MINUTES OF A BOARD MEETING OF THE VILLAGE OF WELLSVILLE BOARD OF TRUSTEES HELD ON MONDAY, APRIL 25, 2022, AT 6:00 PM AT THE TRUSTEE BOARD ROOM,

23 NORTH MAIN STREET, ALLEGANY COUNTY, WELLSVILLE, NEW YORK.

PRESENT: Mayor: Randy Shayler

Deputy Mayor: Jeff Monroe

Trustees: Ed Fahs, Gary Pearson, Mike Roeske

Dir DPW: Dean Arnold

Fire Chief: Rodney Winans

Treasurer: Melissa Mullen

ABSENT: Police Chief: Tim O’Grady

Code Officer: Rich Wenslow

Attorney: Rich Buck

VISITORS: Kathryn Ross, Olean Times Herald

The regular board meeting opened at 6:00 pm with the pledge to the flag led by Treasurer Mullen.

Mayor Shayler welcomed everyone to the meeting.

Trustee Roeske requested acceptance of the minutes from the Public Hearing held on April 11, 2022. Trustee Pearson seconded the motion. Carried.

Trustee Fahs requested acceptance of the minutes from the Regular Meeting held on April 11, 2022. Trustee Pearson seconded the motion. Carried.

MAYOR’S BUSINESS:

1. With the recent receipt of the upcoming dates for Early Voting, Mayor Shayler made a motion to make the Village Board room available to the County for the Board of Elections' Early Voting (primary voting in June and general voting in October/November). Trustee Fahs seconded the motion. Carried.
2. Mayor Shayler made a motion to accept and approve to contract with The Bonadio Group to perform the 2021-22 Fiscal Year End Audit and Financial Statement preparation per the terms in the attached Engagement Letter. Treasurer Mullen explained that our regular audit group, Freed Maxick, is no longer available so we had to find a new group. Trustee Roeske seconded the motion. Carried.

TRUSTEES’ BUSINESS:

PEARSON:

1. Trustee Pearson made a motion to accept and approve the vouchers as listed in the Abstract of Vouchers dated today, April 25, 2022. Trustee Roeske seconded the motion. Carried.
2. A Public Hearing was held on April 11, 2022 at 5:30 pm as required by NYS law where comments were considered with no concerns noted and no adjustments made. Trustee Pearson made a motion for the Board to accept and approve the Budget and Capital Plan for 2022-23 in order to submit an approved budget by April 30, 2022 per NYS law. Trustee Fahs seconded the motion. Carried.

MONROE:

1. Trustee Monroe had nothing to discuss.

ROESKE:

1. Trustee Roeske had nothing to discuss.

FAHS:

1. Trustee Fahs had nothing to discuss.

POLICE DEPT:

1. Chief O’Grady was not present.

FIRE DEPT:

1. 1st Assistant Chief Winans discussed how he feels the Fire Department has successfully secured the necessary funds to repair the burn room of the Training Facility. He noted specifically that the County hadn't been invoiced yet for some payments they should have been, as well as a donation of $2,500. Mayor Shayler congratulated and thanked Chief Winans for all of his great work on this.

DPW:

1. Director Arnold requested Board approval to authorize the Director of Public Works to sign a two-year "Shared Services Agreement" with the NYS Department of Transportation. This agreement allows for mutual aid to both parties typically during emergency situation such as storm events. This agreement also replaces the existing agreement in place, which is scheduled to expire April 30, 2022. Trustee Roeske made a motion to authorize this signing; Trustee Monroe seconded the motion. Carried.
2. Director Arnold went over parking issues brought up by Chief O'Grady in a recent Village manager's meeting that the Mayor organized to occur on a monthly basis. Since then, the DPW has removed signs that were found to be unnecessary and added some no parking signs where needed.
3. Director Arnold described a recent completion of a 7,000-foot sewer line maintenance project as part of the WWTP grant. LC Whitford contracted out with Kenyon Pipe, who worked the project by examining and washing out sewer lines. A camera was inserted as well, which found a few issues that were addressed accordingly.
4. Director Arnold discussed some minor changes to CHIPs funding that is received annually by the Department of Public Works.

CODE OFFICER:

1. Code Enforcement Officer Wenslow was not present.

ATTORNEY:

1. Attorney Buck was not present.

TREASURER:

1. Treasurer Mullen reviewed the 2020-21 Fiscal Year Audited Financial Statements and Management Report with the Board. One of only a few items of concern included the electronic inventory needing to be adjusted. Treasurer Mullen has already spoken with Electric Superintendent Stisser and he and Director Arnold have been working on streamlining this. Another item already being looked into is cyber security.

Kathryn Ross of Olean Times Herald inquired about the status of the new Village logo, which had been discussed and approved several months ago. Mayor Shayer noted that the Board would have a plan by the next Board meeting.

On a motion made by Trustee Monroe and seconded by Trustee Roeske, the meeting adjourned at 6:26 pm. Carried.

Respectfully submitted,

Wendy Seely

Village Clerk

Per NYS Amendment to the State’s Open Meeting Law, public records already available under FOIL, in addition to any resolution, law, rule, regulation, policy or any amendment, that is scheduled to be the topic of discussion at an open meeting, are available upon request to the extent practicable as determined by the Village of Wellsville. The Village of Wellsville will post board meeting agenda and minutes on its website at [www.wellsvilleny.com](http://www.wellsvilleny.com).