

**REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES
FEBRUARY 17, 2022
HELD AT THE ANGELICA GRANGE**

BOARD PRESENT-CALL TO ORDER: Mayor Robert Claypool, Trustees: Robert Perry, Jane Tylenda and Todd Haggstrom

EMPLOYEES PRESENT: Mackenzie Marsh, Archie McRae and Michael Trivisonoli

VISITORS PRESENT: David Haggstrom, Joshua Ford

Mayor Claypool called the regular meeting to order at 7:00 pm.

Trustee Tylenda motioned to approve the minutes from the regular board meeting as amended and the special meetings held on January 27, 2022 and February 8, 2022 as submitted – second Trustee Perry – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Claypool-Aye – carried.

PUBLIC COMMENT

EMPLOYEES REPORTS

Archie McRae – Water Department

- Plowed shop, spring, and res; Meter change out; Fixed readers; Leak at 88 East Main, help of Chris and the streets department dug up – found valve to neighboring house; Leak and broken frost plate at 219 West Main; Helped streets plow sidewalks and streets; Cleaned snow from hydrants; Flagged approximate location of water line on Co Rt 16
- Angelica Village Public Water Violation - 2021
- Normal monthly duties – daily, monthly & quarterly samples, Meter Read/Re-Reads; UFPO's, Mowing, Truck & Equipment Maintenance
- Upcoming Work Schedule – Normal Monthly Duties; Plowing; Searching for parts to try and fix some of the old hydrants; Taking the truck for a tire rotation, one tire has a leak

Heath Gordon – Electric Department

- Allegany DPW helped us cut a road to the beers crossing project; A couple new services were hooked up; The substation project is coming along, on hold until materials are received
- Normal monthly duties – Meter Re-Reads, meter replacements; inventory; work orders; UFPO, Vehicle/Equipment Maintenance; mowing/building maintenance; street lights; customer service
- Upcoming Work Schedule – Normal monthly duties; Substation project; Neutral; Meter testing; Hyland project

Michael Trivisonoli – Street Department

- Wants to thank Archie for the continued help plowing; Salt usage in the village is above normal usage; Performing routine maintenance and unplanned repairs on village equipment; Meeting with street resurfacing contractors for quotes

Matthew Heller – Police Department

- Submitted NYDCJS, Completed and submitted the 2021 year-end report to the Mayor and Village Board; Review budget information to remain within budget and prepare tentative February schedule; Completed Annual Records roll over; Sent the Mayor the NYS mandated "Personnel Complaint Report"; Monitor field training progress of Recruit Officer; Sent December stats to Sara for website update; Pursuing Civil Service reinstatement for Officer Mullen

Ryan McKnight and Jeremy Morton – Fire Department

- The Department has purchased a new security system; Responded to a barn fire in Belfast

Justice Department

- January 2022 Report and Bank Reconciliation \$1,826.00

Mace (Code Enforcement)

- No report

Mackenzie Marsh – Clerk/Treasurer Department

- **January Reports:** Balance Sheets, Certified Payroll, E/W Adjustments, Journal Entries, Operating Statements, Open Balance Report E/W

OLD BUSINESS

NEW BUSINESS

RESOLUTION (#37-0222) STANDARD WORK DAY RESOLUTION FOR EMPLOYEES – Offered by Trustee Perry and seconded by Trustee Tylanda, Be it Resolved, that the Village of Angelica, location code 40405, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body.

Roll Call Vote: Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Claypool-Aye

The Mayor therefore declared the resolution duly adopted.

ANGELICA PLANNING BOARD APPOINTMENTS – Trustee Tylanda motioned to approve the mayoral appointments to the Village of Angelica Planning Board: Member C-3yr member: James Ryan; Member E-5yr member: Joshua Shannon; as an alternate Colleen Gyr – second Trustee Perry – Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Claypool-Aye – carried.

ANGELICA PLANNING BOARD – Trustee Perry motioned to approve the mayor's appointment of Linda Cash as Member B (2 year) of the Angelica Planning Board – second Trustee Haggstrom - Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Claypool-Aye – carried.

CLAIMS

Trustee Haggstrom motioned to approve the **general fund** claims in the amount of **\$21,592.19** - second Trustee Perry – Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Claypool-Aye – carried.

Trustee Tylanda motioned to approve the **electric fund** claims in the amount of **\$71,986.90**– second Trustee Haggstrom – Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Claypool-Aye – carried.

Trustee Tylanda motioned to approve the **water fund** claims in the amount of **\$10,956.66**– second Trustee Haggstrom– Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Claypool-Aye – carried.

Mayor Claypool motioned to approve the **joint fund** claims in the amount of **\$49.97**– second Trustee Perry – Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Claypool-Aye – carried.

With no further business to discuss, Trustee Haggstrom motioned to adjourn at 8:10pm – second Trustee Perry – Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Claypool-Aye – carried.

Respectfully Submitted,

Mackenzie Marsh
Clerk-Treasurer