

**TOWN OF CHARLOTTE  
COUNTY OF CHAUTAUQUA  
STATE OF NEW YORK**



The Town Board, Town of Charlotte held a regular Board Meeting on Wednesday, June 8<sup>th</sup>, 2022 at 7:00 p.m. in the Town Highway Building, Allen Chase, Supervisor presiding. Board members present were: Harold North, Mark Abbey, Darren Carlstrom and Mark Jaquith. Other's present were: Mark LeBaron; Highway Superintendent, Jeffrey Crossley; Town Justice, Joe McKenna; Sinclairville VFD Chief, Larry Barmore; Chautauqua County Clerk & President of the Valley Historical Society and Susan L. Peacock; Town Clerk. No one was present on the teleconference call.

The meeting was called to order.

Prayer was offered by Mark Abbey followed by the Pledge of Allegiance.

Each board member had been given a copy of the minutes of the May 11<sup>th</sup>, 2022, board meeting. A motion was made by Harold North seconded by Mark Abbey and with none opposed it carried to accept the minutes as presented.

A motion was made by Mark Jaquith, seconded by Darren Carlstrom and with none opposed it carried to draw warrants on the proper funds in payment of Highway Claims No. 88 to No.100 in the amount of \$23,284.21 which have been duly audited and to draw warrants on the proper funds in payment of General Fund Claims No. 113 to No. 135 in the amount of \$5684.44 which have been duly audited.

A motion was made by Darren Carlstrom, seconded by Mark Jaquith and with none opposed it carried to accept the May 2022 Financial Report prepared for the Town of Charlotte by Bahgat Laurito & Bahgat.

A motion was made by Harold North, seconded by Darren Carlstrom and with none opposed it carried to authorize the use of ARPA Funds up to the amount of \$45,000 for materials for the "Haire Stabilization Project" on Mill Creek due to excessive erosion near East Rd. and Charlotte Center Rd. A DEC Permit has been filed and is available for viewing at the Town Clerk's office during regular business hours.

Discussion was heard on the following:

## 1. HIGHWAY REPORT:

1. Helping Ellington and Cherry Creek skid pave
2. Skid paving Johnson, Cook, Mill Creek Hall and Hadley roads
3. Grading dirt roads
4. Working on Rt. 83 milling job
5. Installing new brakes & tires on Paystar #4
6. Sweeping Roads
7. Junk Day went well

2. CLERK REPORT: May scheduled hours were 38 with 38.25 hours actually worked leaving the total amount of .25 hours over the scheduled hours. The following report was presented:

06/01/2022

Town Clerk Monthly Report  
May 01, 2022 - May 31, 2022

Page 1

Account#	Account Description	Fee Description	Qty	Local Share	
	Building fees	New Residential	2	200.00	
			<b>Sub-Total:</b>	<b>\$200.00</b>	
A1255	Conservation	Conservation	2	1.93	
	Marriage License	Marriage Fee	1	17.50	
			<b>Sub-Total:</b>	<b>\$19.43</b>	
A-1255	Certified Copies	Certified Copies	1	10.00	
			<b>Sub-Total:</b>	<b>\$10.00</b>	
A2544	Dog Licensing	Female, Spayed	2	10.00	
		Female, Unspayed	2	24.00	
		Male, Neutered	7	35.00	
	Senior Citizen Discount	Senior Citizen Discount	1	-2.00	
			<b>Sub-Total:</b>	<b>\$67.00</b>	
			<b>Total Local Shares Remitted:</b>	<b>\$296.43</b>	
Amount paid to:	NYS Ag. & Markets for spay/neuter program			15.00	
Amount paid to:	NYS Environmental Conservation			33.07	
Amount paid to:	State Health Dept.			22.50	
<b>Total State, County &amp; Local Revenues:</b>		<b>\$367.00</b>	<b>Total Non-Local Revenues:</b>		<b>\$70.57</b>

The following report was received from Chris Roll, Sinclairville Volunteer Fire Department:

1/1/22 thru 5/31/22		Cassadaga	Charlotte	Ellery	Ellington	Gerry	Sinclairville	Stockton	Villenova
29	EMS ALS		9			12	8		
33	EMS BLS Priority		9	6		11	7		
24	EMS BLS Standard		2	2		11	8	1	
12	MVA PI ALS		4	1		6		1	
2	MVA PI BLS Priority			1		1			
8	MISC RESPONSE		1	2		2	3		
17	STRUCTURE FIRE	1	4	3	1	2	5		1
125		1	29	15	1	45	31	2	1

125 TOTAL CALLS

4. **JUSTICE REPORT:** The month of May brought 35 new charges and 33 closed charges. Total opened charges for the year is 192 and closed charges for the year is 226. Facemasks are still being required in the Court Room per New York State mandates. The following report was presented:

DISPENSING JUSTICE FOR ALL						
				2022		
		NEW CHARGES			CLOSED CHARGES	
JAN			20			40
FEB			46			29
MAR			34			50
APR			57			74
MAY			35			33
JUNE						
JUL						
AUG						
SEPT						
OCT						
NOV						
DEC						
TOTAL OPENED CHARGES				TOTAL CLOSED CHARGES		
			192			226
TOTAL CHARGES TO DATE FOR 2022						418
PETTY CASH FUND IS			\$250.00			
TRAINING COMPLETED						
	Judge has completed 8 of the 12 mandatory training courses.					
	Judge has completed 1 new security course for 2022					
	Judge and Court Clerk planning to attend Southern Tier Training in Houghton College					
	Court Clerk has completed 1 new security course for 2022					

5. Sinclairville Fire Chief Joe McKenna reported that due to changes in New York State laws, bills for charges for transportation of patients will need to come directly from the Fire Department. Currently, Chautauqua County bills for these services. These changes go into effect July 9<sup>th</sup>. There will need to be an addendum to the Fire Contract that will be submitted in the near future. Mr. McKenna will update any information at the next Town Board meeting.

6. Larry Barmore requested the additional \$1200 from Museum budget line A7540.4 the Town to help fund the History Fair being held Saturday, September 10<sup>th</sup>, 2022 in Sinclairville.

A motion to adjourn was made by Harold North, seconded by Darren Carlstrom and with none opposed it carried.

The next regular Town Board Meeting is scheduled for Wednesday, July 13<sup>th</sup>, 2022 at the Town Highway Garage, 7059 Rood Rd., Sinclairville, NY. Anyone interested is welcome to attend either in person or a teleconference call taking place during the Board meeting. Anyone who wishes to listen to the Town Board meeting can access the teleconference call by simply dialing: (978) 990-5164. Use access code: 389923 to join the meeting. Anyone calling in will be able to address the Town Supervisor and the Board once the meeting is opened to the Floor.

Respectfully submitted.

Susan Peacock

Town Clerk/Tax Collector/Registrar