**Town of Olean**

**Minutes of the Regular Monthly Board Meeting**

**Held at the Olean Town Hall, 2634 Route 16N, Olean NY**

**On July 19, 2022**

Present: Annette Parker Supervisor

 Pat Zink Highway Superintendent

 Donna Howard Councilwoman

 John Artlip Councilman

 Scott Zink Councilman

 Joshua Torrey Councilman

 Jerry Dzuroff Code Enforcement Officer

 Sherry Lemon Town Clerk

Absent: None

Supervisor Parker opened the meeting at 6:30pm with the Pledge of Allegiance.

Recognition of others: 5 Town residents.

The Town of Olean Fire Department is looking to purchase a new fire response vehicle and is asking for a significant increase in the fire district tax to be levied to make this purchase. They were advised to speak with the Assessor to understand how to do this fairly, then to have 2/3 of the Board approve of the increase. They were also advised to consult the Town and/or County Attorney for further guidance.

County Legislators representing the Town presented a proposed law to redistrict the County and reduce the number of Legislators from 17 down to 15 in a cost saving measure. There is to be a Public Hearing with a vote immediately after scheduled for July 27, 2022 at 5 pm. The proposal would combine the Towns of Portville, Hinsdale, and Olean with the City of Olean. There is significant concern about fair representation as currently there are 4 Legislators representing only the City of Olean. Councilwoman Howard will draft a letter to the County Legislature to express the Town’s concerns and to oppose this proposal.

Mr. RG Reilly requested information pertaining to properties that surround his father’s property located on the Windfall Road. A list of items was decided on and a search will be made.

Legislator Kip Morrow heard complaints about 1716 and 1718 Andrews Street. The Town has done what it can by posting the buildings as unsafe/uninhabitable and having the electrical service removed. The property owners and heirs are deceased, and the taxes are paid by a third party at the last minute before the County forecloses. Another issue is having two addresses on one parcel. The Board asks for the County to investigate further actions that can be taken to remove the individuals. The same conditions exist for the 2797 Fairview Avenue property, and further actions are requested for this property as well. Mr. Morrow discussed the storm drain issues on Kingston Drive, and that the drain may be on private property. The City of Olean maps need to be consulted as to exactly where the drain is as the Town does not maintain it. Finally, Mr. Morrow gave further information on gathering funds for the Town of Olean Fire District to purchase a fire response vehicle and other necessary equipment.

**Resolution 1 (R:070122) APPROVAL OF MINUTES**

On a motion from Councilwoman Howard, and seconded by Councilman Artlip, the Resolution was Adopted, with 4 Ayes, and 0 nays.

**Resolved**, that the minutes of the July 29, 2022 Regular Monthly Meeting be approved.

**Resolution 2 (R:070222) APPROVAL OF ABSTRACTS**

On a motion from Councilwoman Howard, and seconded by Councilman Artlip, the Resolution was Adopted, with 4 Ayes, and 0 nays.

**Resolved**, that the bills received have been reviewed by the Town Board and are authorized for payment in the following amounts:

Highway Fund: Vouchers 101-117, for the sum of $143,327.89.

General Fund: Vouchers 105-122, for the sum of 140,108.93.

**REPORTS OF TOWN OFFICIALS**

Supervisor: The monthly bank statements were presented for review by the Board.

Code Enforcement: From June 21 through July19, 2022 list submitted has:

2 building permits issued, 1 permit pending, and 4 complaints. The Town has contacted Dan Carter, who sealed the parking lot, to return and repaint the lines to be in ADA compliance for parking and walking space. On Solar Energy installations, the application fee comes to the Town, attorney and engineering fees to be placed in an escrow account, and the decommissioning funding by bond.

Superintendent of Highways: Paving on the Back Hinsdale Road is due to be finished by July 25. A speed study has been requested for Fairview Avenue, Godfrey Hollow, and Wayman Branch Road. It is understood that all roads are 35 mph unless otherwise posted. The Town and Highway Superintendent should request a speed study from the County and then the State in order to post signage per Vehicle and Traffic Law §1622. It is also assumed that children are always at play and no specific signage is necessary.

**Resolution 3 (R:070322) APPROVAL OF SPEED STUDY**

On a motion from Councilwoman Howard, and seconded by Councilman Torrey, the Resolution was Adopted, with 4 Ayes, and 0 nays.

**Resolved**, that the Highway Superintendent request speed studies for Fairview Avenue, Godfrey Hollow, Wayman Branch Road, and Indiana Avenue to verify the compliance to established signage or to place appropriate signage pertaingin to speed limits.

Cemetery: Employee grievance about payment for time worked at cemetery. No extra pay is approved and the employee no longer works at the cemetery. A letter has been sent from the Board to the employee with this clearly stated. From this point forward employees separate from highway workers will do work at the cemetery. Town attorney will be consulted to verify compliance with union contract about this matter.

Clerk: Informed the Board of upcoming vacation time.

Town Justice: No report.

**OLD BUSINESS**

**Resolution 4 (R:070422) APPROVAL OF SOLAR ENERGY INSTALLATION FEES**

On a motion from Councilman Torrey, and seconded by Councilwoman Howard, the Resolution was Adopted, with 4 Ayes, and 0 nays.

**Resolved**, that the Solar Energy Installation fee is to be $55.00/1000 sq. ft., with half paid at the beginning, and does not include attorney or engineering fees.

There being no further Old Business and no New Business to be presented, Councilwoman Howard moved for adjournment, with Councilman Artlip seconding the motion, and all present were in agreement. The meeting was adjourned at 8:45pm.

Respectfully submitted,

Sherry Lemon, Town of Olean Clerk