**Town of Olean**

**Minutes of the Regular Monthly Board Meeting**

**Held at the Olean Town Hall, 2634 Route 16N, Olean NY**

**On August 16, 2022**

Present: Annette Parker Supervisor

 Pat Zink Highway Superintendent

 Donna Howard Councilwoman

 John Artlip Councilman

 Joshua Torrey Councilman

 Jerry Dzuroff Code Enforcement Officer

 Sherry Lemon Town Clerk

Absent: Scott Zink Councilman

Supervisor Parker opened the meeting at 6:30pm with the Pledge of Allegiance.

Recognition of others: 1 Town residents.

**Resolution 1 (R:080122) APPROVAL OF MINUTES**

On a motion from Councilman Torrey, and seconded by Councilwoman Howard, the Resolution was Adopted, with 3 Ayes, and 0 nays.

**Resolved**, that the minutes of the August 16, 2022 Regular Monthly Meeting be approved.

**Resolution 2 (R:080222) APPROVAL OF ABSTRACTS**

On a motion from Councilman Torrey, and seconded by Councilwoman Howard, the Resolution was Adopted, with 3 Ayes, and 0 nays.

**Resolved**, that the bills received have been reviewed by the Town Board and are authorized for payment in the following amounts:

Highway Fund: $84,212.85 on vouchers numbered 101 to 118.

General Fund: $8,573.75 on vouchers numbered 105 to 123.

**REPORTS OF TOWN OFFICIALS**

Supervisor: The monthly bank statements were presented for review by the Board.

Superintendent of Highways: The Back Hinsdale Road paving is finished as far as the funds would allow. The new grader should be delivered by the end of August, with the old grader listing for auction. The new trailer has been received and the old trailer has been listed for auction. Auctions are done online. The City of Olean continues their paving projects and the Town is collecting the millings to redistribute over unpaved roads in the Town. Maintenance and burials continue at Pleasant Valley Cemetery with a separate set of employees overseen by the Highway Superintendent. ARP funds are available for new sewer hookups. Jerry gave the proper procedure for a new hookup at the property at Dugan Road and Park Avenue. There are funds set aside to assist the property owner with the connection costs, noting that the system from the dwelling to the main line is the property owner’s responsibility and there is a question to the Town Attorney as to the legality of the Town contribution.

Code Enforcement: From July 19, 2022- August 16, 2022 list submitted has:

1 building permit issued, 1 permit pending due to non-compliance issues, 2 complaints, 3 items submitted to the Court for action. No further information pertaining to the Reilly FOIL requests is available and a letter addressing all of the FOIL requests is to be sent to close the requests. The trash at the Fairview address appears to be cleaned up, although it may have been moved to an address on Union Valley Road with an absentee owner and dumped. The owner of record for the Fairview address is deceased, with each of the heirs claiming ownership. The mobile home at 1963 Michigan Avenue is to be condemned as unsuitable and unsafe for habitation. Atlas Renewables needs to submit fully signed and sealed/stamped approved site drawings at an appropriate size to accompany their building permit application.

Supervisor: The monthly bank statements were presented for review by the Board. Results on PERB hearing given and a public hearing was set for August 30, 2022 at 6pm to amend the Solar Law, as an error has been found that needs correction. The 2nd quarter sales tax share from the County was $116,132.38. The Court is requesting a safe for $1,194.00, and has received a $300 grant, and is asking for the Town to cover the difference. A motion was made, seconded, and approved to pay the $894.00 difference for the requested safe.

Cemetery: The Board was informed on 3 trusts through the Cemetery for family flowers that are in question, and the Town is waiting for the State Cemetery Audit committee guidance. Letters are to be sent to each of the local monument suppliers with the cemetery fees for setting foundations. A grant is available to address unsafe and dangerous monument foundations. The Board agrees that this grant should be investigated and applied for if the conditions are met.

Clerk: No report.

Town Justice: No report.

The next Board meeting is scheduled for September 20, 2022 at 6:30 pm.

**Old Business:**

Mr. Reilly was given the opportunity to address the Board about his FOIL requests. It was concluded by the Board after a significant amount of time that Mr. Reilly’s requests have been fulfilled and that the Clerk will send a letter to Mr. Reilly addressing each of the items on each of the requests, thus closing the matter.

There being no further Old Business and no New Business to be presented, Councilwoman Howard moved for adjournment, with Councilman Artlip seconding the motion, and all present were in agreement. The meeting was adjourned at 8:40pm.

Respectfully submitted,

Sherry Lemon, Town of Olean Clerk