

Agenda: October 17, 2022

General

Pledge

Approval of October 3, 2022 Minutes

Russ Hall - 911 GIS Specialist

Court Cash Report

Water and Sewer Billing Adjustments

Correspondence

Pay Bills and Review Payroll Records

Public Participation (5 Minutes per individual, time may not be yielded to another individual)

Planning Board

Police Department

Streets Department

Office

Water

Water Department Monthly Pumping Report

Sewer

Sewer Monthly Report

Mixer Quotes

Tire Quotes

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
VILLAGE OF BELMONT - COUNTY OF ALLEGANY

October 3, 2022

Present: Mayor DeTine, Trustees: Grantier, Schmitt, Evans and Healy.

Absent: 0.

Employees:

Public: Casey Jones, Dana Hand, Max Gilluly and Courtney Gilluly

Mayor DeTine opened the meeting at 7:00 Pm

The Board pledged the flag.

Minutes of the previous meeting read and approved on a motion by Trustee Evans, 2nd by Trustee Healy and carried on a vote of 5 ayes and 0 no's.

Mayor DeTine discussed Wreath Across America sponsorship form. The board stated that some of them have already sponsored a wreath, and they agreed that the wreaths should be sponsored individually.

Mayor DeTine discussed with the board about signing an agreement with Genesee Valley School, allowing the Village to use their fuel islands and purchasing fuel from them. The Village will be paying .10 cents per gallon above the State Bid. Motion to accept agreement made by Trustee Healy, 2nd by Trustee Evans and carried on a vote of 5 ayes and 0 no's.

Mayor DeTine reviewed the information that Russ Hall, presented to the board at the last meeting. The board expressed their concerns for the few residents that will have to change their address, they would like to have Russ attend another meeting, before they make a decision.

Motion to approve water and sewer billing meter reading estimates made by Trustee Schmitt, 2nd by Trustee Evans and carried on a vote of 5 ayes and 0 no's.

Motion to approve water and sewer billing adjustments made by Trustee Schmitt, 2nd by Trustee Healy and carried on a vote of 5 ayes and 0 no's.

The board reviewed the Water and Sewer billing control accounts. Motion to accept made by Trustee Schmitt, 2nd by Trustee Healy and carried on a vote of 5 ayes and 0 no's.

Trustee Grantier informed the board that the Sheriff Department will be doing Trunk or Treat this year in the Parking Lot of the Allegany County office buildings. The event will be October 29 from 1pm to 4pm. They are asking for participate and donations. Mayor DeTine said he has a bike that he will donate for the raffle. Motion to donate \$150.00 made by Trustee Grantier, 2nd by Trustee Healy and carried on a vote of 5 ayes and 0 no's.

Trustee Grantier informed the board that Kim from RG&E contacted him; they are behind in upgrading the street lighting. She is hoping to have the L.E.D upgrade done by late spring of 2023.

The clerk informed the board that late notices went out for the Village taxes. After October 31st the remaining unpaid taxes will be returned to the County Treasurer's office.

Mayor DeTine informed the board that he is still looking into options for an audit.

Mayor DeTine informed the board that he spoke with John Francisco the Towns Supervisor, about Dog Control in the Village, and enforcing the Villages local laws. He also stated that he discussed with John the possibility of connecting to the towns new server they just installed for all of the computers in the office. He plans on meeting with John in a few weeks for further discussion.

Motion to accept payroll records and pay bills on Abstract #5 made by Trustee Evans, 2nd by Trustee Schmitt and carried on a vote of 5 ayes and 0 no's as follows: General \$9578.33, Water \$2953.74 and Sewer \$6072.45.

Max Gilluly asked the board if the Village could help placing and removing the Home Town Banners that are displayed though out the Village He stated that the American Legion will still be responsible for the banners they just need some assistance, with the removing and placing due to the height that they are displayed at. Mayor DeTine stated that the employees would be assisting during normal work hours and he spoke with the Village crew this morning and all of them expressed interest in helping with this. Motion to approve made by Trustee Healy .2nd by Trustee Grantier and carried on a vote of 5 ayes and 0 no's.

Casey Jones expressed concerns about some fencing that was put up on some property in the Village. Dana Hand informed him that they are aware of this particular fence and the code enforcement officer has already talked to the homeowners. He also informed Casey that they only need a permit if the fence is over 4 ft tall.

Casey Jones also informed the board that he attended a luncheon for the office for the Aging. He stated that a lot of the seniors would like to see more activities for them. He also stated that it would be nice to have some trails that are accessible for them with seating areas.

Dana Hand informed the board that the Planning Board is making the Village Flood Plan Insurance a priority. They are recommending changing the wording in the local law. They plan on contacting the lawyer to see what the Village has to do, to get it changed. They are also working on the definitions; they feel that some of them are not defined clearly.

He also asked if the Village were to mow some of the properties that are in violation, if they could bill the home owner, and if not paid, could they put it on the Village taxes. Trustee Healy is going to look into this and see if the Village can do this.

Mayor DeTine informed the board that there are a few properties here in the Village that are on the County's list that are going up for sale in back taxes.

Mayor DeTine informed the board that the street department needs to replace the drainpipe on South Street he estimates it to be around \$500.00. They cannot get it to drain; they think it might have collapsed.

Mayor DeTine informed the board that he is waiting on a tentative schedule from the Street Department in reference of changing their hours and days.

The Clerk asked the Mayor about the hours and day for Trick or Treating. Motion to have Trick or Treating in the Village on October 31, 2022 from 6pm to 8pm made by Trustee Schmitt, 2nd by Trustee Healy and carried on a vote of 5 ayes and 0 no's.

Mayor DeTine informed the board that they need to put up fencing around the Well House and install security cameras at the Street Department. He stated that he is preparing a letter to the County asking for some of the money that the County received to help the Village pay for these.

Mayor DeTine informed the board that the Sewer Department has one of the basin cleaned out and is ready for maintenance. Rick Hoffman is scheduled to do the maintenance this October.

Motion to accept the Sewer flow chart made by Trustee Schmitt and 2nd by Trustee Grantier and carried on a vote of 5 ayes and 0 no's.

Trustee Schmitt informed the Board that she spoke to Connie Beckman the new member on the Zoning Appeals Board, about on line training.

Meeting adjourned on a motion by Trustee Schmitt, 2nd by Trustee Healy and carried on a vote of 5 ayes and 0 no's' at 8:45pm.

Respectfully Submitted,

Jennifer L. Cline

Clerk/Treasurer

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
VILLAGE OF BELMONT - COUNTY OF ALLEGANY

September 19, 2022

Present: Trustees: Grantier, Schmitt, Evans and Healy.

Absent: Mayor DeTine.

Employees: Justin Zajicek

Public: Casey Jones, Russ Hall

Trustee Grantier opened the meeting at 7:00 Pm

The Board pledged the flag.

Minutes of the previous meeting read and approved on a motion by Trustee Schmitt, 2nd by Trustee Healy and carried on a vote of 4 ayes and 0 no's.

Russ Hall the GIS Specialist for Allegany County spoke to the board in reference to the old 911 system that is being converted to a GPS System, state wide. This new system will require all of the Towns and Villages to verify accuracy of address assignments, address inaccurate signage, do site visits, and update the GIS data annually. Each municipality does have the option to opt out and have the County maintain and oversee all the necessities that is required for this new system at no cost. If the Village chooses to do this, themselves, it will cost around \$2700.00 annually for the GIS program and they will be responsible for their own site visits. The issue was tabled for further discussion.

Trustee Grantier reviewed the request from the American Legion, to sponsor Wreaths Across America for the Belmont Cemeteries. The board will discuss this request at a later date.

Trustee Grantier informed the board that they have contacted Genesee Valley School and are discussing an agreement with the school for the Village to have use of their fuel islands for purchasing fuel.

The board reviewed the Water and Sewer billing control accounts. Motion to accept made by Trustee Schmitt, 2nd by Trustee Healy and carried on a vote of 4 ayes and 0 no's.

Trustee Grantier shared with the board a Thank You Card from The Daughters of the Revolution.

Trustee Grantier informed the board that Kim from RG&E has contacted him, and she does not have an exact date, but the Village is on the list for the new L.E.D lights to be installed.

Leaf and Brush pick up will be November 7,8 & 9. Motion to accept made by Trustee Evans, 2nd by Trustee Schmitt and carried on a vote of 4 ayes and 0 no's.

Motion to accept payroll records and pay bills on Abstract #4a made by Trustee Evans, 2nd by Trustee Healy and carried on a vote of 4 ayes and 0 no's as follows: General \$5089.94, Water \$3162.37 and Sewer \$4734.15.

Casey Jones commented on fall clean up, that the Village should make sure that the leaves and brush are separated. The clerk informed him that it does say to separate them that in the notice that the Village mails out.

Trustee Grantier asked the board if they have any thoughts on the comprehensive plan. The Mayor was hoping to have a draft ready by the end of October. Trustee Evans stated that he has an outline of one that he could divide up, and each board member can work on a section of that, the board were all in agreement with this.

Officer Zajicek informed the board that Officer Sherman is expecting to be able to return to work this month, and James Cady contacted him and is back from the reserves. He would like to work the weekends for the Village. Officer Zajicek did inform the board that they do need to purchase a vest for him. He also informed the board that he will be out of the State next board meeting and will have the police report and schedule for the October 17th board meeting. He also informed the board that he has E-Mailed the members on the Police Reform Committee, suggesting that they meet an hour before the October 17th board meeting. He is still waiting for them to reply.

Trustee Grantier reviewed 3 quotes for the tree removals in the Village they are as follows; Wilson's Tree \$10,800.00, Big Foot Tree Care \$ 12,00.00 and Select Tree Care \$8350.00. Motion to accept Select Tree Care at \$8350.00 made by Trustee Schmitt 2nd by Trustee Evans and carried on a vote of 4 ayes and 0 no's.

Trustee Grantier informed the board that the water plant had a transducer fail and needs replaced. Adam received a quote to replace it for \$2700.00 from Plan Tech Support. Motion to purchase to purchase the part made by Trustee Healy, 2nd by Trustee Schmitt and carried on a vote of 4 ayes and 0 no's.

Trustee Grantier informed the board that the Street Department made a request. They would like to go to 4 days at 10 hours a day during the winter months. The board will discuss this request at next board meeting.

Trustee Healy informed Officer Zajicek that there was some graffiti spray painted on Norton Street.

Trustee Evans informed the board that there is a tree on Willard Street that should be considered being removed.

Trustee Schmitt asked that if any of the Board members were available Thursday Sept. 22. And if they could attend the Office for the Aging Luncheon, she will be out of town and cannot attend.

Motion to enter executive session for the discussion of personnel made by Trustee Schmitt, 2nd by Trustee Healy and carried on a vote of 4 ayes and 0 no's at 8:45 PM

Trustee Grantier reopened the regular meeting at 9:00PM.

Meeting adjourned on a motion by Trustee Schmitt, 2nd by Trustee Healy and carried on a vote of 4 ayes and 0 no's' at 9:05pm.

Respectfully Submitted,

Jennifer L. Cline

Clerk/Treasurer