

**Regularly Scheduled Village of Little Valley Board Meeting
Held at the Municipal Building**

January 24, 2023

PRESENT: Mayor James Bowen, Trustee Todd Palmatier, Trustee Raymond Hughes, Trustee Rory Mosher, Clerk Treasurer JoElla Emborsky,

ABSENT: Trustee Jillian Crouse, Public Works Superintendent Robert Young, Building & Zoning Code Officer John Helgager

Mayor James Bowen called the regularly scheduled meeting to order at 7:00 PM

Approval of Minutes:

MOTION #129, 2022-2023

Motion made by Trustee Hughes, seconded by Trustee Mosher, to approve minutes of January 10, 2023, meeting. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Crouse

VISITORS: Jamie Baran

GUEST:

MAYOR:

NEW BUSINESS:

The Village will need to adopt the Section 504 Grievance Procedure which is a policy not to discriminate on the basis of disability. This procedure prohibits discrimination on the basis of disability in any program or activity receiving Federal financial assistance.

MOTION #130, 2022-2023

Motion made by Trustee Palmatier, seconded by Trustee Hughes, to adopt the new Section 504 Grievance Procedure. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Crouse

The Village will need to appoint Andrew Terhune as the Ice Rink Supervisor for the winter season. Andrew opened the rink around Christmas day.

MOTION #131, 2022-2023

Motion made by Trustee Mosher, seconded by Trustee Palmatier, to appoint Andrew Terhune as the Ice Rink Supervisor. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Crouse

PUBLIC WORKS SUPERINTENDENT:

DFT Communications has requested a refund from the Village for years of being over-billed for their pole attachments. Over-billing dates to 2014. The poles that the Village was billing DFT Communications were supposed to be billed to Cattaraugus County.

MOTION #132, 2022-2023

Motion made by Trustee Palmatier, seconded by Trustee Mosher, to approve the refund to DFT Communications for over-billing. Cattaraugus County will need to be billed for these poles and the Village will need to be reimbursed. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Crouse

Public Works Superintendent Young would like to send the two new hires to the MEUA Lineman Apprentice Program. "My initial thoughts were to not send them because of the risks of losing them after we put time and money towards this schooling, but after thinking this over since then, I believe that it will be in the best interest of the Village to have these employees properly educated for the future. These guys are our future and will be expected to maintain and operate our electric company SAFELY by themselves before we know it."

MOTION #133, 2022-2023

Motion made by Trustee Palmatier, seconded by Trustee Hughes, to approve the two new hires to attend the MEUA Lineman Apprentice Program. They will need to sign an agreement that they plan on staying with the Village for 5 years after the school is complete or they will have to reimburse the Village for the expenses accrued from this training. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Crouse

TRUSTEES:

Trustee Jillian Crouse:

Trustee Ray Hughes:

Trustee Rory Mosher:

1. Is there a building permit issued for property on N. 9th Street? - BCEO Helgager would be the person to ask.
2. Are the individuals registered with the Sheriff's department that was mentioned at the previous meeting? Yes, they are registered in the system with the County Sheriff's department.
3. Plans for the lawn clean up on property's torn up by sidewalk plow. Streets Superintendent Gross has intentions to have the guys clean up in the Spring.

Trustee Todd Palmatier:

CLERK TREASURER:

Our current postage meter is obsolete and won't be able to accept postage in the future. Quadient is who we currently go through and has submitted a new proposal which includes the iX-3 postage meter, maintenance, and rate change protection for only \$63.99/month.

MOTION #134, 2022-2023

Motion made by Trustee Palmatier, seconded by Trustee Hughes, to approve the proposal with Quadient at \$63.99/month for the iX-3 postage meter, maintenance, and rate change protection. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Crouse

BUILDING & ZONING CODE ENFORCEMENT:**PAY BILLS AND APPROVE PAYROLL REPORTS:**

Clerk Treasurer Emborsky presented the payrolls for January 11, 2023, and accounts payable printouts for the board's approval. She also had the board review the vouchers listing for each fund and sign for their approval. The vouchers to be approved for payment are as follows:

<u>01/11/23 through 01/24/23 ACCOUNTS PAYABLE</u>			
<u>CHECKS:</u>	General Fund	#7173-7187	\$36,291.58
	Electric Fund	#7101-7116	\$139,839.84
	Sewer Fund	#5019-5026	\$6,789.14
	Water Fund	#5171-5180	\$4,466.08
	Trust Fund	#4058-4059	\$119.60
	Water Project Fund	#0068	\$40,868.63
<u>CHECKS VOIDED</u>	General Fund	#7159	\$0.00
	<u>Payroll Ending 01/11/23</u>		
	Payroll Fund		\$0.00
	Direct Deposit		\$23,470.54
	Trust Fund	#4055-4057	\$11,858.16

MOTION #135, 2022-2023

Motion made by Trustee Mosher, seconded by Trustee Palmatier, to pay the bills and payroll as presented. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Crouse

EXECUTIVE SESSION:

ADJOURNMENT:

MOTION #136, 2022-2023

Motion made by Trustee Mosher, seconded by Trustee Hughes, to adjourn meeting at 7:23 PM. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Crouse

Respectfully Submitted,


Joella Emborsky
Clerk Treasurer

