resolution was thereupon declared duly adopted.

Dated: _____

I hereby certify that this resolution was adopted on _____ and is recorded in the Meeting Minutes of the Village of Little Valley Village Board.

Village Clerk

MOTION #138, 2022-2023

Motion made by Trustee Palmatier, seconded by Trustee Hughes, to approve the resolution regarding the State Environmental Quality Review Act (SEQRA) for the water system improvements project. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Crouse

PUBLIC WORKS SUPERINTENDENT:

Public Works Superintendent Young would like to send L. Imhoff & K. Pilon to the MEUA March Engineering Workshop from March 9-10, 2023.

MOTION #139, 2022-2023

Motion made by Trustee Mosher, seconded by Trustee Hughes, to approve sending L. Imhoff and K. Pilon to the MEUA March Engineering Workshop. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Crouse

Mayor Bowen would like to discuss the length of the contract that we would like to extend for the people that we are sending to the apprenticeship training. He thinks 5 years might be a little too much to ask on top of already expending the 5 years to do the training. Mayor Bowen will discuss this with the Village Attorney in terms of a 3-year contract.

TRUSTEES:

Trustee Jillian Crouse:

Trustee Ray Hughes:

Trustee Rory Mosher:

Trustee Todd Palmatier: What exactly does the Beautification Committee do? - Tabled

CLERK TREASURER:

The Tax Cap for FYE 2023-2024 has been calculated, with the total collected not to exceed \$333,838.

Budget worksheets have been distributed to each of the department heads.

Budget Adjustments were completed with changes in the pandemic related expenses and the snow removal equipment lines.

MOTION #140, 2022-2023

Motion made by Trustee Mosher, seconded by Trustee Palmatier, to approve the budget adjustments that were presented regarding the pandemic related expenses and the snow removal equipment. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Crouse

Deputy Clerk Brooks looked into a credit card reader for the office. X-Press pay, who we work with for one of our online payment options, offers a card reader that works with their website. The reader is only a one-time charge of \$100 and it would plug into the computer via USB port.

MOTION #141, 2022-2023

Motion made by Trustee Palmatier, seconded by Trustee Hughes, to approve the purchase of a credit card reader from Xpress Pay for the office at the one-time fee of \$100. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Crouse

Clerk Treasurer Emborsky presented the board with a copy of the County Directory asking for any updates.

BUILDING & ZONING CODE ENFORCEMENT:

BCEO Helgager presented his bimonthly report. The 2022 Annual 1203 Report was submitted to the State on February 6, 2023. Fire inspections are nearly completed, in hopes to be done by the end of April 2023. Discussed additional inspection fees such as adopting a mandatory safety inspection on dwellings anytime a change of tenancy or ownership occurs. Would like to go into executive session to discuss some of the FOIL request.

PAY BILLS AND APPROVE PAYROLL REPORTS:

Clerk Treasurer Emborsky presented the payrolls for January 25, 2023, and February 8, 2023, and accounts payable printouts for the board's approval. She also had the board review the vouchers listing for each fund and sign for their approval. The vouchers to be approved for payment are as follows:

<u>01/25/23 through 02/14/23 ACCOUNTS PAYABLE</u>			
<u>CHECKS:</u>	General Fund	#7188-7211	\$11,634.65
	Electric Fund	#7117-7149	\$85,895.28
	Sewer Fund	#5027-5045	\$6,053.28
	Water Fund	#5181-5198	\$22,813.61
	Trust Fund	#4063, 4067-4068	\$1,009.18
	Water Project Fund	#0069	\$2,700.00
<u>CHECKS VOIDED</u>			

Payroll Ending 01/25/23

Payroll Fund		\$0.00
Direct Deposit		\$25,383.75
Trust Fund	#4060-4062	\$12,368.45

Payroll Ending 02/08/2023

Payroll Fund		\$0.00
Direct Deposit		\$24,014.42
Trust Fund	#4064-4066	\$12,021.95

MOTION #142, 2022-2023

Motion made by Trustee Palmatier, seconded by Trustee Mosher, to pay the bills and payroll as presented. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Crouse

EXECUTIVE SESSION:

MOTION #143, 2022-2023

Motion made by Trustee Hughes, seconded by Trustee Mosher, to go into Executive Session at 7:34 PM. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Crouse

MOTION #144, 2022-2023

Motion made by Trustee Mosher, seconded by Trustee Hughes, to come out of Executive Session at 7:50 PM. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Crouse

ADJOURNMENT:

MOTION #145, 2022-2023

Motion made by Trustee Hughes, seconded by Trustee Mosher, to adjourn meeting at 7:51 PM. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Crouse

Respectfully Submitted,



Joella Emborsky
Clerk Treasurer

