**Town of Olean**

**Minutes of the Regular Monthly Board Meeting**

**Held at the Olean Town Hall, 2634 Route 16N, Olean NY**

**On September 20, 2022**

Present: Annette Parker Supervisor

Pat Zink Highway Superintendent

Donna Howard Councilwoman

John Artlip Councilman

Scott Zink Councilman

Jerry Dzuroff Code Enforcement Officer

Sherry Lemon Town Clerk

Absent: Joshua Torrey Councilman

Supervisor Parker opened the meeting at 6:30pm with the Pledge of Allegiance.

**Resolution 1 (R:090122) APPROVAL OF MINUTES**

On a motion from Councilman Artlip, and seconded by Councilwoman Howard, the Resolution was Adopted, with 3 Ayes, and 0 nays.

**Resolved**, that the minutes of the September 20, 2022 Regular Board Meeting be approved as presented.

**Resolution 2 (R:090222) APPROVAL OF ABSTRACTS**

On a motion from Councilman Artlip, and seconded by Councilwoman Howard, the Resolution was Adopted, with 3 Ayes, and 0 nays.

**Resolved**, that the bills received have been reviewed by the Town Board and are authorized for payment in the following amounts:

Highway Fund: For the sum of $24,755.50.

General Fund: For the sum of $20,313.32.

**NEW BUSINESS**

The Town has received a message from the owner of the camper on Canal St. stating that he understands that he has been given notice and numerous extensions to move the camper as he cannot be living in it as a non-resident of the Town of Olean. He stated that he would have it moved by the end of September.

**REPORTS OF TOWN OFFICIALS**

Code Enforcement: From August 15, 2021- September 20, 2022, list submitted has 6 building permits issued, 1 permit pending due to non-compliance issues. Frank and Joe Scicchitano have had a letter set to the from the Town stating how their property is currently zoned, per their request. There have been questions raised about the livability of the property at 1542 NYS Rt. 417 (1542 Olean-Portville Road) known as Shady Rest Motel. There have been more people reported at 2797 Fairview Ave (owner of record, James Leone, deceased), where there have been continuing problems. Maps and a check have been received for a Solar Energy installation. A Solar Installations moratorium has been issued by the County, so the permit and proposal are under review only at this time.

Superintendent of Highways: Grader is now to be delivered by the end of September, and the new trailer has been received. Old grader and trailer will not be listed for auction until the new equipment has bee received. Millings continue to be collected from the City of Olean and placed on the Town dirt roads to fill. The recent rains have caused minor flooding and drainage issues, triggering the usual debris and shoulder clean up. The highway department trucks are scheduled for service before winter, and the ordered sand/salt has been delivered. The County has received further information on the FEMA grant application.

Cemetery: 20 new foundations have been poured and are ready for monuments, and 5 urns of ashes have been buried. Photos were shared of a sinkhole that has opened. It appears to be a brick vault from the early 1900’s, with a marker. Attempting to contact the NY Cemetery Association for guidance on how to handle the situation. The area is currently marked and taped off to prevent accidents. Mowing and groundskeeping will continue through the end of September.

Supervisor: The monthly bank statements were presented for review by the Board. A new PERB filing notification has been received. There is a minor typographical error in the Solar Energies Law that needs to be corrected.

**Resolution 3 (R:090322) ERROR CORRECTION**

On a motion from Councilman Artlip, and seconded by Councilwoman Howard, the Resolution was Adopted, with 3 Ayes, and 0 nays.

**Resolved**, that the minor typographical error be corrected in the Solar Energies Law, with the proper filing to the State.

A Public Hearing will be scheduled for October 18 at 6:30 pm at the Town of Olean Offices for input on the annual budget for the Town.

Clerk: No report.

Town Justice: No report.

**OLD BUSINESS**

There being no Old Business and no New Business to be presented, Councilwoman Howard moved for adjournment, with Councilman Artlip seconding the motion, and all present were in agreement. The meeting was adjourned at 7:00pm.

Respectfully submitted,

Sherry Lemon, Town of Olean Clerk