The regular meeting of the Villenova Town Board held Dec. 14, 2022 at 1094 Butcher Road, South Dayton NY was called to order by Supervisor Park at 7:00PM after the Pledge to the Flag.

 **Present: Yvonne Park - Supervisor**

 **Sarah LoManto - Councilmember**

 **Keith Butcher - Councilmember**

 **Nathan Palmer - Councilmember**

 **Daniel DiStasio - Councilmember**

 **Absent: Donald Michalak - Town Attorney**

 **Others Present:**

 **Pam Miktuk - Highway Superintendent**

 **Ken Chase - Consultant to Highway**

 **Sue Palmer - Resident**

 **Mike Walker - Employee, resident**

 **Dave & MaryEllen Dayton - Residents**

 **Recording Secretary:**

 **Julie Goodway - Town Clerk**

**\*\*\*A MOTION** was made by Dan DiStasio and seconded by Sarah LoManto WHEREAS, minutes of the Nov. 9, 2022 meeting be accepted as presented by Town Clerk Goodway.

 **Adopted: Park - aye**

 **LoManto - aye**

 **Butcher - aye**

 **Palmer - aye**

 **DiStasio - aye**

**Reports:**

 **Assessor –** written report issued, copy on file in the clerk’s office.

 **Code Enforcement –** written report issued, copy on file in the clerk’s office.

 **Clerk –** received and disbursed a total of $548.00, presented a check to the Supervisor in the amount of $425.73 for the portion of town fees collected.

 **Justice –** received and disbursed a total of $584.00, presented a check to the Supervisor Dec. 1, 22022.

 **Highway –** The start time for her department is now 5am. Her and Mike met with Legends regarding the condition of the roads due to the traffic for the Ball Hill Wind Project, they need more gravel and/or millings. We have about 500 ton sand/salt, Travis delivered about 40 ton salt. We’ve been ditching. Mike hung a new door with a motion light, discussed the need to order an industrial door for their building. Mike discussed the gravel pit and the need to review the permit to see what is allowed and where they are allowed to dig, but stresses that we need to dig some gravel, we haven’t in three years and our supply has depleted. He’d like the board to consider purchasing a push blade for their loader.

**Yvonne Park, Supervisor** The town is in receipt of 2 sealed bids for the 2012 pickup declared surplus. Bids received and date/time stamped as required.

 **Jeffrey Cardot -** $3,310.00 for the 2012 Ford 4 x 4 with plow.

 **Roger Gloss -** $4,410.00 for the 2012 Ford 4 x 4 with plow.

 $625.00 – Sander Box

**\*\*\*A MOTION** was made by Yvonne Park seconded by Dan DiStasio WHEREAS 2 bids were received for the surplus equipment, the board accepts the bid(s) from Roger Gloss - $4,410.00 – 2012 4 x 4 Ford with plow. $625.00 for the sander box.

 **Adopted: Park - aye**

 **LoManto - aye**

 **Butcher - aye**

 **Palmer - aye**

 **DiStasio - aye**

 **Supervisor Parks report –** Paid all bills, made deposits, payrolls completed and the written financial report was given to the board.

**\*\*\*A MOTION** was made by Sarah LoManto and seconded by Nathan Palmer to make the following budget transfer.

 General Fund

 Decrease A9060.8 Employee Benefits Hospital & Medical - $365.00 and increase A9010.8 Employee Benefits State Retirement $365.00.

 **Adopted: Park - aye**

 **LoManto - aye**

 **Butcher - aye**

 **Palmer - aye**

 **DiStasio - aye**

**\*\*\*A MOTION** was made by Dan DiStasio and seconded by Keith Butcher to modify the 2022 adopted budget.

 Increase Appropriated Building Reserve by $54,000.00 and increase expenditure line A1620.4 Buildings Contractual by $54,000.00

 **Adopted: Park - aye**

 **LoManto - aye**

 **Butcher - aye**

 **Palmer - aye**

 **DiStasio - aye**

**\*\*\*A MOTION** was made by Yvonne Park and seconded by Sarah LoManto to conduct the year end meeting on Dec. 29, 2022 at 7:00PM.

 **Adopted: Park - aye**

 **LoManto - aye**

 **Butcher - aye**

 **Palmer - aye**

 **DiStasio - aye**

**\*\*\*A MOTION** was made by Sarah LoManto and seconded by Nate Palmer WHEREAS General Vouchers #104-116 totaling $5,821.00, General Prepays #78 – 88 totaling $60,789.52, Highway Vouchers #114 – 129 totaling $20,892.75 were submitted, reviewed and approved for payment.

 **Adopted: Park - aye**

 **LoManto - aye**

 **Butcher - aye**

 **Palmer - aye**

 **DiStasio - aye**

**\*\*\*A MOTION** was made by Keith Butcher and seconded by Sarah LoManto to accept all department head reports as given.

 **Adopted: Park - aye**

 **LoManto - aye**

 **Butcher - aye**

 **Palmer - aye**

 **DiStasio - aye**

**\*\*\*A MOTION** was made by Yvonne Park and seconded by Nate Palmer to adjourn meeting at 7:44PM.

 **Adopted: Park - aye**

 **LoManto - aye**

 **Butcher - aye**

 **Palmer - aye**

 **DiStasio - aye**

**Respectfully Submitted,**

**Julie Goodway**

**Villenova Town Clerk**