The third regular meeting of the Andover Town Board for 2022 was held on March 08, 2022

**Present:**

Joe Kent, Deputy Supervisor

Matthew Zengerle, Councilman

Heather Simon, Councilwoman

Mandi Joyce-Phelps, Councilwoman

Tasha Rossrucker, Clerk

Jim Frungillo, Highway Superintendent

Kevin Waters-DCO

Gus Weber, Supervisor-phone

**Call Meeting to Order:** Meeting called to order by Deputy Supervisor Kent at 6:04p.m.

**Pledge of Allegiance:** Led by Jim Frungillo.

**Regular Meeting Minutes:** The regular meeting minutes from the February 2022 meeting were distributed and discussed by the board. Motion made by Heather Simonand seconded by Mandi Joyce-Phelpsto approve minutes**. 5 Members approving, 0 Disapproving, 0 absent Carried**

**Reports**

**Dog Control Officer:**  Report was read aloud by new DCO Kevin Waters for the month of February. DCO Waters stated that he has learned a lot this past month and has spent the last month training with previous DCO Jim Rumfelt, DCO Sherman and numerous other DCO’s. The inspector from Ag and Markets will be back on May 2nd. DCO Waters ordered the new equipment needed to do the job appropriately. DCO Kevin Waters will be doing dog enumeration in May of this year. A motion to accept the DCO report was made by Heather Simon and seconded by Matt Zengerle. **5 Members approving, 0 Disapproving, 0 absent Carried**

DCO Waters also asked the Town to purchase a laptop for him to use for DCO to help make the job easier. DCO Kevin gave two quotes for the board to look at. One was from staples for $489. And the second one was from Wal-Mart for $499. DCO Kevin Waters will be ordering from Staples for the new laptop. Supervisor Weber asked DCO not to spend more than $500 on a new laptop. A motion was made to accept the purchase of a new laptop for DCO by Heather Simon and seconded by Mandi Joyce-Phelps. 5 **Members approving, 0 Disapproving, 0 absent Carried**

**Highway Report:** Highway Superintendent Jim Frungillo tells the board that the guys have been plowing and will plow until it’s nice out. There has been a lot of snow melting and run off. The guys have been touching up and cutting brush on Dyke Rd. The guys have been staying busy. A motion was made to accept Highway Superintendent report by Mandi Joyce-Phelps and seconded by Matt Zengerle**. 5 Members approving, 0 Disapproving, 0 absent Carried**

Superintendent Frungillo has been looking for plain (Nothing extra) pick-up trucks and getting quotes: Friendly Jeep Dodge RAM Quote-$50,000, Simmons Rockwell 2022 F250 $52,999, Simmons Rockwell 2022 Chevy Silverado $52,133 and Genesee Valley Chrysler, Dodge, Jeep, RAM $53,275. The Town of Andover will be doing a sealed bid on their 2011 Chevy Silverado 3500HD. The Town of Andover has the right to accept or reject all bids. The Board voted on Friendly Dodge quote so Jim will be getting in touch with Friendly Dodge tomorrow. A Quote was given by Valley Fab for a new snow plow; BOSS 9’2” for $19,234. A motion was made to buy the 2022 Dodge 2500 pick-up truck by Heather Simon and seconded by Matt Zengerle. **5 Members approving, 0 Disapproving, 0 absent Carried**

**Town Clerk’s Report**. The February 2022 Clerk’s report was read aloud. The town collected $326.00 total. $293.50 local shares and $10.00 to Ag and Markets and $22.50 to NYS Dept. of Health.A motion was made to accept Clerk’s report by Matt Zengerle and seconded by Mandi Joyce-Phelps**. 5 Members approving, 0 Disapproving, 0 absent Carried**

**Code Enforcement Report:** no report

**Town Justice Report:** Justice James Ames submitted the February 2022 which was reviewed by board members. A motion was made to accept the Town Justice report by Matt Zengerle and seconded by Mandi Joyce-Phelps. **5 Members approving, 0 Disapproving, 0 absent Carried**

**Andover Police Department Report:** A police activity report was submitted by Officer Rumfelt. The report was read aloud and reviewed. A motion was made to accept the Police report by Heather Simon and seconded by Mandi Joyce-Phelps. **5 Members approving, 0 Disapproving, 0 absent Carried**

**Financial Report:** The monthly report was received from the Bookkeeper and reviewed by the Board members. A motion was made to accept the financial report by Mandi Joyce-Phelps and seconded by Heather Simon. **5 Members approving, 0 Disapproving, 0 absent Carried**

**Assessor’s Report:** no report was submitted.

**Bills:**

General A Vouchers 41-54 $3,624.16

 General B Vouchers 3-4 $16,700.00

 Highway DA Vouchers 13-21 $9,987.19

 Highway DB Vouchers 16-20 $7,639.07

Motion made by Matt Zengerle and seconded by Mandi Joyce-Phelps to pay the bills as submitted. **5 Members approving, 0 Disapproving, 0 absent Carried**

**Unfinished Business:**

**AHAPC Grant-** The monthly AHPC report was read aloud. A letter was sent to Nina Kruspski to request an extension for the grant. The septic system will be the only project still to be completed. A motion was made to accept the monthly AHPC Grant #37HR368-19 by Heather Simon and seconded by Matt Zengerle**. 5 Members approving, 0 Disapproving, 0 absent Carried**

**New Business:**

**Replace Clerk Desktop:** The clerk’s computer needs to be replaced. The storage is low and so a new computer was ordered.

A motion made by Mandi Joyce-Phelps and seconded by Matt Zengerle to adjourn the meeting for the evening. Meeting adjourned at 6:38 p.m. **5 Members approving, 0 Disapproving, 0 absent Carried**

Respectfully submitted,

Tasha Rossrucker

Clerk