**Town of Olean**

**Minutes of the Regular Monthly Board Meeting**

**and Annual Budget Public Hearing**

**Held at the Olean Town Hall, 2634 Route 16N, Olean NY**

**On October 18, 2022**

Present: Annette Parker Supervisor

Pat Zink Highway Superintendent

Donna Howard Councilwoman

John Artlip Councilman

Scott Zink Councilman

Joshua Torrey Councilman

Jerry Dzuroff Code Enforcement Officer

Sherry Lemon Town Clerk

Absent: None

Supervisor Parker opened the meeting at 6:30pm with the Pledge of Allegiance.

Recognition of others: 2 Town residents, and the Town Engineer.

**Resolution 1 (R:100122) APPROVAL OF MINUTES**

On a motion from Councilman Artlip, and seconded by Councilwoman Howard, the Resolution was Adopted, with 4 Ayes, and 0 nays.

**Resolved**, that the minutes of the September 20, 2022, Regular Monthly Meeting be approved.

**Resolution 2 (R:100222) APPROVAL OF ABSTRACTS**

On a motion from Councilman Artlip, and seconded by Councilwoman Howard, the Resolution was Adopted, with 4 Ayes, and 0 nays.

**Resolved**, that the bills received have been reviewed by the Town Board and are authorized for payment in the following amounts:

Highway Fund: for the sum of $22,371.74.

General Fund: for the sum of $5,762.21.

**REPORTS OF TOWN OFFICIALS**

Supervisor: The monthly bank statements were presented for review by the Board.

Town Engineer: Gave a report and update on local Solar Energy installations and gave recommendations on the processes necessary for the Town to proceed.

**Resolution 3 (R:100322) DECLARATION OF LEAD AGENCY**

On a motion from Councilman Torrey and seconded by Councilman Artlip, the Resolution was Adopted with 4 ayes and 0 nays, and

**Resolved,** that the Town Board hereby determines and declares that it will serve as Lead Agency in the review of the proposed Solar Energy Generation Facility projects potential impacts and directs that the proper notices be sent to all other involved agencies.

**Resolution 4 (R:100422) REVISION OF LOCAL LAW NO.2 OF 2022**

On a motion from Councilman Torrey and seconded by Councilman Artlip, the Resolution was Adopted with 4 ayes and 0 nays, and

**RESOLVED**, that The Town Board by this resolution approves all revisions recommended by the Cattaraugus County Planning Board, as provided under the cover letter of Marie Myers Shearing dated October 4, 2022, except that not all recommendations designated as “advisory” are approved; and the Town Board authorizes an directs that the submission of the revised Local Law No. 2 of 2022 to the County as part of the Town’s ‘Municipal Report of Final Action’, and authorizes the filing of the revised Local Law No. 2 of 2022 with the New York Department of State.

Code Enforcement: From September 20, 2022, to October 18, 2022, list submitted has:

5 building permits issued, 1 permit pending due to non-compliance issues, 1 complaint about trash and living conditions at 1962 Michigan Ave. with County Social Services also involved. The Officer also took calls and answered questions about Solar Energy installation from property owners; forwarded a complaint to the court about incomplete work by a contractor; looking into a request for demolition at 1628 Andrews St.; issued a citation for building without a permit; noted an eviction from Shady Rest Motel, 1542 NYS Rt 417, and the complaint about conditions of the space; reiterated the local law disallowing people to live in campers or motorhomes within the Town without a current zoning/building permit and active construction of a permanent residence, and that property owners cannot store campers or motorhomes whose owners do not have a residence in the Town.

Superintendent of Highways: New grader has arrived and employees have been trained on usage; the old grader and trailer have been listed with an online auction company with the auction to end on October 24; roadwork is finished for the season; the crew is gearing up for the winter season with truck and plow inspection and maintenance, and the ordered sand/salt has been delivered; new deer crossing signs have been installed; an incident has been reported with the lead reclamation equipment used at the Olean Rod & Gun Club on Wayman Branch Road driving on the road without the proper permit and potentially causing damage; the new speed sign has been set up at locations with data collected, noting that the speeds on the Back Hinsdale Road are particularly fast for the posted speed; PERB complaint #1 has been dropped and complaint #2 has a meeting scheduled; bids are being taken to install a new water pump at the Highway Barn; verifying location of Town Hall septic system for maintenance.

Cemetery: Mowing and weeding is finished for the season; the mowing and weeding team is working out well; the Memorial companies are happy with the new foundations; grants are on hold due to lack of information from previous caretakers; a map is being constructed and will be on display for visitors to locate loved ones; the hole that was previously reported has been filled.

Clerk: Request approved to charge an additional fee for late dog license registration.

Town Justice: No report.

Supervisor: The monthly bank statements were presented for review by the Board. A motion was made to approve the proposed budget for 2023 as presented was made by Councilman Artlip, seconded by Councilman Zink, and approved with 4 ayes and 0 nays.

There being no further Old Business and no New Business to be presented, Councilwoman Howard moved for adjournment of the Public Hearing and Board Meeting, with Councilman Artlip seconding the motion, and all present were in agreement. The meeting was adjourned at 8:10pm.

Respectfully submitted,

Sherry Lemon, Town of Olean Clerk