**THE REGULAR MONTHLY MEETING OF THE TOWN BOARD OF THE TOWN OF NORTH COLLINS WAS HELD ON TUESDAY, AUGUST 9TH, 2022, AT 7:00PM IN THE NORTH COLLINS TOWN HALL, 10569 MAIN STREET, NORTH COLLINS, NEW YORK.**

**PRESENT**: Supervisor John Tobia Councilmen: Ellen M. Mathis

Peter Robbins William Moritz

Town Clerk Lynn M. DiVincenzo

Town Attorney Richard Schaus

Highway Supt. David J. Winter - Excused

Item 1. Supervisor John Tobia called the meeting to order and led the Pledge to the Flag, and prayer.

Item 2. Approved the July 13th, 2022, meeting as previously presented.

Moved: Ellen Mathis

Second: Peter Robbins

ROLL CALL: Ayes: Mathis, Robbins, Tobia, Moritz Noes 0. Carried

**AUDIT OF BILLS**

Item 3. **MOVED**: Ellen Mathis

**BE IT RESOLVED** that the following claims, as set forth in Abstract #8 and in the amount of $130,684.23 are approved for payment by the Town Board:

A# 397,398,399,400,401,402,403,404,407,408,410,412,413,414,415,416,419,422,423,424,427,429,

430,432,433,434,435,436,437,450,453,454,455,456,457,458,459,460,461,462,463,465,466,467,468,469,471

B# 408,409,410,411,413,420,425,431,432,452,453,461,470,

DA# 432,438,439,440,441,442,443,449

DB# 396,407,427,444,445,446,447,448,466

H2-# 395,406

H3# 406,451

SF#

SR# 426

SW#405,408,417,418,421,428,461,464

SECONDED: Peter Robbins

ROLL CALL: Ayes: Mathis, Robbins, Tobia and Moritz: Noes 0. Motion carried.

Item 4. **VISITORS:** NONE

Item 5. **HIGHWAY:** See Councilman William Moritz report.

Item 6**. CODE ENFORCEMENT OFFICER:** Jeneen Hill has a few people in court for violations and things are looking good.

Item 7. **LIBRARY:** No report.

Item 8. **HISTORIAN:** No report.

Item 9. **RECREATION:** No report.

Item 10. **ASSESSOR:** No report.

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Item 11. **COUNCILMEN**

**Moritz –** Councilmen Moritz spoke with David Winter, and he would like to ask the Town Board to put money in reserve for new vehicles because the ones we have are getting old.

**Robbins –** Thelawnmower in the park barn is a 2015 and pictures were sent to Auctions International. The bill from Auctions International said that its worth about $50,000.00.

Robbins wanted to know the status of the Genesee and Route 75 intersection? The Town has not heard any more on the progress.

**Mathis –** Geno McManus plays August 17th and Andy Francisco plays August 31st in New Oregon Park, Artszapoolza was in the park August 2nd and was great. When the New Oregon Park flooded, we purchased ten new picnic tables and there is some missing. We will look into purchasing some picnic tables.

**LAWTONS WATER:**

**MOVED**: Peter Robbins

**BE IT RESOLVED**, The North Collins Town Board approves 716 Reality to hire McAndles Well Drilling Company in the amount of $300.00 to see how much water the wells produce.

**SECONDED:** William Moritz

ROLL CALL: Ayes: Mathis, Robbins, Tobia and Moritz: Noes 0. Motion carried.

**RESOLUTIONS:**

**MOVED:** John Tobia

RESOLUTION – AUTHORIZE ASSESSOR TO ATTEND NEW YORK STATE ASSESSORS’ ASSOCATION ANNUAL CONFERENCE

**WHEREAS;** the Assessor Jeneen Hill request permission to attend the New York State Assessors’ Association Annual Conference, Installation and Organizational meeting; and

**WHEREAS**; said annual conference will be held in Lake George, New York on September 18 -22, 2022; and

**WHEREAS**; the Town Board recognizes Assessor Hill’s duties as the New York State Assessors’ Association President is to improve the standards of assessment practice; to promote professionalism; to provide a clearing house for the collection and distribution of useful information relating to the assessment of real property; to educate assessing officers; to engage in research and improve assessment technique and practice; to advocate for legislative proposals relating to assessing and taxation; to cooperate with other agencies interested in the improvement of tax administration throughout New York State.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of the Town of North Collins shall grant permission to Assessor Jeneen Hill to perform her duties as the President of the New York State Assessors’ Association and attend said conference, installation and meetings and all appropriate and reasonable expenses shall be paid by the New York State Assessor’s Association, and training expenses to be reimbursed by the New York State Office of Real Property Tax Services, with any expenses that are not reimbursed to be split between Town of Evans, Collins and North Collins equally not to exceed $250.00 per town.

**SECONDED**: Ellen Mathis

ROLL CALL: Ayes: Mathis, Robbins, Tobia, Moritz Noes 0. Carried

**MOVED:** John Tobia

**BE IT RESOLVED**, The North Collins Town Board would like to acknowledge Cornelia Baake for donating 14hrs of community service for cleaning the community center while we were without a person. The Town Board will send a certificate and letter of appreciation.

**SECONDED:** William Moritz

ROLL CALL: Ayes: Mathis, Robbins, Tobia, Moritz Noes 0. Carried

**MOVED:** John Tobia

**BE IT RESOLVED**, The North Collins Town Board will rehire Laurie Stalker as the cleaner for the North Collins Community Center and the Parks. Effective August 1st, 2022, at her original rate.

**SECONDED**: Ellen Mathis

ROLL CALL: Ayes: Mathis, Robbins, Tobia, Moritz Noes 0. Carried

**MOVED:** John Tobia

**BE IT RESOLVED,** the North Collins Town Board approves the Town Clerk to put the Community Block Grant bid notice for the kitchen renovation in the Dunkirk Observer. Sealed bids need to be turned in by September 14th,2022 by 4pm and all sealed bids will be read at the September 14th meeting at 7:30pm.

**SECONDED**: Ellen Mathis

ROLL CALL: Ayes: Mathis, Robbins, Tobia, Moritz Noes 0. Carried

**MOVED:** John Tobia

**BE IT RESOLVED,** the North Collins Town Board approves the Town Clerk to put the RFP for Phase 4 Electrical work for the recreation building in the Dunkirk Observer. All sealed bids have to be turned in by September 14th, 2022, by 4pm. All sealed bids will be read at the September 14th meeting at 7:45pm.

**SECONDED:** Ellen Mathis

ROLL CALL: Ayes: Mathis, Robbins, Tobia, Moritz Noes 0. Carried

**MOVED:** John Tobia

**WHEREAS**; the Code Enforcement Officer, Jeneen Hill, requests permission to attend the Western Southern Tier Building Officials Educational Conference; and

**WHEREAS**; said conference will be held at the Celoron, New York from September 7-9, 2022; and

**WHEREAS**; the Town Board recognizes Code Enforcement Officer Hill is required to attend continuing education training for annual New York State certification.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of the Town of North Collins shall grant permission to Code Enforcement Officer Jeneen Hill to attend said conference and all appropriate and reasonable expenses shall be reimbursed by the Town of North Collins not to exceed $300.00.

**SECONDED**: Ellen Mathis

ROLL CALL: Ayes: Mathis, Robbins, Tobia, Moritz Noes 0. Carried

**MOVED:** John Tobia

**BE IT RESOLVED**, The Town of North Collins Board authorizes the Town Clerk to advertise for bids for the Walking Trail and the installation of the fitness equipment and park benches along the trail. The bidding period will run concurrently with the final stages of the environmental review and the Town can wait to award the contract until the environmental review and ERR are complete

**FURTHER BE IT RESOLVED**, Bid Opening to be Wednesday, August 31, 2022, at 10am.

**SECONDED:** William Moritz

ROLL CALL: Ayes: Mathis, Robbins, Tobia, Moritz Noes 0. Carried

MOVED: John Tobia

Budget Transfers

Budget Transfers

August 09th 2022

A Fund DR CR

Assessment Contractual A1355.4 295.00

Assessment Charge Back A1355.42 295.00

Buildings Contractual A1610.4 5,000.00

Building Senior A1610.44 5,000.00

Buildings Contractual A1610.4 2,250.00

Building Insurance A1610.44 2,250.00

Buildings Contractual A1610.4 2,500.00

Building Historian A1610.45 2,500.00

Playground Contractual B7140.4 35.00

Playground Maintenance B7140.42 35.00

Zoning contractual B8010.4 110.00

Zoning Equipment B8010.2 110.00

State Retirement B9010.8 225.00

Workers Comp B9040.8 225.00

DB Fund

State Retirement DB 9010.8 1,500.00

Workers Comp DB9040.8 1,500.00

Increase Budget

Fire Protection Contractual SF 3410.4 2,552.00

Fund Balance SF599 2,552.00

Fire protect Contractual SF3410.41 .35

Fund Balance SF599 .35

Admin Contractual SW18310.4 3,000.00

Other water Contractual SW18389.4 3,000.00

Admin Contractual SW18310.4 1,000.00

Utilities Contractual SW8989.44 1,000.00

**SECONDED**: Ellen Mathis

ROLL CALL: Ayes: Mathis, Robbins, Tobia, Moritz Noes 0. Carried

Item 12. **SUPERVISOR:**

**MOTION** by Ellen Mathis, seconded by William Moritz to accept the Supervisors report for July 2022. Carried

Food Pantry is open Wednesday from 1-5pm

John Tobia also stated that the Town Board needs to look at the state bid for the park benches.

Item 13. **TOWN CLERK:**

Monthly Town Clerks Report: Total Revenues $2210.00 Dog $77.00, DEC $229.60, Marriage $22.50 Supervisors $ 1880.90 was changed to $1439.10 due to errors in the DEC and Recreation.

Dog control report submitted

Closed Labor Day, School House 8 open Sundays 1-4 until October 15th

**MOVED:** Ellen Mathis

**BE IT RESOLVED**, the North Collins Town Board approves Lynn DiVincenzo to register early for the NYC training conference in February 2023.

**SECONDED**: William Moritz

ROLL CALL: Ayes: Mathis, Robbins, Tobia, Moritz Noes 0. Carried

**MOVED**: John Tobia

**BE IT RESOLVED**, the North Collins Town Board approves Jeneen Hill and William Moritz to register early for the NYC training conference in February 2023.

**SECONDED**: Ellen Mathis

ROLL CALL: Ayes: Mathis, Robbins, Tobia, Moritz Noes 0. Carried

Item 14. **ATTORNEY:** Working on local lawswith the Assessor. They will have to be done by the end of the year.

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Item 15. **ADJOURNMENT.** Motion to adjourn at 8:20pm by William Moritz. Second: Peter Robbins Carried.

Respectfully Submitted By,

Lynn DiVincenzo

Town Clerk