The twelfth regular meeting of the Andover Town Board for 2022 was held on December 13, 2022.

**Present:**

Gus Weber, Supervisor

Joe Kent, Deputy Supervisor, Councilman

Mandi Joyce-Phelps, Councilwoman

Matthew Zengerle, Councilman

Heather Simon, Councilwoman

Tasha Rossrucker, Clerk

**Absent:**

Kevin Waters, DCO

Jim Frungillo, Highway Superintendent

**Call Meeting to Order:** Meeting called to order by Supervisor Weber at 6:00 p.m.

**Pledge of Allegiance:** Led by Joe Kent.

**Regular Meeting Minutes:** The regular meeting minutes from the November 2022 was distributed and discussed by the board; no changes were made. Motion made by Mandi Joyce-Phelps and seconded by Joe Kentto approve minutes**. 5 Members approving, 0 Disapproving, 0 absent Carried**

**Communications and Petitions:** contacted by someone saying that the State passed a law for first responders to get 10% on their assessments. The Town of Andover had not heard anything about that so Supervisor Weber contacted our Assessor. Our Assessor said that he was told it was only for first responders who helped with the Trade Center.

**Reports**

**Dog Control Officer:**  Report was read aloud by Supervisor Gus Weber for the month of November. A motion to accept the DCO report was made by Joe Kent and seconded by Matt Zengerle. **5 Members approving, 0 Disapproving, 0 absent Carried**

**Highway Report:** Clerk Tasha Rossrucker read Highway Superintendent Jim Frungillo’s report a loud. The guys have been cutting brush, plowing snow and getting ready for the big storm coming our way on Thursday. A motion was made to accept Highway Superintendent report by Joe Kent and seconded by Mandi Joyce-Phelps. **5 Members approving, 0 Disapproving, 0 absent Carried**

**Town Clerk’s Report**: The October 2022 Clerk’s report was read aloud. The town collected $157.50 total. $140.50 were local shares and $17.00 goes to Ag and Markets and $0.00 to NYS Dept. of Health. A motion was made to accept Clerk’s reports for both months by Matt Zengerle and seconded by Joe Kent**. 5 Members approving, 0 Disapproving, 0 absent Carried**

**Code Enforcement Report:** Supervisor Weber readCode Enforcement, Chuck Cagle’s report aloud for the month of November. A motion was made to accept the code enforcement officer’s report by Joe Kent and seconded by Matt Zengerle. **5 Members approving, 0 Disapproving, 0 absent Carried**

**Town Justice Report:** Justice James Ames submitted the November 2022 report which was reviewed by board members. A motion was made to accept the Town Justice report by Joe Kent and seconded by Matt Zenngelre. **5 Members approving, 0 Disapproving, 0 absent Carried**

**Andover Police Department Report:** A police activity report was submitted by Officer Rumfelt for the month of November. The report was read aloud and reviewed. A motion was made to accept the Police report by Joe Kent and seconded by Mandi Joyce-Phelps. **5 Members approving, 0 Disapproving, 0 absent Carried**

**Financial Report:** The monthly report was received from the Bookkeeper and reviewed by the Board members. A motion was made to accept the financial report by Joe Kent and seconded by Matt Zengerle **5 Members approving, 0 Disapproving, 0 absent Carried**

**Assessor’s Report:** no report was submitted.

**Bills:**

General A Vouchers 243-271 $7,494.68

General DA Vouchers 71-83 $22,421.13

Highway DB Vouchers 97-106 $15,905.86

Motion made by Joe Kent and seconded by Matt Zengerle to pay the bills as submitted. **5 Members approving, 0 Disapproving, 0 absent Carried**

**New Business:**

**Vacancy on Planning Board:** Allegany County has a vacancy on the Planning Board. If anyone is interested, please contact the County.

**DCO Inspection:** An inspection was done and everything was satisfactory.

**Resolution for 2023 Re-Val:** The Board approved the 2023 Re-Val. A motion was made to accept the 2023 Re-Val by Manid Joyce-Phelps and seconded by Matt Zengerle. **5 Members approving, 0 Disapproving, 0 absent Carried**

RESOLUTION FOR THE TOWN OF ANDOVER 2022-15

RESOLUTION FOR THE NEW YORK STATE PROPERTY TAX REASSESSMENT AUTHORIZATION

WHEREAS, the Town of Andover at the Town Board meeting held on December 13, 2022, agreed to authorize Timothy J Dannheim, Assessor for the Town of Andover, and WHEREAS, Section 305 of the NEW YORK STATE REAL PROPERTY TAX LAW mandates uniform and equitable assessments, and

WHEREAS, computer assisted mass appraisal systems, technical advice, and financial assistance are available by cooperative agreement with the New York State Office of Real Property Tax Services and the Allegany County Real Property Tax Services Agency; and

WHEREAS, the last town wide assessment of our real property took place in the year 2014; and

WHEREAS, the town board is convinced that a reassessment is necessary to comply with the Section 305 of the New York State Real Property Tax Law;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF ANDOVER, NEW YORK, AS FOLLOWS:

Section 1. That the Assessor of the Town of Andover is hereby authorized to undertake and implement a reassessment for the year 2024 assessment roll.

Section 2. That the Town Board does hereby agree, in conjunction with the New York State Office of Real Property Tax Services and the Allegany County Real Property Tax Services Agency, to support the Town’s assessment staff in this reassessment.

Section 3. That the Town Board and Assessor are authorized to enter into any necessary agreements to achieve this purpose. The Town Board must first approve and agreements resulting in the expenditure by the Town of Andover. Any agreements with a private contractor to provide services for this reassessment shall be entered into only upon review by the Town of Andover’s Attorney, the Assessor and a representative for the Office of Real Property Services.

**AHPC Grant Update:** Signatures were needed from everyone on the board for the new AHPC grant

**Adopt New Building Codes:** A resolution was made to accept the new building codes. A motion was made by Mandi Joyce-Phelps and seconded by Joe Kent. **5 Members approving, 0 Disapproving, 0 absent Carried**

DATED: December 13, 2022

TOWN OF ANDOVER, NEW YORK

**Resolution 2022-16: Update New Building Codes**

Let it be resolved that the Town of Andover agreed to Update the New Building Codes as of January 1,2023.

Motion moved by Mandi Joyce-Phelps and seconded by Joe Kent.

Poll of Officers:

Supervisor Gus Weber, aye

Deputy Supervisor, Joseph Kent, aye

Mandi Joyce-Phelps, Councilwoman, aye

Heather Simon, Councilwoman aye

Matthew Zengerle, Councilman, aye

**5 Members approving, 0 Disapproving, 0 absent. Resolution Passed**

**Historian Letter:** The Town Board received one resume for the Historian position. A letter will be sent out to this individual.

A motion made by Joe Kent and seconded by Matt Zengerle to adjourn the meeting for the evening. Meeting adjourned at 6:30 p.m. **5 Members approving, 0 Disapproving, 0 absent Carried**

Respectfully submitted,

Tasha Rossrucker

Clerk