**Town of Olean**

**Minutes of the Regular Monthly Board Meeting**

**Held at the Olean Town Hall, 2634 Route 16N, Olean NY**

**On April 18, 2023**

Present: Annette Parker Supervisor

 Pat Zink Highway Superintendent

 Joshua Torrey Councilman

 John Artlip Councilman

 Scott Zink Councilman

 Jerry Dzuroff Code Enforcement Officer

 Sherry Lemon Town Clerk

Absent: Donna Howard Councilwoman

Supervisor Parker opened the meeting at 6:30pm with the Pledge of Allegiance.

**Resolution 1 (R:040123) APPROVAL OF MINUTES**

On a motion from Councilman Artlip, and seconded by Councilman Zink, the Resolution was Adopted, with 3 Ayes, and 0 nays.

**Resolved**, that the minutes of the March 21, 2023, Regular Board Meeting be approved as presented.

**Resolution 2 (R:040223) APPROVAL OF ABSTRACTS**

On a motion from Councilman Artlip, and seconded by Councilman Zink, the Resolution was Adopted, with 3 Ayes, and 0 nays.

**Resolved**, that the bills received have been reviewed by the Town Board and are authorized for payment in the following amounts:

Highway Fund: for the sum of $111,946.44.

General Fund: for the sum of $12,705.49.

**REPORTS OF TOWN OFFICIALS**

Supervisor: The monthly bank statements were presented for review by the Board.

Code Enforcement: From March 21 to April 18, 2023, the list submitted has: 9 building permits issued, 8 permits pending, and 3 complaints. Reminder that there is a **burn ban in effect from March 16 until May 14, 2023**, with enforcement by the Department of Environmental Conservation.

Superintendent of Highways:

Shoulder and ditch maintenance is ongoing in South Olean; still waiting for parts for the backhoe; road patching done on Wayman Branch Road and Seneca Avenue; continuing to update FEMA grant applications to meet the standards for cost effectiveness; Back Hinsdale Road culvert is scheduled to begin in mid-July and be completed by mid-August; the County has a soil and water fund which we will apply for to help cover the costs of ditch and culvert repair; the Town should consider replacement of the loader and 10 wheeler in the next 2 years as new equipment is taking that long from order to delivery.

Cemetery: New map is posted by the cemetery building; all equipment has been serviced and is ready for the mowing season; the State Grant meeting is scheduled for May 2 where we are asking for $62,237.49 for paving, tree removal, water line replacement, chip seal of the roads/driveways, replacement signage, and a power wheelbarrow for moving dirt and cement; updated survey has been ordered and to completed by mid-June; looking into the grant for repair of broken/damaged headstones.

Clerk: Town and County Tax collection has been completed. The Clerk will attend the Annual Town Clerks Conference from April 23-26.

Town Justice/Court: no report given.

**OLD BUSINESS**

Supervisor: Revisiting the Voter Fraud Audit Resolution as presented in March has all Board members voting no on the resolution presented; revisiting the Climate Smart Community Program participation with all Board members voting to approve the Town’s participation; revisiting the National Fuel Climate Plan to adapt to a more green economy has all Board members voting to approve the Town’s participation and support of this initiative.

**NEW BUSINESS**

Dog kennel and impound records inspection is found to be in compliance with the State standards; new dog kennel to be built and request funds from Allegany, Hinsdale, City of Olean, and the County to cover building costs; yearly shared services agreement for dog impounding with Allegany, Hinsdale, and the City of Olean has all Board members voting to approve the contracts; the septic system for the Town Hall is in need of replacement and to include a survey and engineering for a cost of approximately $7,500.00; the Assessor is instructed by the Board to review and revise the equalization rates for the Town; the Board approves keeping the sewer district estimated rates the same for the three districts until the increased volume in the Dugan district can be identified; the Board has been advised by the insurance broker that the Town’s insurance carrier will be changing in June.

The Town needs Zoning Board and Planning Board members for incoming Solar Energy installation requests and encourages those with an interest to please contact the Town for further information.

There being no further Old Business or New Business to be presented, Councilman Torrey moved for adjournment, with Councilman Artlip seconding the motion, and all present were in agreement. The meeting was adjourned at 7:20pm.

Respectfully submitted,

Sherry Lemon, Town of Olean Clerk