

TOWN OF MINA
PLANNING BOARD MINUTES

November 30, 2022

Planning Board Members Present: Kris Gleason (Chair), Jo-Ann Travis, John Shifler, Pat Cuneo

Planning Board Members Absent: None

Others Present: Rebecca Brumagin, Mina Town Supervisor; Don McCord, Small Town Planning; Ellen Shifler, Mina Code Secretary

Call to Order: The meeting was called to order at 6:05 PM by Kris Gleason, Chair.

Legal Notice of the meeting was acknowledged (*Post-Journal 11/17/22*).

Minutes of the meeting of **11/9/22** were approved as **presented** upon motion by Pat Cuneo and second by Jo-Ann Travis.

PUBLIC COMMENT: N/A

COMPREHENSIVE PLAN:

Town of Mina Supervisor Rebecca Brumagin presented detailed background; reviewed progress to date and next steps; and answered the Board's questions on three priority areas identified by Comprehensive Plan survey respondents:

1. Lake Quality / Safety
2. Small Business Development / Downtown
3. Local Government / Communication

The roles of the Planning Board and purposes of the written Comprehensive Plan were clarified.

Don McCord distributed the document "Town of Mina Comprehensive Plan" and reviewed plan progress to date. The Board and Mr. McCord agreed on a target date of June 1, 2023 for presentation of a draft Comprehensive Plan to the Town Board.

(continued)

CANNABIS MATRIX / ALLOWABLE LOCATIONS:

Rebecca Brumagin has asked the Planning Board to develop a matrix of zoning districts where cannabis businesses (*Ex. Nursery, Cooperative, Retail Dispensary*) are to be permitted.

The Planning Board has expressed the preference that certain licensed cannabis businesses be permitted in the B2 (Commercial Business) and A1 (Agricultural) districts.

The Board reviewed a draft matrix presented by John Shifler. It was decided that the two "Registered Organization" categories were to be left "To Be Determined," as the NYS Office of Cannabis Management has not yet finalized its regulations in these areas. All other zoning district recommendations were endorsed by the Board. **John Shifler will update the draft matrix and distribute to the Board via email.**

OLD BUSINESS / SIGNAGE:

The Planning Board must review the specifications and artwork in order to approve the proposed Watershed Foundation / Community Garden sign. A provision in the *Town of Mina Zoning Law, Rev. 7/11/2020* may allow for a "personal expression" sign, provided certain criteria are met. Specifications and artwork have not yet been made available to the Board.

NEW BUSINESS: None

NEXT MEETING: Thursday, January 19, 2023 at 6:00 PM. [The meeting originally scheduled for December 14, 2022 has been *CANCELLED.]

Meeting was adjourned at 8:02 PM upon motion by Pat Cuneo and second from Jo-Ann Travis.

Recorded by: Ellen Shifler, Mina Code Secretary