

MINUTES – TOWN OF ALLEGANY
ORGANIZATIONAL MEETING
MONDAY, JANUARY 2, 2023 4:00 PM TOWN HALL

PRESENT WERE:

Councilwoman Martin	Town Clerk D. Pinney
Councilman Cooper	Councilman Nazemetz
Comptroller D. Piccioli	Councilman Maguire

ABSENT:

Supervisor Higgins, Attorney Tuttle, Hwy. Superintendent Moshier

ALSO PRESENT:

Salute to the Flag opened the meeting

#1-MOTION TO APPROVE ONE-YEAR APPOINTMENTS AND WAGES

Motion by Councilwoman Martin to approve the following one-year appointments and wages. 2nd by Councilman Nazemetz. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

1. Approve one-year appointments and wages

• Town Comptroller	Diana Piccioli	\$59,406/yr
• Dep. Comptroller	Rosanne Capra	\$18.00/hr
• Town Hall Custodian	Cody Guthrie	\$20.00/hr
• Hwy Garage Cleaner	Esther Cook	\$20.00/hr
• Emergency Preparedness Dir	Mike Higgins	\$-0-
• Budget Officer	Mike Higgins	\$-0-
• Dep. Budget Officer	Diana Piccioli	\$-0-
• Court & Highway Clerk	Cynthia Moshier	\$25.00/hr
• Z.B.A. Secretary	Kari Faulkner	\$85/mtg
• Water Superintendent	John M. Moshier	\$9,277/yr
• Sewer Superintendent	John M. Moshier	\$9,277/yr
• Code Enforcement Officer	John Krist	\$56,700/yr
• Dep. Hwy Superintendent	Mike Higgins	\$-0-
• Dep. Town Supervisor	Kathleen Martin	\$2,000/yr
• Town Historian	Nancy Phearsdorf	\$200/yr
• Dog Control Officer	Cindy Nupp	\$6,181/yr
• Animal Control Officer	Cindy Nupp	\$20.00 hr. with a 2hr cap
• Tax Collector	Carolyn Hemphill	\$5,250/yr
• Reg. of Vital Statistics	Deryle L. Pinney	\$2,364/yr
• Website Manager	Deryle L. Pinney	\$500/yr

MINUTES – TOWN OF ALLEGANY
ORGANIZATIONAL MEETING
MONDAY, JANUARY 2, 2023 4:00 PM TOWN HALL

• Water Clerk	Diana Piccioli	\$4,013/yr
• Sewer Clerk	Diana Piccioli	\$2,675/yr
• Planning Board Secretary	Kari Faulkner	\$85/mtg
• Zoning Clerk	Kari Faulkner	\$21.45/hr
• Cemetery Superintendent	Stephanie Guthrie	\$49,541/yr
• Cemetery Caretaker	Aaron Harris	\$20.00/hr
• Cemetery Caretaker	OPEN	\$20.00/hr
• Cemetery Caretaker	Zach Kriner	\$20.00/hr
• Recreation Director	Karen Wilder	\$21.00/hr
• Parks Director	Stephanie Guthrie	\$5,000/yr
• Dep. Town Clerk	Kathleen Dempsey	\$16.00/hr
• Dep. Town Clerk (2)	Carole Sandburg	\$16.00/hr
• Dep. Town Clerk (3)	Nancy Phearsdorf	\$16.00/hr
• Town Attorney	Wendy A. Tuttle	\$27,500/yr
• Records Management Officer	Deryle L. Pinney	\$-0-
• Dep. Sewer Clerk	Rosanne Capra	\$18.00/hr
• Dep. Water Clerk	Rosanne Capra	\$18.00/hr
• Dep. Court Clerk	Bonnie Harrier	\$16.00/hr
Cemetery Equip. Operator	Jeremy Guthrie	\$200.00/grave&\$22.00/hr

#2-MOTION TO APPROVE PARKS & RECREATION WAGES

Motion by Councilman Nazemetz to approve the following Parks & Recreation wages.
2nd by Councilman Maguire. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye,
Nazemetz-aye. CARRIED:

2. Approve Parks & Recreation Department Workers

• Mackenzie Aderman	\$16.00/hr
• David Bess	\$16.00/hr
• Deborah Bess	\$16.00/hr
• Colton Boser	\$16.00/hr
• Charlene Cleveland	\$16.00/hr
• Michaela Rhodes	\$16.00/hr
• Michael Frederick	\$16.00/hr
• Eric Furlong	\$16.00/hr
• Mikayla King	\$16.00/hr
• Morgan King	\$16.00/hr
• Matthew Kuzdal	\$16.00/hr
• Barbara McCarthy	\$16.00/hr
• Sara Neal	\$16.00/hr

MINUTES – TOWN OF ALLEGANY
ORGANIZATIONAL MEETING
MONDAY, JANUARY 2, 2023 4:00 PM TOWN HALL

• Gary Phearsdorf	\$16.00/hr
• Nancy Phearsdorf	\$16.00/hr
• Stephen Piccirillo	\$16.00/hr
• Kaleb Ramadhan	\$16.00/hr
• Aquatics Director	\$17.00/hr
• Lifeguards	\$16.50/hr
• Youth Center Supervisors	\$16.00/hr
• Playground Supervisors	\$16.00/hr
• Parks Maint - (Karl Larrabee)	\$20.00/hr
• Groundskeeper - Mike Niles	\$1,625/yr

3. Others

1. Appoint Planning Board Member Jason Crisafulli for a 5-year term from 1/1/2022-12/31/2026

#3-MOTION TO REAPPOINT PLANNING BOARD MEMBER JASON CRISAFULLI FOR A 5-YEAR TERM

Motion by Councilwoman Martin to appoint Planning Board Member Jason Crisafulli for a 5-year term from (1/1/2023-12/31/2027), he has fulfilled his training requirements. 2nd by Councilman Cooper. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

2. Reappoint Planning Board Chairman E. Peter Hellier 1-year term

#4-MOTION TO REAPPOINT PLANNING BOARD CHAIRMAN E. PETER HELLIER FOR A 1-YEAR TERM

Motion by Councilman Cooper to re-appoint Planning Board Chairman E. Peter Hellier for a 1-year term (1/1/23-12/31/23). 2nd by Councilman Maguire. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

3. Appoint Zoning Board of Appeals Member Jeff Baxter for a 5-year term from 1/1/2023-12/31/2027

#5-MOTION TO REAPPOINT ZBA MEMBER JEFF BAXTER FOR A 5-YEAR TERM

Motion by Councilwoman Martin to Appoint Zoning Board of Appeals Member Jeff Baxter for a 5-year term from (1/1/2023-12/31/2027), he has fulfilled his training requirements. 2nd by Councilman Nazemetz. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

4. Reappoint ZBA Chairman John Jones 1-year term

MINUTES – TOWN OF ALLEGANY
ORGANIZATIONAL MEETING
MONDAY, JANUARY 2, 2023 4:00 PM TOWN HALL

#6-MOTION TO REAPPOINT ZBA CHAIRMAN JOHN JONES FOR A 1-YEAR TERM

Motion by Councilwoman Martin to re-appoint ZBA Chairman John Jones for a 1-year term (1/1/23-12/31/23). 2nd by Councilman Maguire. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

5. Approve annual payments: Zoning Board of Appeals and Planning Board Members

ZBA/Planning Board Members	\$82.00/mtg.
ZBA/Planning Board Chairmen	\$115.00/mtg.

#7-MOTION TO APPROVE ANNUAL PAYMENTS FOR THE ABOVE-MENTIONED POSITIONS

Motion by Councilman Nazemetz to approve annual payments of \$85.00/mtg. for ZBA/Planning Board Members & \$115.00/mtg. for ZBA/Planning Board. 2nd by Councilman Maguire. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

6. Approve weekly pay periods: Highway Union Employees

#8-MOTION TO APPROVE WEEKLY PAY PERIODS FOR HIGHWAY UNION EMPLOYEES

Motion by Councilwoman Martin to approve weekly pay periods for the Highway Union employees. 2nd by Councilman Maguire. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

7. Approve biweekly pay periods: Highway/Water/Sewer Superintendent; Comptroller, Deputy Town Clerk, Highway & Court Clerk; Deputy Comptroller; Recreation & Parks Director; Code Enforcement Officer; Town Clerk; Zoning Clerk; Cemetery Caretakers; Cemetery Superintendent; Highway & Town Hall Cleaner; Tax Collector; Registrar of Vital Statistics; Recreation Supervisor.

#9-MOTION TO APPROVE BIWEEKLY PAY PERIODS FOR THE ABOVE-MENTIONED DEPARTMENTS

Motion by Councilwoman Martin to approve biweekly pay periods for the Highway/Water/Sewer Superintendent; Comptroller, Deputy Town Clerk, Highway & Court Clerk; Deputy Comptroller; Recreation & Parks Director; Code Enforcement Officer; Town Clerk; Zoning Clerk; Cemetery Caretakers; Cemetery Superintendent; Highway & Town Hall Cleaner; Tax Collector; Registrar of Vital Statistics; Recreation Supervisor employees. 2nd by Councilman Nazemetz. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

8. Approve monthly pay periods: Town Justices; Town Supervisor; Zoning Board of Appeals Secretary; Town Hall Custodian; Town Councilmen; Town Attorney;

MINUTES – TOWN OF ALLEGANY
ORGANIZATIONAL MEETING
MONDAY, JANUARY 2, 2023 4:00 PM TOWN HALL

Planning Board Secretary; part-time Recreation/Parks employees; Dog Control Officer; Animal Control Officer.

#10-MOTION TO APPROVE MONTHLY PAY PERIODS FOR THE ABOVE-MENTIONED DEPARTMENTS

Motion by Councilwoman Martin to approve monthly pay periods for the Town Justices; Town Supervisor; Zoning Board of Appeals Secretary; Town Hall Custodian; Town Councilmen; Town Attorney; Planning Board Secretary; part-time Recreation /Parks employees; Dog Control Officer. 2nd by Councilman Maguire. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

9. Authorize Supervisor to invest Town monies

#11-MOTION TO AUTHORIZE SUPERVISOR TO INVEST TOWN MONIES

Motion by Councilman Nazemetz to authorize Supervisor Higgins to invest Town monies. 2nd by Councilman Cooper. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

10. Designate official town newspaper (Olean Times Herald)

#12-MOTION TO DESIGNATE TOWN'S OFFICIAL NEWSPAPER

Motion by Councilman Maguire to designate the official town newspaper as the Olean Times Herald. 2nd by Councilman Cooper. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

11. Approve Procurement Policy (unchanged from 2022)

#13-MOTION TO APPROVE THE TOWN'S PROCUREMENT POLICY

Motion Councilman Nazemetz to approve the Town's Procurement Policy (unchanged from 2022). 2nd by Councilman Maguire. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

12. Approve Investment Policy (unchanged from 2022)

#14-MOTION TO APPROVE THE TOWN'S INVESTMENT POLICY

Motion by Councilman Cooper to approve the Town's Investment Policy (unchanged from 2022). 2nd by Councilman Maguire. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

13. Approve Code of Ethics (unchanged from 2022)

MINUTES – TOWN OF ALLEGANY
ORGANIZATIONAL MEETING
MONDAY, JANUARY 2, 2023 4:00 PM TOWN HALL

#15-MOTION TO APPROVE THE TOWN'S CODE OF ETHICS

Motion by Councilman Maguire to approve the Town's Code of Ethics (unchanged from 2022). 2nd by Councilman Nazemetz. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

14.Designate Official Banks (Five Star & Community Bank)

#16-MOTION TO DESIGNATE TOWN'S OFFICIAL BANKS

Motion by Councilman Cooper to Designate official banks as Five Star & Community Bank. 2nd by Councilman Maguire. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

15.Establish Town Board meeting days and times: 2nd Tuesday of each month at 7pm

#17-MOTION TO ESTABLISH TOWN BOARD MEETING DAYS & TIMES

Motion by Councilwoman Martin to establish Town Board meeting days and times (2nd Tuesday of each month) at 7:00pm. 2nd by Councilman Nazemetz. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

16.Establish mileage rate (.655 cents per mile)

#18-MOTION TO ESTABLISH THE MILEAGE RATE

Motion by Councilwoman Martin to establish Town mileage rate (.655 cents per mile), waiting on IRS for final number. 2nd by Councilman Cooper. Higgins-absent, Martin-aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

17.Establish per diem rates as listed on www.gsa.gov/perdiem

#19-MOTION TO ESTABLISH THE PER DIEM RATES

Motion by Councilman Maguire to establish Town per diem rates www.gsa.gov/perdiem. 2nd by Councilman Cooper. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

18.Appoint Primary Kennel for 2023 (Town of Olean)

#20-MOTION TO APPOINT PRIMARY KENNEL

Motion by Councilman Nazemetz to appoint Primary Kennel for 2023 (Town of Olean) 2nd by Councilman Maguire. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

19. Approve Library Contract with the Village: \$53,150 for 2023

MINUTES – TOWN OF ALLEGANY
ORGANIZATIONAL MEETING
MONDAY, JANUARY 2, 2023 4:00 PM TOWN HALL

#21-MOTION TO APPROVE LIBRARY CONTRACT WITH THE VILLAGE

Motion by Councilwoman Martin to approve Library Contract with the Village: \$53,150 for 2023. 2nd by Councilman Cooper. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

20. Approve Overtime beforehand (non-union only)

#22-MOTION TO HAVE OVERTIME PRE-APPROVED

Motion by Councilman Nazemetz to have overtime approved beforehand (non-union only). 2nd by Councilman Maguire. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

21. Establish Health Care Buy Back at \$3,000.00/year

#23-MOTION TO ESTABLISH HEALTH CARE BUY BACK

Motion by Councilwoman Martin to establish Health Care Buy Back at \$3,000.00/year. 2nd by Councilman Cooper. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

22. Approve Clark-Patterson-Lee as Town Engineer for 2023

#24-MOTION TO ESTABLISH TOWN ENGINEER

Motion by Councilwoman Martin to approve Clark-Patterson-Lee as Town Engineer for 2023. 2nd by Councilman Maguire. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

23. Approve Court Security Agreement with the Village

#25-MOTION TO APPROVE THE COURT SECURITY AGREEMENT

Motion by Councilman Cooper to approve the Court Security Agreement with the Village. 2nd by Councilman Maguire. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

24. Approve Special Events Agreement with the Village

#26-MOTION TO APPROVE THE SPECIAL EVENTS AGREEMENT

Motion by Councilwoman to approve the Special Events Agreement with the Village. 2nd by Councilman Maguire. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

25. Approve Emergency Services Agreement with the Village \$12,000 for 2023)

MINUTES – TOWN OF ALLEGANY
ORGANIZATIONAL MEETING
MONDAY, JANUARY 2, 2023 4:00 PM TOWN HALL

#27-MOTION TO APPROVE THE EMERGENCY SERVICES AGREEMENT

Motion by Councilman Cooper to approve the Emergency Services Agreement with the Village (\$12,000 for 2023). 2nd by Councilman Maguire. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

26. Approve Committee Appointments for 2023

#28-MOTION TO APPROVE COMMITTEE ASSIGNMENTS FOR 2023

Motion by Councilwoman Martin to approve Committee Assignments for 2023 as listed below. 2nd by Councilman Nazemetz. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

- Building/Grounds & Safety – Kathy Martin & Mike Higgins
- Highway – Mike Higgins & Craig Maguire
- Parks & Cemetery – Kathy Martin & Alex Nazemetz
- Personnel – Andy Cooper & Mike Higgins
- Recreation – Kathy Martin & Andy Cooper
- Technology – Craig Maguire & Andy Cooper
- Union Negotiation – Mike Higgins & Kathy Martin
- Water/Sewer – Mike Higgins & Craig Maguire

#29-MOTION TO ADJOURN THE 2023 ORGANIZATIONAL MEETING

Motion by Councilwoman Martin to adjourn the 2023 Organizational meeting at 4:31 PM. 2nd by Councilman Nazemetz. Higgins-absent, Martin- aye, Cooper-aye, Maguire-aye, Nazemetz-aye. CARRIED:

Respectfully submitted,

Deryle Pinney, Clerk

1/2/2023