

## Town of Rushford Organizational Meeting

January 3, 2023

1:00 pm. Rushford Town Hall

PRESENT: Charles Bliss, Supervisor

Councilmen: Dennis Bliss, Ken McElheny, Deb Aumick, Randy Green

Supervisor Charles Bliss called the meeting to order at 1 PM.

The Pledge of Allegiance was said.

Town Board Committee Assignments and Supervisor Appointments for 2023

**Deputy Supervisor – Dennis Bliss**

**Committees:**

Charles Bliss	Finance
Dennis Bliss	Budget
	Highway Dept.
	Legal/Legislation
	Personnel
	Summer Youth Program
	Town Clerk
Charles Bliss	Zoning
Deb Aumick	Planning
	Assessor
	Building Code Consortium
Randy Green	Town Buildings & Park
Ken McElheny	Energy Conservation
	Water District
Charles Bliss	Liaison to Library Board
Dennis Bliss	Liaison to Fire District/Department
Deb Aumick	Liaison to Historical Society
Ken McElheny	Liaisons to Labor Day Corporation
Randy Green	

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the 2023 Rules of Order for the Rushford Town Board.

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve 2023 Salaries and Rates of Pay for Town Officials and Other Non-Bargaining Unit Town Employees, Full Time, Part Time and Temporary Not Covered by Collective Bargaining Contracts.

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to establish Time and Place for Town Board Regular Meetings and Work Sessions in 2023.

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ Pursuant to §25 of the Town Law and §11 (2) of the Public Officers Law a Motion is In Order to Approve Dishonesty/Faithful Performance Insurance Coverage for All Officers and Employees for the Year 2023. (Supervisor-\$275,000; Town Clerk-\$25,000; Tax Collector- \$275,000; Town Justice-\$10,000)

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve 2023 Community Bank N.A., M&T and NY CLASS (Supervisor only) as the official depository in Which the Supervisor and Town Clerk Shall Deposit All Town Monies Coming into Their Hands by Virtue of Their Offices.

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to appoint Town Clerk Tracy Pastorius as Records Access Officer and Supervisor Charles Bliss as Appeals Officer for Town FOIL Requests for the Year 2023.

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the re-appointment of David Brautigam to the Zoning Board of Appeals as Chairman (5 yr. term). (Expiring 12/2027)

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the appointment of Josh Thorington to the Planning Board (5 yr. term). (Expiring 12/2027)

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the appointment of \_\_\_\_\_ as the maintenance worker for the Town Hall.

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Re-Appointment of Jason Thomas as Commissioner of the Rushford Lake Recreation District (1 yr. term).

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the appointment of \_\_\_\_\_ as Animal Control Officer for the year 2023.

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, Seconded by \_\_\_\_\_ to approve the re-appointment of Becky Cole as Town Historian (1 yr. Term)

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the re-appointment of Amy Brautigam as Secretary to the Zoning Board of Appeals and Richmond Hubbard as Secretary to the Planning Board for 2023.

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, Seconded by \_\_\_\_\_ to approve the re-appointment of Kevin Margerum, Mike Unfus, and Cory Burrows as Code enforcement officers and zoning officers..

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Mileage Allowance for 2023 at \$.655 Per Mile for the Use of Private Cars While on Town Business by Town Employees

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Payment to Members of the Zoning Board of Appeals and the Planning Board in the amount of \$25.00 per meeting and \$35.00 for Chairman and Secretary per meeting for Their Services in 2023.

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to designate the Cuba Patriot as the official town newspaper for Legal and/or Display Notices

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded \_\_\_\_\_ to authorize the Supervisor to Subscribe to the Provisions of Section 29, Paragraphs 10 and 10-A of the Town Law Pertaining to the Powers and Duties of the Supervisor and the Preparation and Publishing of the Annual Financial Report for the Year 2022.

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Supervisor as Chief Fiscal Officer of the Town, the Power to Issue and Sell Various Bonds, Notes and Note Renewals for 2023 and to Prescribe the Form and Content of Same Notes in Accordance with §30 and §50 of the Local Finance Law of the State of New York.

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Town Policies for the Year 2023 (Public Access to Records; Sexual Harassment; Procurement; Investment; Emergency Action; Official Undertaking of Town Officials; Employee Personnel; Credit Card; Travel & Education; Returned Check; Computer Systems Security Breach Notification, Drug & Alcohol).

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, that pursuant to Town Law Article VIII §118, that the Town Board authorizes the Town Supervisor to pay claims of public utility services; defined as electric, gas, water, sewer, fuel oil, and telephone services; postage, internet charges and freight and express charges, in advance of submitted audit bills. All such claims shall be presented at the next regular meeting for audit, and the claimant and the officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the town board.

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, that pursuant to Highway Law Article VII §142(1)(a), that the Town Board authorizes the Highway Superintendent to purchase equipment, tools and other implements to be used for highway maintenance, construction or reconstruction, snow ploughs or other devices for the removal of snow from the highways from moneys appropriated for that purpose, not to exceed \$7,500, subject to the conditions of the Town Procurement policy, without prior approval of the Town Board, except in the case of emergency repairs where statutory limits would apply. All such claims shall be presented at the next meeting for audit.

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to retain the law firm of Pullen & Richardson P.C. to provide legal services and prosecution of town laws and ordinances on behalf of the Town for 2023.

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to retain Baldwin Business Services as the financial firm to handle bookkeeping s on behalf of the Town for 2023.

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to reappoint Ty Cobb as a member of the Ethics Board term to expire on 12/31/28.

Ayes                      0 Nay                      Carried

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn to the Following Town Board Meeting to be held Monday, January 9, 2023.

Ayes

0 Nay

Carried

## **Town Board Meetings- 2023**

**All Meetings of the Town Board meeting are held on the 2<sup>nd</sup> Monday of the Month Unless otherwise stated. The meetings start at 7:00 pm, Town Board work session at 6:00 pm.**

<b>January 3</b>	<b>Organization Meeting</b>
<b>January 9</b>	<b>Regular Town Board Meeting (audit mtg @ 6PM)</b>
<b>February 13</b>	<b>Regular Town Board Meeting</b>
<b>March 13</b>	<b>Regular Town Board Meeting</b>
<b>April 10</b>	<b>Regular Town Board Meeting</b>
<b>May 8</b>	<b>Regular Town Board Meeting</b>
<b>June 12</b>	<b>Regular Town Board Meeting</b>
<b>July 10</b>	<b>Regular Town Board Meeting</b>
<b>August 14</b>	<b>Regular Town Board Meeting</b>
<b>September 11</b>	<b>Regular Town Board Meeting</b>
<b>October 10 (Tuesday)</b>	<b>Regular Town Board Meeting</b>
<b>October 23</b>	<b>Public Hearing on 2023 Budget (6 PM)</b>
<b>November 13</b>	<b>Regular Town Board Meeting</b>
<b>December 12</b>	<b>Regular Town Board Meeting</b>
<b>December 28</b>	<b>Town Board Meeting 11 AM (Year End Budget Transfers &amp; Payment of Bills)</b>

**2023 Salaries and Rates of Pay for Town Officials and Other Non-Bargaining Unit Town Employees, Full Time, Part Time and Temporary Not Covered by Collective Bargaining Agreement.**

**TITLE****Salary/Rate of Pay**

<b>Supervisor</b>	\$8,652.00 annual
<b>Town Councilmen</b>	\$1,114.00 annual
<b>Deputy Supervisor</b>	\$1,030.00 annual
<b>Town Clerk</b>	\$26,696.00 annual
<b>Superintendent of Highways</b>	\$60,000.00 annual
<b>Deputy Supt. Of Highways</b>	\$3,500.00 annual
<b>Animal Control Officer</b>	\$2,266.00 annual
<b>Assessor (Dustin Snyder)</b>	\$41,700.00 annual
<b>Senior Assistant Assessor</b>	\$35,000.00 annual
<b>Clerk Assessor</b>	\$3,500.00 annual
<b>Court Clerk</b>	\$7,974.00 annual
<b>Deputy Town Clerk</b>	\$14.20 hourly
<b>Laborer- (part-time Parks)</b>	\$6,100.00 annual
<b>Laborer- (part-time Town Hall)</b>	\$14.20 hourly
<b>Registrar of Vital Statistics(Tracy Pastorius)</b>	\$500.00 annual
<b>Town Historian (Becky Cole)</b>	\$1,400.00 annual
<b>Town Justice</b>	\$11,000.00 annual
<b>Junior Assistant Assessor (Eric Rogacki)</b>	\$18.00 hourly
<b>Motor-Equipment Operator (part-time Highway)</b>	\$16.87 hourly
<b>Planning Board Secretary</b>	\$35.00 per meeting
<b>Zoning Board Secretary</b>	\$35.00 per meeting