

# Annual Reorganizational Meeting of the Machias Town Board January 2, 2023

The meeting was called to order at 7 PM by Supervisor Stephen Cornwall and the Pledge of Allegiance was said by all attending. Those attending were: Supervisor Cornwall, Town Councilmen Robert Shenk, Robert Green, and Frank Bork; and Town Clerk Rebecca Grimmelt. Also in attendance were Jennifer Dusterhus and Brenda Hanson. Councilman Tom Reese called in by phone.

Frank Bork moved to accept the minutes of the December 19, 2023 meeting. Robert Shenk seconded. All were in favor and the motion carried.

Supervisor Steve Cornwall presented the Board with a letter to remove the Town's portion of the 2023 Town/County Tax for Time Warner Cable in accordance with the Franchise agreement. All of the Board members approved of the action and signed the letter. It will be submitted to the County to have them adjust the tax bill.

The following resolutions were all read and passed unanimously:

- RESOLUTION FOR THE OFFICIAL UNDERTAKING OF MUNICIPAL OFFICIALS
- RESOLUTION ESTABLISHING RULES OF ORDER AND PROCEDURE FOR OFFICIAL MEETINGS OF THE MACHIAS TOWN BOARD; REFERRED TO AS "RULES OF ORDER"
- RESOLUTION DELEGATING THE POWERS AND DUTIES OF ADMINISTRATION AND SUPERVISION OF THE TOWN AND SPECIAL DISTRICTS' FUNCTIONS TO THE SUPERVISOR TO BE PERFORMED ON BEHALF OF THE TOWN BOARD
- RESOLUTION AUTHORIZING SPECIFIC ACTION OF DESIGNATED TOWN OFFICIALS AND ESTABLISHING THE TOWN OF MACHIAS ANNUAL APPOINTMENTS, SALARIES, AND PAYMENT SCHEDULE FOR THE YEAR 2023
- RESOLUTION AUTHORIZING THE APPOINTMENTS TO VARIOUS COMMITTEES, COMMISSIONS, AND BOARDS
- RESOLUTION ESTABLISHING THE OFFICIAL NEWSPAPER(S) OF RECORD FOR THE TOWN OF MACHIAS FOR THE YEAR 2023

- RESOLUTION ESTABLISHING THE DATES OF OFFICIAL MEETINGS OF THE MACHIAS TOWN BOARD FOR THE YEAR 2023
- RESOLUTION ESTABLISHING THE OFFICIAL DEPOSITORIES FOR THE TOWN OF MACHIAS FOR THE YEAR 2023
- RESOLUTION ESTABLISHING REASONABLE AMOUNT OF MILEAGE REIMBURSEMENT
- RESOLUTION TO ADOPT THE TOWN OF MACHIAS PROCUREMENT POLICY
- RESOLUTION TO ESTABLISH FEE FOR MAILING OF DELINQUENT NOTICE OF UNPAID REAL PROPERTY TAXES
- RESOLUTION APPROVING THE “RESOLUTION FOR THE OFFICIAL UNDERTAKING OF NEW YORK STATE DEPARTMENT OF TRANSPORTATION”

Tom Reese reported that Zuech had flushed the two drain lines around Lime Lake that tend to cause flooding before Christmas. They will be redone in the Spring.

Jennifer Dusterhus asked that the sign on Felton Hill warning for the low overpass be repaired. It was knocked down and is in the ditch. Trucks have had to back down the road to avoid the low overpass.

At 7:42 pm, Bob Shenk moved to adjourn the meeting. Frank Bork seconded. All were in favor and the meeting was adjourned.

Respectfully submitted,

Rebecca Grimmelt, Town Clerk