

TOWN OF MINA  
**PLANNING BOARD MINUTES**

**May 4, 2022**

**Planning Board Members Present:** Kris Gleason (Chair), Pat Cuneo, Jo-Ann Travis, John Shifler

**Planning Board Members Absent:** None

**Others Present:** Christine Craffey, Steve Burmaster, Don McCord (Small Town Planning, via Zoom); Ellen Shifler, Mina Code Secretary

**Call to Order:** The meeting was called to order at 6:05 PM by Kris Gleason, Chair.

**Pledge of Allegiance**

**Legal Notice** of the meeting was acknowledged (*Post-Journal* 3/22/22).

**Minutes** of the meeting of **4/13/22** were approved as **presented** upon motion by Pat Cuneo and second by John Shifler.

**PUBLIC INPUT:** Christine Craffey, representing the Findley Lake Watershed Foundation, raised the issues of land development restrictions for residential growth and enforcement of zoning laws. Discussion ensued on minimum acreage, protection of the lake, fairness, stakeholder communication, and the Board's position on enforcement.

**PLANNING BOARD DISCUSSION ITEMS:**

1. COMPREHENSIVE PLAN - Consultant Don McCord (Small Town Planning) reviewed the proposed schedule of focus groups and draft of invitation to be mailed.
  - a. It was agreed that the Planning Board would telephone attendees to introduce the Comprehensive Plan focus groups' function and to issue personal invitations. The Board member will then mail the personalized invitation. The first focus group is May 17; Board members will initiate calls immediately.
    - 1) Group 1 (Non-Profits) – **Pat Cuneo**
    - 2) Group 2 (Town Employees) – **Kris Gleason will ask Rebecca Brumagin** to contact town employees.
    - 3) Group 3 (Business Community) – **Kris Gleason**
    - 4) Group 4 (Community Planners and Citizens) – **John Shifler**
    - 5) Group 5 (Informal Leaders / Citizens) – **Kris Gleason**

- b. Kris Gleason will print the invitations and deliver envelopes and invitations to Board members.

## 2. OLD BUSINESS: SOLAR ENERGY

Attorney Joe Calimeri has met via phone with Rebecca Brumagin and Kris Gleason regarding the Planning Board's proposed draft solar law. Chair Gleason reviewed his follow-up memo "Additional Information for Planning Board re: Solar Law (May 2, 2022)" with the Board.

Discussion ensued on consistency and accuracy of the descriptions of Tiers 1, 2, and 3; special use permits for all solar installations; battery storage; and extension of Mina's solar moratorium.

**John Shifler will make needed revisions to the Board's proposed draft solar law and email the revised draft to Planning Board members for their review.**

Attorney Bill Wright will present the revised proposed solar law to the Mina Town Board on May 12, 2022.

## 3. NEW BUSINESS: None

4. NEXT MEETINGS: **Wednesday, June 1** and **July 13, 2022** at 6:00 PM. Kris Gleason will confirm these dates with Don McCord.
5. Meeting was adjourned at 7:18 PM upon motion by Pat Cuneo and second from Jo-Ann Travis.

Recorded by: Ellen Shifler, Code Secretary, Town of Mina