February 9, 2022

Scio Town Board Meeting Minutes

The Town of Scio Board meeting began at 6:30 pm with Supervisor, Jon Elliott calling the meeting to order with The Pledge of Allegiance to the Flag.

Board Members Present: Rob Harms, Kyle Spier, Alissa Ramsey, Glen Layfield and Jon Elliott.

Absent: 0

Attendees: 2

A motion was made by Jon Elliott to appoint Kyle Spier as Councilman ending 12/31/22. This was seconded by Rob Harms. All in favor.

A motion was made by Glen Layfield to approve/add Jon Elliott and remove Kim Demick for use of accounts at Community bank. Also, to approve/add Shannon Wiech and remove Connie Green for use of account at Community Bank. This was seconded by Rob Harms. All in favor.

A motion was made by Glen Layfield to approve payment to the Scio Fire Department in the amount of $102,000.00 for the annual fire budget. This was seconded by Alissa Ramsey. All in favor.

Reviewed previous minutes from 1/12/22. Two corrections were made by removing motions made by Kyle before he was appointed as a councilman. Those motions were added to this meeting. A motion was made by Glen Layfield to accept the minutes. This was seconded by Rob Harms. All in favor.

General

A motion was made by Kyle Spier to accept general bills. This was seconded by Rob Harms. All in favor.

Water Supervisor

A motion was made by Rob Harms to accept water bills. This was seconded by Glen Layfield. All in favor.

Nate discussed Oakley’s contract and Oakley is in agreement with continuing. Nate spoke about the importance of having more than one back-up operator. Dan Jordan continues to assist. Nate spoke about many projects ahead. Several minor leaks have been taken care of. It was discussed whether it could be agreed upon to turn the water off if a severe leak is found on the homeowners’ side of the curb box. Jon stated he would follow up on this and check to see if there’s an ordinance that states such. Nate spoke about receiving a 5% stipend for overseeing an upcoming project and for mowing. Nate talked about the possibility of needing to spend approximately $21,000.00 in the near future for a software company for the water as the current one is experiencing technical difficulties. This can be addressed further.

Highway Supervisor

A motion was made by Kyle Spier to accept highway bills. This was seconded by Jon Elliott. All in favor.

Skip spoke about going to Batavia to look at a roller that includes a warranty and delivery. In his research, parts and service are easily accessible if/when needed. Skip stated General funds can be used for the purchase and when chips are given in June, the General fund will be paid back/reimbursed. The cost is $118,645.00. The old roller will most likely be auctioned.

A motion for the purchase of the roller was made by Rob Harms and seconded by Glen Layfield. All in favor.

Skip stated the sander is in need of a near gear box soon. The approximate cost is $2,300.00.

One of the town pickup trucks was backed into creating damage in the amount of $5800.93 per Maple City Collision’s estimate with a $500.00 deductible. The repairs would take about one week and there is a back-up truck that can be used during that time.

A motion was made to approve repairs at Maple City Collision by Jon Elliott and seconded by Alissa Ramsey. All in favor.

Skip mentioned that Wellsville has a 3 point hitch/traumatizing mower for the tractor for sale. They are willing to let us borrow/test it to decide whether to purchase. The price discussed was approximately $5000.00 or less. This purchase may be able to come from the Highway budget and Skip will look into it further. There may be approximately $10,000.00 in the equipment fund.

Other business

Donna Dean of the Scio Fairlawn Cemetery Association noted that the town originally agreed to digging six (6) graves per year. She is asking that it be increased to 15 per year with the Scio Fairlawn Cemetery Association paying $25.00 per grave for backfill. This is due to the increase costs of upkeep and maintenance costs. The average number of graves needed has increased due to the pandemic. Nate agrees as long as he is given notice of at least 2 days prior to when the grave is needed. After the 15 burials, the Scio Fairlawn Cemetery Association agrees to pay the Town of Scio a fee of $95.00 for each additional burial that is needed.

A motion was made by Glen Layfield to increase the number of graves to 15 with a fee of $25.00 paid by the Fairlawn Cemetery Association. They will also pay $95.00 for each additional grave after 15. This was seconded by Kyle Spier. All in favor.

A motion was made by Jon Elliott and seconded by Glen Layfield that Town Board meetings held the second Wednesday of each month will begin at 7 pm starting March 9, 2022. All in favor. Resolution #12 will also reflect this change.

Resolutions #2 through #16 were established. (see as follows)

Resolution #2 resolves appointments of Code Enforcement Officer, Dog Control Office and Town Attorney.

Resolution#3 resolves Town Supervisor appointed Dave Glass as bookkeeper.

Resolution #4 resolves Town Supervisor appointed Kyle Spier as Deputy Supervisor.

Resolution #5 resolves Town Supervisor to complete duties of day to day administration and special district facilities as well as any and all state and federal laws applicable.

Resolution #6 resolves the official newspaper will be the Olean Times Herald with remittance only approved by the Town Supervisor or Deputy Supervisor.

Resolution #7 resolves that the official bank shall be Community Bank, N.A.

Resolution #8 resolves that any person or business issuing an insufficient fund check will be charged a fee of $30.00.

Resolution #9 resolves that the Highway Superintendent is granted the power to spend up to $1200.00 for emergency purchases without prior approval.

Resolution #10 resolves that any claims requiring immediate payment may be made prior to audit.

Resolution #11 resolves adjusting salaries of all elected and appointment employees in accordance with the 2022 budget.

Resolution #12 resolves Town Board meetings will be held at 7:00 pm on the 2nd Wednesday of each month.

Resolution #13 resolves the Town Clerk’s hours.

Resolution #14 resolves to grant permission to allow Town Supervisor to apply for and sign USDA Grant applications.

Resolution #15 resolves to appoint the Town Code Enforcement Office as our Flood Plain Manager.

Resolution #16 resolves the RULES OF ORDER of the Town Board.

Meeting adjourned at 8 pm.