Town of Dayton Board Meeting

Wednesday, March 8th, 2023

7:00 P.M.

Present: Paul Luce; Town Supervisor, Jake Hansen-Ivett; Town Council, Christine Rupp; Deputy Town Supervisor, David Kohler; Town Council, Rachelle Cook; Town Clerk, Jackie MacDonald; Deputy Town Clerk, Larry Miller; Town Highway Superintendent, Frank Watson; Town Code Enforcement Officer, Public: Susan Taber, Larry Zollinger, Pat MacDonald, Nancy Hintz. *Absent: Don Bartlett; Town Council, John Grennell; Town Attorney, Linda Frost; Town Justice, Town Assessor*

Call to Order: Supervisor Luce called the meeting to order at 7:05 p.m. All stood and said the Pledge to the Flag.

Minutes: Town Clerk Cook emailed and mailed a copy of February’s minutes to each board member last month. A motion to accept the minutes was made by Councilman Hansen-Ivett and second by Deputy Supervisor Rupp. A vote was taken on the motion, Carried.

Town Clerk: Clerk Cook read 2 emails. The first one was from Catt. County DPW expressing the need to fill the vacancy of 1 member on the Thatcher Brook Watershed Task Force. A discussion was held in which Clerk Cook will follow up to find out if anyone from the Town can be a member. The second one was from the U.S. Dept. of Agriculture’s European Cherry Fruit Fly and Box Tree Moth Programs. This email was requesting permission to place sticky traps in select locations within Dayton. Supervisor Luce will reach out for more information.

Clerk Cook read the Memo from Bahgat and Laurito Bahgat stating that 2 checks from the highway funds have not yet been cashed. Highway Superintendent Miller will follow up.

Clerk Cook presented her Monthly Clerk Report which is as follows:

Hours: Clerk- scheduled for 24 hrs/month, worked 53.25 hours in February

Deputy Clerk- scheduled 28 hrs/month, worked 31.25 hours in February

Money in/out for the month of February:

-0 marriage licenses, 0 dump tickets, 21 dog licenses, 0 certified copies, and 1 building permit for a total of $317.00.

Cash: $130.00 // Checks: $187.00

$182.00 was paid to the supervisor for the General Fund

$100.00 was paid to the supervisor for the Part Town Fund

$35.00 was paid to NYS Animal Population Control Program

$0.00 was paid to NYS Health Dept. for marriage licenses

$0.00 was paid to County Treasurer for landfill

Clerk Cook presented her Monthly Tax Collection Report which is as follows:

-Total amount of taxes collected in the month of February: $75,271.47

3 checks have been sent out so far:

1- Town Supervisor in the amount of $534,919.00

2- Core Logic in the amount of $594.35 for over-payment on a tax bill

3- 1st payment to Catt. County Treasurer in the amount of $500,000.00

Code Enforcement CEO Watson stated that he issued 1 building permit in the past month making it the 3rd

Officer: one of the year.

Assessor: Clerk Cook read the assessor’s report. The February report is as follows:

Because exemption renewal applications are due March 1, February is always one of our busiest months--answering tax payer questions, processing applications, contacting applicants for additional information, etc. In order to best serve these applicants, we also take time to call those who haven't returned a renewal application, reminding them the deadline is quickly approaching. Reminder letters are sent to the handful we do not have good phone numbers for. I am reaching out to PV Housing Development Fund Corporation, located at 63 South Main St. in South Dayton to verify their eligibility for the non-profit real property exemption. Renewal applications for Agricultural Assessment and Senior Citizen Exemption are being submitted and processed. So far, 94% of Agricultural Assessment and 80% of Senior Citizen renewal applications have been processed. The Assessing Office has corresponded with several property owners about their assessments, tax bills, and exemptions. There were five property transfers in January. You can find more information about these sales here: https://www.cattco.org/real-property-and-gis/sales

Highway: Town Highway Superintendent Miller presented the board with 4 quotes for a new roadside tractor. After a discussion amongst the board, a motion to pursue a bid with Monroe Tractor using ARPA Funds was made by Councilman Kohler and second by Councilman Hansen-Ivett. Roll Call vote taken. Councilman Kohler-yes, Councilman Hansen-Ivett-yes, Supervisor Luce-yes. Deputy Supervisor Rupp abstained from voting.

Town Highway Superintendent Miller inquired what to do with the old blue truck in which the body is shot. A discussion was held about it needing to go to auction. Research will be done to find the proper way to do this and we will discuss this at a later date.

Supervisor: There were no fund transfers this month.

Supervisor Luce addressed the board to pay the monthly bills. General Fund claims-

voucher #s 21-36 in the amount of $10,287.55 as set forth in Abstract #3 dated March 8, 2023, Highway Fund claims- voucher #s 18-28 in the amount of $15,871.78 as set forth in Abstract #3 dated March 8, 2023, Street Lighting Fund claims- voucher # 3 in the amount of $245.70 as set forth in Abstract #3 dated March 8, 2023, Fire District Fund claims- voucher #s 1-2 in the amount of $109,265.00 as set forth in Abstract #3 dated March 8, 2023. A motion to pay February 2023 bills was made by Councilman Kohler and second by Councilman Hansen-Ivett. All Aye- motion carried.

Supervisor Luce discussed with the board, after Councilman Kohler brought up concerns about specific budget lines, how Deputy Clerk MacDonald could get paid now that the Deputy line in the budget has been exhausted. After a short discussion, a motion to transfer $1,300.00 from the General Funds account into the Deputy Clerk account was made by Councilman Kohler and second by Deputy Supervisor Rupp. Roll Call vote taken. Councilman Kohler-yes, Deputy Supervisor Rupp-yes, Councilman Hansen-Ivett-yes, Supervisor Luce-yes.

Supervisor Luce followed up on the tax exempt question from last month in regards to the apartment building in South Dayton. As per the Pilot Agreement, it will expire in 2024. Supervisor Luce agreed to have the assessor come to a future meeting to discuss the next steps. Other topics Supervisor Luce mentioned were the rules of appointment for the Town Historian and the Salt Shed Grant in which he is continuing to research and follow up on those. In addition, Councilman Kohler stated that he feels that any paid position that receives money should report monthly, where that money is going and what that money is being used for.

Deputy Supervisor Rupp asked if the money was still set aside from the insurance, for the roof repair. Supervisor Luce stated he will follow up on this.

Supervisor Luce confirmed that we are able to have our Town accounts at any bank of our choosing but stated he is unsure what we are going to do as of yet. He’s going to continue to look into this. Supervisor Luce stated that by the end of 2023, our negative fund balance will be gone.

Supervisor Luce presented to the board, a spreadsheet comparing our current insurance premium and the quote for our proposed premium insurance renewal. He stated it is only going up by a little and that we’ll have cyber security included with the proposed premium insurance quote. After some discussion, Supervisor Luce said he will get some clarification and email it to the board members.

Supervisor Luce addressed the board if they would have an issue with Clerk Cook getting a new computer since hers is not wireless and she is unable to hook up to the printer, amongst other issues. The Board agreed that the Clerk needs a new computer and was okay with the Clerk purchasing a new computer.

Supervisor Luce addressed the letter written by Nancy Hintz addressing her concerns about the town and things she feels should be being done and the fact that not all people have access to the Dayton website.

Emergency

Preparedness/ Nothing to report.

Disaster Coordinator:

Attorney: Nothing to report.

Public: Time was opened to the public to address concerns or ask questions in which discussions were held and questions were answered.

Justice: Nothing to report

Adjourn: A motion to adjourn was made by Councilman Kohler and second by Councilman Hansen-Ivett, at 8:45 p.m. All Aye- Motion carried.

The next meeting will be April 12, 2023 at 7 p.m.

Respectively Submitted,

Rachelle Cook

Town of Dayton Town Clerk