

Regular Board Meeting of the Town of Poland Board November 9, 2021

Supervisor Kelly Snow called the Regular Board Meeting to order at 7:00 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Stevan Hatfield, Norm Gustafson and Terry Walker. Also present were Highway Superintendent Larry Mee, Assessor Heather Young-Deyell, Zoning Officer George Gustafson, Legislator John Davis, and town residents Rob Smith, and Post Journal Stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the October 12th Regular Board Meeting. There being none, *Councilman Walker made a motion, seconded by Councilman Swanson to accept the minutes as written.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

Supervisor Snow asked if there were any corrections or additions to the minutes from the November 3rd Preliminary Budget Public Hearing. There being none, *Councilman Swanson made a motion, seconded by Councilman Gustafson to accept the minutes as written.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

OLD BUSINESS

- 1) Town Hall - Supervisor Snow recommended the town rent a 20-yard dumpster and clean out the attic. All department heads need to look through the contents before disposal. The town highway employees are willing to help with removal. The board approved Supervisor Snow to call Casella to rent a dumpster for the first part of next week.
- 2) Court Update - nothing new to report
- 3) ARPA - Supervisor Snow read an email from Bahgat & Laurito-Bahgat pertaining to their recommended spending of the ARPA funds. It was stated that the town will be able to use \$972,475.00 of the granted funds. Supervisor Snow and Bookkeeper Rowley will meet with Laurito at the end of the month to receive more information on this topic.
- 4) NY Street Lighting LED Project - Received a call back from a supervisor from National Grid but still waiting on answers needed.
- 5) Elevator Service - The contract payment is in this month's bills.
- 6) Marijuana Retail Dispensaries - nothing new to report

****First Privilege of Floor**-**

LEGISLATOR

- 1) Sponsored a motion at last month's meeting, encouraging all Local, State and Federal Elected Officials to take their oath of office seriously and follow the Constitution. The motion passed at the meeting.
- 2) Legislator Davis invites the public to attend the Legislature Meeting to get a better understanding of the local government. The meetings are held on the 4th Wednesday of every month in the Gerace Office Building in Mayville, at 6:30 pm.

NEW BUSINESS

- 1) Adopted Budget - Supervisor Snow made a motion, second by Councilman Hatfield to

adopt the 2022 Town of Poland Budget as presented at the Public Hearing.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

Supervisor Snow reported the town stayed under the Tax Cap and the form has been filed with the state.

2) Snow Removal & Ice Control Contract - The contract was presented to the board.

Supervisor Snow made a motion, seconded by Councilman Swanson to approve the Snow Removal & Ice Control agreement with Chautauqua County as presented.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

3) Open Meeting Law Amendment - Supervisor distributed handouts regarding the Open Meetings Law. This handout stated... Beginning November 19, 2021, local governments must make any records up for discussion at an upcoming meeting available to the public upon request and posted on their website at least 24 hours before the meeting to the extent practicable. Local governments previously had to make available and post records online before meetings at a time determined by the board.

TOWN CLERK

1) After board discussion, it was decided to have the Christmas party on December 15th at 12pm. This year the party will be for active employees and all board members.

2) Received an email from the Department of Environmental Conservation (DEC) pertaining to river otter surveys. In 2018, the DEC conducted a survey looking for the presence of river otter on the Town of Poland property. This winter, they would like to re-visit the sites from 2018 to continue to learn about the otter's population. If granted, the DEC would conduct the survey from December 2021 through the end of March. The study would be located behind Cemetery Street. The board decided to grant the DEC approval to conduct their surveys on river otters.

ASSESSOR

1) Exemption renewal applications will be mailed this week to property owners that are currently receiving exemptions that require annual renewal. These property owners have until March 1, 2022 to remit their applications to me.

2) On October 25th, Governor Hochul signed the "Dark Store" bill into law. Before this bill, big box retail stores have used a "loophole" in the NYS Real Property Tax Law, in which they could appeal their assessment using comparable sales of closed or "dark" retail stores instead of thriving national chain stores for comps, creating inequity in assessment rolls throughout NYS.

HIGHWAY SUPERINTENDENT

1) Filed for the last CHIPS 2 or 3 weeks ago

2) Sand and salt barns are full

3) Ready for winter

ZONING OFFICER

1) Slowing down of permits

2) Issuing demo permits

3) Computer has not been working, STG already looked at it. Might have to purchase a new one with the money left in this year's budget.

4) Working with two people that may be interested in the Zoning or Planning Board.

MONTHLY REPORTS

JUSTICE JUDITH SHIELDS - reported 34 Vehicle & Traffic and 19 Criminal with \$4,205.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- October 13th-November 9th: Continued mowing and trimming; winter preparations have begun; have no foundation orders at this time and have had two burials, which are requiring some lawn maintenance due to the wetness; The driveway will need some repairs and more millings in the pathways if possible; Ted Card is doing the grave digging; planted some grass and lilacs at Tucker in the area the sumac was removed and I heard Brendon has another job but I have been keeping up as usual since Oct. 1.

DOG CONTROL - October report - no report

LIBRARY - 11/9/21 - The month of October statistics: 496 patrons, 6 Lego club attendees, 9 book club attendees, 14 late bus students, 68 people used the computers and 8 homeschool "Libratory" attendees.

The Kennedy Free Library Board of Trustees hosted a very successful annual Election Day dinner. This year it was held in the basement of the library with 3C's catering providing the turkey dinner. This was a successful event as we were able to serve 162 patrons.

In addition to our regular Book Clubs, Lego Clubs, and Story Hour we have begun a Crochet club and a program for our homeschool families.

The library has also added the ability to pay for events and/or make donations to the library on Facebook and our website via PayPal. We are hoping this makes our library and events more accessible to young families.

We are still waiting for our shelves to be repaired and returned by Colecraft.

Please remember to like us on Facebook and check our website for updates on information. We appreciate everyone's support of the library through this busy holiday season.

Dawn Swanson, Library Director

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION (REBECCA LINDQUIST) - Halloween was a success at the Grab -n- Ghoul this year at the Town Hall and we gave away 72 bags of candy.

HISTORIAN - REBECCA LINDQUIST- no report

TOWN CLERK BONNITA WALLACE reported \$583.67 paid to Supervisor with \$976.93 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported four (4) Complaints received, one (1) Notice of Violation issued and \$217.50 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ERIC YAGER - (BUILDING CODE REPORT) zero (0) Inspections Performed, and zero (0) Certificates of Occupancy were reported.

SUPERVISOR SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Due to money being available before the end of the year, the board decided to revisit the idea of replacing the boiler and adding a cooling system to the building. Due to the quotes being submitted in August, new quote will have to be received. *Councilman Swanson made a motion, seconded by Councilman Gustafson to request new quotes not exceed \$20,000.00.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion Carried.

Town Clerk Wallace will call and ask if the quotes are still valid and if there are rebates available.

Supervisor Snow asked if there were any questions on the bills. *Councilman Walker made a motion, seconded by Councilman Hatfield to pay General Vouchers (379-413) totaling \$19,348.69, Highway Vouchers (153-173) totaling \$54,838.80, Light District #1 Voucher (11) in the amount of \$789.30, Light District #2 Voucher (11) in the amount of \$217.49 and Justice Court Voucher (10) in the amount of \$3,081.00.*

Ayes: Snow, Swanson, Gustafson, Walker

Motion carried.

The next Board Meeting will be Tuesday, December 14, 2021 at 7:00 p.m. in the Town Hall.

Other meetings: December 15th - Town of Poland employee's Christmas Party

At 8:08 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion Carried.

Respectfully submitted,

Bonnita R Wallace, Town Clerk