**REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES**

**November 21, 2022**

**HELD AT THE ANGELICA GRANGE**

**BOARD PRESENT**-**CALL TO ORDER:** Mayor: Robert Claypool, Trustees: Robert Perry, Todd Haggstrom, Craig Miller

**EMPLOYEES PRESENT**: Mackenzie Marsh, Archie McRae, Heath Gordon, and Michael Trivisondoli

**VISITORS PRESENT:** David Haggstrom, Don Ash, Bob Budinger, Joshua Ford, Linda Cash

Mayor Claypool called the regular meeting to order at 7:00 pm.

Trustee Haggstrom motioned to approve the minutes from the regular board meeting as submitted held on October 17, 2022 and special meeting held on October 24, 2022 as submitted– second Trustee Perry – Perry-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

**PUBLIC COMMENT**

**EMPLOYEES REPORTS**

**Archie McRae – Water Department**

* Mowing and trimming fields/shop/spring/res; Seasonal turn ons; Meter change outs; Line inspection; Raked and rolled res; Took care of leaves and pine needles at shop; Cleaned bathrooms at shop; painted the floor and organized at the res; Changed out rusted siding at res; Changed out curb box on mechanic street
* Normal monthly duties – daily, monthly & quarterly samples, Meter Read/Re-Reads; UFPO’s, Mowing, Truck & Equipment Maintenance
* Upcoming Work Schedule –Normal Monthly Duties; Meter changeouts; Meeting with the engineer, vehicle maintenance; Seasonal shut offs; Plowing; Keeping and eye out for leaks

**Heath Gordon – Electric Department**

* No hydro reduction December 2022; Changed out street lights; Substation project; New service on Joncy; New service on West Main; Pulled neutral on Olean Street; Running and tying neutrals; Generator all hooked up; Attended NYMPA meeting in Syracuse; Cut a few trees for the county DPW; Mike went to safety class; Switched the 34.5 line over for trimming; Rubber gloves tested; KR substation parts are all in; Put the veterans flag up and down
* Normal monthly duties – Meter Re-Reads, meter replacements; inventory; work orders; UFPO, Vehicle/Equipment Maintenance; mowing/building maintenance; street lights; customer service
* Upcoming Work Schedule –­ Normal monthly duties; Substation project; Neutral; Meter testing; Hyland project; Stray voltage testing; Christmas lights; 3 phase service at saw mill

**Michael Trivisondoli – Street Department**

* Leaf pickup completed; Trucks swapped; CHIPS paperwork filed

**Matthew Heller – Police Department**

* Submitted NYDCJS; Review budget information to remain within budget and prepare tentative November schedule; Sent stats and web page updates to Sara; Partnered with Lions Club for the community Halloween night; Submitted $14,000 gran application for body worn cameras for each member of the department; Submitted $2500 community grant application for the Wal-Mart “Shop with a Cop”; Accepted resignation for Jeremey Blair

**Justice Department**

* October 2022 Report and Bank Reconciliation $779.00

**Mace (Code Enforcement)**

* None

**Joshua Ford – Fire Department**

* Fire – 3; Ambulance assist – 9; Traffic control – 1; MVA – 3; Training - 1

**Mackenzie Marsh – Clerk/Treasurer Department**

* **October 2022 Reports:** Certified Payroll, E/W Adjustments, June, July, August Operating Statements, Open Balance Report E/W

**OLD BUSINESS**

**NEW BUSINESS**

**Resolution (#07-1022) 2022-2023 General Fund Budget Transfer –** Offered by Trustee Perry and seconded by Trustee Miller to transfer $800.00 from contingency (19904.1) to Snow Removal PS (51421.1.1) to cover the cost of all call time every weekend and holiday.

Roll Call Vote: Perry-Aye, Haggstrom-No, Miller-Aye, Claypool-Aye

The Mayor therefore declared the resolution duly adopted.

**Trustee Appointment –** Trustee Miller motioned the appoint Linda Cash to fill the vacant position – second Trustee Perry - second Trustee Perry - Perry-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

**Tax Collector’s Return Document** – Trustee Haggstrom motioned to approve the Tax Collector’s Return Document for 2022-2023 of $36,349.98 of unpaid taxes to Allegany County – second Trustee Perry - Perry-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

**Allegany County Sliding Scale –** Trustee Perry motioned to not make any changes to the celling and adopt the sliding scale of $12,000.00 for tax exemption for persons who are over 65 years of age – second Trustee Haggstrom - Perry-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

**2023 Stop DWI Contract –** motioned to authorize the mayor to sign the Allegany County Stop DWI Contract for 2023 – second Trustee Perry - Perry-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

**Jeremey Blair Resignation –** Trustee Miller motioned to approve the resignation of part-time Police Officer Jeremey Blair – second Trustee Haggstrom - Perry-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

**Fire Contracts 2023 –** Trustee Perry motioned to set the 2023 Fire Contracts as follows: second Mayor Claypool - Perry-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

**2022 Organizational Meeting –** Trustee Haggstrom motioned the set the annual organizational meeting to December 19, 2022 – second Trustee Perry - Perry-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

**Executive Session -** Trustee Haggstrom motioned to enter executive session at 8:31 pm to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. – second Trustee Perry – Perry-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

Trustee Haggstrom motioned to exit executive session at 9:55 pm – second Trustee Miller - Perry-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried

**CLAIMS**

Trustee Miller motioned to approve the **general fund** claims in the amount of **$12,877.72 -** second Trustee Perry – Perry-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

Trustee Haggstrom motioned to approve the **electric fund** claims in the amount of **$72,328.54** – second Trustee Miller –

Perry-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

Mayor Claypool motioned to approve the **water fund** claims in the amount of **$42,713.62** – second Trustee Haggstrom –

Perry-Aye, Haggstrom-Aye, Miller-Aye Claypool-Aye – carried.

With no further business to discuss, Trustee Haggstrom motioned to adjourn at 9:55 pm – second Trustee Perry – Perry-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

Respectfully Submitted,

Mackenzie Marsh

Clerk-Treasurer