

## **Regular Board Meeting of the Town of Poland Board January 11, 2022**

Town Supervisor Snow called the Regular Board Meeting to order at 7:04 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Norman Gustafson, Robert Smith and Terry Walker. Also present were Justice Judith Shields, Highway Superintendent Larry Mee, Code Officer Eric Yager, Zoning Officer George Gustafson, Assessor Heather Young-Deyell, and town residents Michelle Swanson and Post-Journal Stringer Rosemary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the December 14<sup>th</sup> Regular Town Board Meeting. There being none, *Councilman Swanson made a motion, seconded by Councilman Gustafson to accept the minutes as written.*

*Ayes: Snow, Swanson, Gustafson, Smith, Walker*

**Motion carried.**

### **OLD BUSINESS**

1) Town Hall - Ridouts has scheduled the boiler/cooling unit to be installed on February 8<sup>th</sup>, 9<sup>th</sup>, and 10<sup>th</sup>.

2) Court Update - Judge Shields reported that security is needed in the courtroom during the monthly Calendar Calls. It has come to her attention that the Town of Poland is the only town that does not have security. The Sheriff Department would be willing to supply the town with a Deputy for \$33.82 an hour, minimum of 4 hours, the second Tuesday of each month. *Supervisor Snow made a motion, seconded by Councilman Gustafson to enter into contract with the Sheriff's Department for security during Calendar Call.*

*Ayes: Snow, Swanson, Gustafson, Smith, Walker*

**Motion carried.**

3) ARPA - There will be a conference call on Friday regarding this matter.

4) Annual Audit - January 24<sup>th</sup> at 6:30 pm

5) NY Street Lighting LED Project - nothing to report

6) Elevator Service - Clerk Wallace will reach out to the elevator company for updates.

7) Marijuana Retail Dispensaries - nothing to report

**\*\*Privilege of the Floor\*\***- no response

### **NEW BUSINESS**

Supervisor Snow read Resolution #2 - 2022.

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STATE OF NEW YORK  
COUNTY OF CHAUTAUQUA  
TOWN OF POLAND  
**2022 - RESOLUTION #2**

### **EXTENSION OF SENIOR AND INDIVIDUAL WITH DISABILITIES AND LIMITED INCOME EXEMPTION**

WHEREAS, the state disaster emergency has resulted in limited hours in municipal offices and rendered seniors and individuals with disabilities homebound; and

WHEREAS, many seniors and individuals with disabilities do not have the ability to file their real property tax exemption applications in person due to safety precautions and lack the ability to file such applications online; and

WHEREAS, Governor Hochul has issued Executive Order 11.1, which grants local governments the ability to adopt a resolution extending the exemption status for those seniors and individuals with disabilities entitled to certain real property tax exemptions; NOW THEREFORE

BE IT RESOLVED that the assessor shall extend the 2021 exemption status for those individuals receiving the senior exemption and the persons with disabilities and limited income exemption through 2022 without a renewal application except in the circumstances elucidated below; and

BE IT RESOLVED that the assessor may require a renewal application if he or she believes that an owner that qualified for the 2021 exemption has since changed their primary residence, added another owner to the deed, transferred the property to a new owner, or died.

Dated: January 11, 2022

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Councilman Gustafson made a motion to **adopt 2022 – Resolution #2, Extension of Senior and individual with Disabilities and Limited Income Exemption**, seconded by Councilman Swanson.

Ayes: Snow, Swanson, Gustafson, Smith, Walker

### **SUPERVISOR**

1) Chautauqua County called a meeting to give all municipalities at-home Covid tests and n-95 masks for distribution to the public. All though this is a great opportunity for the town residents to receive these needed tests, there were many concerns of safety in distributing them because of the office being busy during tax time. After a brief discussion, it was decided that Supervisor Snow and Councilman Smith would distribute the tests and masks on Saturday, January 15<sup>th</sup> at 9am (until gone) at the Highway building. The tests will be handed out to the cars as they drive through. The town is receiving 100 test and 100 masks to distribute. The South County office building in Jamestown is also doing free Covid testing on Mondays, Wednesdays and Fridays.

### **COUNCILMAN SWANSON**

On the topic of setting up a committee to decide the best use of the ARPA funds, Councilman Swanson suggested that the public should be involved. The Town can make a focus group and advertise on Facebook and the Town Website.

### **TOWN CLERK**

1) Tax Collection is going well.

2) *Councilman Walker made a motion, seconded by Councilman to have DFT do the yearly Fire Alarm inspection.*

Ayes: Snow, Swanson, Gustafson, Smith, Walker

**Motion carried.**

### **ASSESSOR**

1) The exemption renewal phase of the year is still active until March 1<sup>st</sup>.

2) The annual inspection of all active building permits will take place through March as

weather permits.

3) Governor Hochul has issued an executive order. Discussion with board and present a resolution. (2022-Resolution #2)

### **HIGHWAY SUPERINTENDENT**

1) Ready for more snow

2) Just received the truck back today, it was in the shop getting repaired since Christmas.

### **ZONING OFFICER**

1) Notice of Violation that was sent out will be going for a variance next month

### **CODE OFFICER**

1) This time of year is slow for permits

### **CORRESPONDENCE**

Received a thank you note from the library for the donation.

### **MONTHLY & ANNUAL REPORTS**

JUSTICE JUDITH SHIELDS - reported 47 Vehicle & Traffic and 1 Penal (criminal) with \$3,560.00 forwarded to Supervisor.

JUSTICE JUDITH SHIELDS ANNUAL REPORT - reported 718 total cases disposed, with \$58,853.50 forwarded to Supervisor.

CEMETERY- ALAN SHORT- 12/15/21-1/11/22: All is well and needing funds for large tree removal in cemeteries.

DOG CONTROL REBECCA CAPITANO - December Report - no report

LIBRARY - January 11, 2022. The month of December statistics: 424 Patrons, 10 Lego club attendees, 57 Attendees to Holiday event, 79 Patrons used the computers, 22 Students come after school, 23 Homeschool Library Program attendees and 12 Children came to Story Hour.

The library is fully organized and functional. The Children's area is open and running. We had a very successful Christmas open house event with about 57 people in attendance.

This month, in addition to Lego club, story hour, crochet club, library program, and book club, the library will be hosting the first ever Wintery Escape Room. This event is free and open to the community. The fee to enter will be one non-perishable food item that we will donate to the food pantry.

Colecraft has finished their work on our shelves and book cases and everything is good as new.

The Library Board of Trustees and Staff would like to sincerely thank the Town of Poland for the generous donation recently gifted to us. These monies are being used to further enhance the beauty and functionality of our children's and young adult areas of the library. Your kindness and generosity is greatly appreciated.

Please remember to like us on Facebook and check our Website for updates on information. We appreciate everyone's support of the library.

Diane Carey, Kennedy Free Library

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION (REBECCA LINDQUIST) - no report

HISTORIAN - REBECCA LINDQUIST- no report

TOWN CLERK BONNITA WALLACE reported \$654.49 paid to Supervisor with \$700.16 total disbursed.

TOWN CLERK BONNITA WALLACE ANNUAL REPORT- reported \$10,525.19 paid to Supervisor with \$17,072.79 Total Receipt & \$17,072.79 Total Disbursements.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported zero (0) Complaints received, one (1) Notices of Violation issued and \$1,740.45 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ERIC YAGER - (BUILDING CODE REPORT) zero (0) Inspections Performed, and zero (0) Certificates of Occupancy were reported.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. *Councilman Smith made a motion, seconded by Councilman Walker to pay General Vouchers (1-28) totaling \$19,277.18, Highway Vouchers (1-16) totaling \$32,420.21, Light District #1 Voucher (1) in the amount of \$931.00 and Light District #2 Voucher (1) in the amount of \$255.27.*

*Ayes: Snow, Swanson, Gustafson, Smith, Walker*

**Motion carried.**

**The next Board Meeting will be Tuesday, February 8, 2022 at 7:00 p.m. in the Town Hall.**

**Other meetings:** January 24<sup>th</sup> - Annual Audit at 6:30 p.m.

*At 7:54 p.m. Supervisor Snow made a motion, seconded by Councilman Walker to adjourn the meeting.*

*Ayes: Snow, Swanson, Gustafson, Smith, Walker*

**Motion Carried.**

Respectfully submitted,

Bonnita R Wallace

Town Clerk