



## TOWN OF CHAUTAUQUA

Community Municipal Building ~ 2 Academy Street ~ Mayville, NY 14757

Phone: (716) 753-7342 ~ Fax: (716) 753-5239

### MARRIAGE LICENSING INFORMATION

- Marriage license must be obtained 24hrs prior to marriage and are valid for 60 days.
- Last Application processed no later than 3:30PM
- BOTH parties MUST be present to sign the license.
- \$40.00 payable by Cash/Check

### REQUIREMENTS:

- Photo ID(Driver's License or Passport)
- Birth Certificate(with Raised Seal)\*
- Previous Marriages-  
Certified copy of Decree of Divorce or Certificate of Dissolution of Marriage for ALL previous Marriages. \*
- Application completed by each applicant

\*Documents must be translated to English if necessary

Please Note: **Incarcerated Marriages** for Chaut. Co Jail **MUST** contact the Town Clerk and Jail Chaplain Directly for requirements and procedures during regular business hours.

Please contact the office with any questions: 716-753-7342 Opt. 1