

Town of Mina
Town Board Packet
May 12, 2022 Meeting

(Agenda and Minutes are Posted Separately)

MAY HIGHWAY REPORT

- MOWING ROADSIDE BRUSH
- ALL BRANCHES HAVE BEEN PICKED UP IN CEMETERY
& MOWING WILL START THIS WEEK
- DRAINAGE PIPE & BASIN WORK IS MOVING FORWARD ON
SHADYSIDE BETWEEN PARSONAGE & BALL DIAMOND

MEMORANDUM

ASSESSOR'S OFFICE

TOWNS OF MINA, SHERMAN & FRENCH CREEK

2883 NORTH RD

P.O. BOX 86

FINDLEY LAKE, NY 14736

Ph: 716-769-7125 Fax: 716-769-7207

TO: Mina Town Supervisor and Town Board

FROM: Heather Young-Deyell, Assessor

DATE: May 4, 2022

SUBJECT: **May Assessor's Report**

- There were 6 deeds recorded in February.
- Inspections of all new construction and demolition has been completed.
- Assessment change notices are being mailed out Friday, May 6th to all property owners that have a change in value for 2022.
- The 2022 Tentative Assessment Roll is complete and filed with the Chautauqua County Real Property Tax Office.
- The Tentative Assessment Roll link will be posted to the assessment webpage- www.cap4assessment.com and municipal website.
- I would like to request a review of the current mileage reimbursement amount per mile, as the federal mileage rate has recently increased (1/1/2022) to 58.5 cents per mile, while the Town of Mina currently remains at 50 cents per mile. This review would be greatly appreciated with the increased fuel costs we all are experiencing.
- The Board of Assessment Review will meet on Tuesday, May 24th, 2022 from 4:00-8:00 to hear petitioners that disagree with their current assessments.

Thank you.

TOWN CLERK'S MONTHLY REPORT

TOWN OF MINA, NEW YORK

APRIL, 2022

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255			
	<u>7</u>	DECALS	<u>27.53</u>
	<u>2</u>	MARRIAGE LICENSES NO. 22002 TO 22003	<u>35.00</u>
	<u>1</u>	CERTIFIED COPIES	<u>10.00</u>
TOTAL TOWN CLERK FEES			72.53
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A2110			
	<u>5</u>	ZONING PERMITS	<u>250.00</u>
TOTAL A2110			250.00
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A2544			
	<u>11</u>	DOG LICENSES	<u>76.00</u>
TOTAL A2544			76.00
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A2590			
	<u>3</u>	BUILDING PERMITS	<u>140.00</u>
TOTAL A2590			140.00
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TOWN CLERK'S MONTHLY REPORT

APRIL, 2022

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DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	538.53
PAID TO NYS DEC FOR DECALS	472.47
PAID TO AG & MARKETS FOR DOG LICENSES	19.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	45.00
TOTAL DISBURSEMENTS	1,075.00

MAY 2, 2022

_____, SUPERVISOR
REBECCA BRUMAGIN

STATE OF NEW YORK, COUNTY OF CHAUTAUQUA, TOWN OF MINA

I, SHERRIE R. TANNER, being duly sworn, says that I am the Clerk of the TOWN OF MINA that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

Town Clerk

_____ day of _____ 20____

Notary Public

*TOWN OF MINA
CODE ENFORCEMENT
Melanie Eddy*

Code Enforcement Report: APRIL 2022

3- PERMITS-\$24,700

*STEVE SCHLEEF-PARADISE BAY-AWNING ADDITION
PAUL HAGMAN-10365 MAIN-RENOVATION OF STAIRS
WAYNE GODFREY-PARADISE BAY-PORCH COVERING*

I am asking the Board to send to the Planning Board for reconsideration, our Garage Laws. In our zoning a garage may not be pole construction. NYS Residential Code does however permit this and consider the engineering viable. I do understand that the Town may be more stringent than NYS Code but in this case, I do not feel there is a valid reason.

Town of Mina
Balance Sheet
As of April 30, 2022

	Apr 30, 22
ASSETS	
Current Assets	
Checking/Savings	
Cemetery - CD #1	13,000.00
General-Money Market	5,028.17
General - HRA	1,050.79
General Account CD	406,537.55
General/Light District Checking	7,329.25
Highway Account CD	545,263.84
Highway Checking	31,000.37
Payroll Trust	0.24
Petty Cash	225.00
Youth Program	738.95
Total Checking/Savings	1,010,174.16
Total Current Assets	1,010,174.16
Fixed Assets	
Buildings	976,200.00
Land	187,600.00
Machinery & Equipment	799,095.00
Other Capital Assets	429,378.00
Total Fixed Assets	2,392,273.00
TOTAL ASSETS	3,402,447.16
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
USDA Loan	370,000.00
Total Long Term Liabilities	370,000.00
Total Liabilities	370,000.00
Equity	
Fund Balance - Fixed Assets	2,392,273.00
Fund Balance - General	332,879.97
Fund Balance - Highway	-106,664.96
Fund Balance - Lighting Dist	15,886.21
Net Income	398,072.94
Total Equity	3,032,447.16
TOTAL LIABILITIES & EQUITY	3,402,447.16

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05/05/22

Cash Basis

Town of Mina
Profit & Loss by Class
January through April 2022

	Fire District	General	Highway	Light District	TOTAL
Income					
A1001 Real Property Taxes	0.00	138,808.00	0.00	0.00	138,808.00
A1002 Unexpended Bal Prior Year	0.00	25,000.00	0.00	0.00	25,000.00
A1120 Non Prop Tax Dist by Co	0.00	38,971.05	0.00	0.00	38,971.05
A1170 Franchises	0.00	1,114.78	0.00	0.00	1,114.78
A1255 Clerk Fees	0.00	311.73	0.00	0.00	311.73
A2110 Zoning Fees	0.00	250.00	0.00	0.00	250.00
A2190 Sale of Cemetery Lots	0.00	600.00	0.00	0.00	600.00
A2210 Tax/Assess Fr Creek	0.00	435.70	0.00	0.00	435.70
A2210 Tax/Assess Other Gov CAP	0.00	200.60	0.00	0.00	200.60
A2210 Tax/Assess Sherman	0.00	435.19	0.00	0.00	435.19
A2300 Services Other Govts	0.00	3,000.00	0.00	0.00	3,000.00
A2401 Interest & Earnings	0.00	236.09	0.00	0.00	236.09
A2410 Rental of Real Property	0.00	10,100.00	0.00	0.00	10,100.00
A2544 Dog Licenses	0.00	433.00	0.00	0.00	433.00
A2590 Permits, Other	0.00	610.00	0.00	0.00	610.00
A2610 Fines & Forfeited Bail	0.00	6,225.00	0.00	0.00	6,225.00
A2770 Other Unclassified Revenue	0.00	1,039.96	0.00	0.00	1,039.96
DA1001 Real Property Taxes	0.00	0.00	353,425.00	0.00	353,425.00
DA1002 Unexpended Bal Prior Yr	0.00	0.00	10,000.00	0.00	10,000.00
DA1120 Co. Sales Tax Distributn	0.00	0.00	57,087.73	0.00	57,087.73
DA2300 Services Other Govts	0.00	0.00	2,000.00	0.00	2,000.00
DA2401 Interest & Earnings	0.00	0.00	301.21	0.00	301.21
FD3410.4 Fire District	75,000.00	0.00	0.00	0.00	75,000.00
LD5182.4 Lighting District	0.00	0.00	0.00	13,500.00	13,500.00
Total Income	75,000.00	227,771.10	422,813.94	13,500.00	739,085.04
Gross Profit	75,000.00	227,771.10	422,813.94	13,500.00	739,085.04
Expense					
A1010.1 Town Board - PS	0.00	1,600.00	0.00	0.00	1,600.00
A1010.4 Town Board Expense	0.00	126.73	0.00	0.00	126.73
A1110.1 Justice - PS	0.00	2,383.32	0.00	0.00	2,383.32
A1110.1 Justice Clerk - PS	0.00	2,040.00	0.00	0.00	2,040.00
A1110.4 Justice Expense	0.00	1,840.51	0.00	0.00	1,840.51
A1220.1 Supervisor - PS	0.00	2,333.32	0.00	0.00	2,333.32
A1220.1 Supervisor Bkkpr - PS	0.00	2,216.68	0.00	0.00	2,216.68
A1220.4 Supervisor Expense	0.00	840.50	0.00	0.00	840.50
A1355.1 Assessor - PS	0.00	4,661.44	0.00	0.00	4,661.44
A1355.4 Assessor Exp CAP	0.00	1,330.66	0.00	0.00	1,330.66
A1410.1 Town Clerk - PS	0.00	8,311.82	0.00	0.00	8,311.82
A1410.1 Town Clerk Deputy - PS	0.00	437.50	0.00	0.00	437.50
A1410.4 Town Clerk Expense	0.00	448.26	0.00	0.00	448.26
A1420.4 Attorney Expense	0.00	4,911.09	0.00	0.00	4,911.09
A1440.4 Engineer Contractual	0.00	3,200.00	0.00	0.00	3,200.00
A1620.1 Buildings - PS	0.00	1,140.00	0.00	0.00	1,140.00
A1620.4 Buildings Expense					
A1620.4 Bldg Electric	0.00	1,796.25	0.00	0.00	1,796.25
A1620.4 Bldg Gas	0.00	7,222.43	0.00	0.00	7,222.43
A1620.4 Bldg Supplies	0.00	1,291.40	0.00	0.00	1,291.40
A1620.4 Bldg Telephone	0.00	1,331.86	0.00	0.00	1,331.86
Total A1620.4 Buildings Expense	0.00	11,641.94	0.00	0.00	11,641.94
A1910.4 Unallocated Insurance	0.00	26,320.04	0.00	0.00	26,320.04
A1920.2 Municipal Assoc Dues	0.00	909.00	0.00	0.00	909.00
A3620.1 Safety Inspection - PS	0.00	2,040.00	0.00	0.00	2,040.00
A3620.4 Safety Inspection	0.00	367.25	0.00	0.00	367.25
A5010.1 Sup't of Highways - PS	0.00	16,000.00	0.00	0.00	16,000.00
A5010.4 Sup't Highways Expense	0.00	1,060.45	0.00	0.00	1,060.45
A5132.4 Garage Expense					
A5132.4 Garage Electric	0.00	881.52	0.00	0.00	881.52
A5132.4 Garage Gas	0.00	4,313.36	0.00	0.00	4,313.36
A5132.4 Garage Telephone	0.00	967.90	0.00	0.00	967.90
Garage Supplies	0.00	141.11	0.00	0.00	141.11
Total A5132.4 Garage Expense	0.00	6,303.89	0.00	0.00	6,303.89

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05/05/22

Cash Basis

Town of Mina
Profit & Loss by Class
January through April 2022

	Fire District	General	Highway	Light District	TOTAL
A5182.4 Street Lighting	0.00	1,074.84	0.00	0.00	1,074.84
A6772.4 Programs for Aging	0.00	2,000.00	0.00	0.00	2,000.00
A7110.4 Parks Contractual Exp	0.00	1,800.00	0.00	0.00	1,800.00
A7140.4 Playgrounds/Rec Centers	0.00	135.17	0.00	0.00	135.17
A7310.4 Youth Program Expense	0.00	50.00	0.00	0.00	50.00
A7410.4 Library	0.00	18,800.00	0.00	0.00	18,800.00
A7510.1 Historian - PS	0.00	175.00	0.00	0.00	175.00
A7520.4 Historical Property	0.00	750.00	0.00	0.00	750.00
A8010.1 Zoning - PS	0.00	2,040.00	0.00	0.00	2,040.00
A8010.1 Zoning PS Clerk	0.00	398.26	0.00	0.00	398.26
A8020.1 Planning - PS	0.00	202.50	0.00	0.00	202.50
A8020.4 Planning Expense	0.00	26.83	0.00	0.00	26.83
A8160.4 Refuse/Garbage Expense	0.00	330.00	0.00	0.00	330.00
A9030.8 Social Security	0.00	3,452.02	0.00	0.00	3,452.02
A9040.8 Workers Comp	0.00	8,300.00	0.00	0.00	8,300.00
A9055.8 Disability Insurance	0.00	342.00	0.00	0.00	342.00
A9060.8 Medical Insurance	0.00	8,940.97	0.00	0.00	8,940.97
DA5110.1 General Repairs - PS	0.00	0.00	13,051.00	0.00	13,051.00
DA5110.4 Gen'l Repairs Cont Exp	0.00	0.00	2,496.18	0.00	2,496.18
DA5130.4 Machinery	0.00	0.00	11,964.16	0.00	11,964.16
DA5142.1 Snow Removal- PS	0.00	0.00	30,838.25	0.00	30,838.25
DA5142.4 Snow Removal Cont Exp	0.00	0.00	13,649.84	0.00	13,649.84
DA9030.8 Social Security	0.00	0.00	3,286.16	0.00	3,286.16
DA9040.8 Workers Comp	0.00	0.00	20,060.99	0.00	20,060.99
DA9055.8 Disability Insurance	0.00	0.00	76.20	0.00	76.20
DA9060.8 Medical Insurance	0.00	0.00	12,655.19	0.00	12,655.19
DA9089.8 Clothing	0.00	0.00	765.35	0.00	765.35
SF3410.4 Payments Fire Contract	75,000.00	0.00	0.00	0.00	75,000.00
SL5182.4 Light District	0.00	0.00	0.00	5,886.79	5,886.79
Total Expense	75,000.00	151,281.99	108,843.32	5,886.79	341,012.10
Net Income	0.00	76,489.11	313,970.62	7,613.21	398,072.94

Town of Mina

Profit & Loss Budget vs. Actual

January through April 2022

	Jan - Apr 22	Budget	\$ Over Budget	% of Budget
Income				
A1001 Real Property Taxes	138,808.00	138,808.00	0.00	100.0%
A1002 Unexpended Bal Prior Year	25,000.00	25,000.00	0.00	100.0%
A1090 Interest/Penalties Taxes	0.00	3,000.00	-3,000.00	0.0%
A1120 Non Prop Tax Dist by Co	38,971.05	140,000.00	-101,028.95	27.8%
A1170 Franchises	1,114.78	5,000.00	-3,885.22	22.3%
A1255 Clerk Fees	311.73	2,000.00	-1,688.27	15.6%
A1550 Dog Tax	0.00	0.00	0.00	0.0%
A1560 Safety Insp Fees	0.00	0.00	0.00	0.0%
A2001 Park and Recreation Char	0.00	6,000.00	-6,000.00	0.0%
A2025 Special Recreation Chgs	0.00	0.00	0.00	0.0%
A2110 Zoning Fees	250.00	2,000.00	-1,750.00	12.5%
A2130 Refuse/Garbage Services	0.00	0.00	0.00	0.0%
A2190 Sale of Cemetery Lots	600.00	1,200.00	-600.00	50.0%
A2192 Chgs for Cemetery Service	0.00	1,200.00	-1,200.00	0.0%
A2210 Tax/Assess Fr Creek	435.70			
A2210 Tax/Assess Other Gov CAP	200.60	3,500.00	-3,299.40	5.7%
A2210 Tax/Assess Sherman	435.19			
A2300 Services Other Govts	3,000.00	3,500.00	-500.00	85.7%
A2401 Interest & Earnings	236.09	350.00	-113.91	67.5%
A2410 Rental of Real Property	10,100.00	20,500.00	-10,400.00	49.3%
A2544 Dog Licenses	433.00	1,000.00	-567.00	43.3%
A2590 Permits, Other	610.00	4,000.00	-3,390.00	15.3%
A2610 Fines & Forfeited Bail	6,225.00	16,000.00	-9,775.00	38.9%
A2655 Minor Sales, Other	0.00	0.00	0.00	0.0%
A2680.1 Insurance Reimb	0.00	0.00	0.00	0.0%
A2705 Gifts and Donations	0.00	600.00	-600.00	0.0%
A2750 Aim-Related Payments	0.00	6,782.00	-6,782.00	0.0%
A2770 Other Unclassified Revenue	1,039.96	0.00	1,039.96	100.0%
A3001 State Aid Per Capita	0.00	0.00	0.00	0.0%
A3005 Mortgage Tax	0.00	30,000.00	-30,000.00	0.0%
A3040 St Aid-Real Prop Tax Adim	0.00	0.00	0.00	0.0%
A3820 Youth Programs	0.00	2,000.00	-2,000.00	0.0%
DA1001 Real Property Taxes	353,425.00	353,425.00	0.00	100.0%
DA1002 Unexpended Bal Prior Yr	10,000.00	10,000.00	0.00	100.0%
DA1120 Co. Sales Tax Distributn	57,087.73	200,000.00	-142,912.27	28.5%
DA2300 Services Other Govts	2,000.00	2,000.00	0.00	100.0%
DA2401 Interest & Earnings	301.21	240.00	61.21	125.5%
DA2416 Rental Equip Other Govts	0.00	0.00	0.00	0.0%
DA2650 Sales of Scrap & Misc	0.00	0.00	0.00	0.0%
DA2665 Equipment Sale	0.00	0.00	0.00	0.0%
DA2770 Other Unclassified Rev	0.00	0.00	0.00	0.0%
DA2770 Snow Relief	0.00	0.00	0.00	0.0%
DA3501 Consolid Highway CHIPS	0.00	79,198.00	-79,198.00	0.0%
DA4500 FEMA Aid	0.00	0.00	0.00	0.0%
DA5130.4 Machinery - Cont Exp	0.00	0.00	0.00	0.0%
DA5142 Reimbursement	0.00	0.00	0.00	0.0%
FD3410.4 Fire District	75,000.00	75,000.00	0.00	100.0%
General Transfer Unexpended Bal	0.00	0.00	0.00	0.0%
Highway Transfer Unexpended Bal	0.00	0.00	0.00	0.0%
Interfund Transfer	0.00	0.00	0.00	0.0%
LD5182.4 Lighting District	13,500.00	13,500.00	0.00	100.0%
Total Income	739,085.04	1,145,803.00	-406,717.96	64.5%
Gross Profit	739,085.04	1,145,803.00	-406,717.96	64.5%
Expense				
A1010.1 Town Board - PS	1,600.00	4,800.00	-3,200.00	33.3%
A1010.4 Town Board Expense	126.73	1,000.00	-873.27	12.7%
A1110.1 Justice - PS	2,383.32	7,150.00	-4,766.68	33.3%
A1110.1 Justice Clerk - PS	2,040.00	6,120.00	-4,080.00	33.3%
A1110.4 Justice Expense	1,840.51	5,400.00	-3,559.49	34.1%
A1220.1 Supervisor - PS	2,333.32	7,000.00	-4,666.68	33.3%
A1220.1 Supervisor Bkkpr - PS	2,216.68	6,630.00	-4,413.32	33.4%
A1220.4 Supervisor Expense	840.50	5,000.00	-4,159.50	16.8%
A1330.1 Tax Collection - PS	0.00	0.00	0.00	0.0%
A1330.4 Tax Collection Expense	0.00	0.00	0.00	0.0%
A1355.1 Assessor - PS	4,661.44	16,750.00	-12,088.56	27.8%
A1355.1 Assessor Clerk - PS	0.00	0.00	0.00	0.0%
A1355.1 Assessor PS Loan Repay	0.00	0.00	0.00	0.0%
A1355.4 Assessor Exp CAP	1,330.66	6,000.00	-4,669.34	22.2%
A1410.1 Town Clerk - PS	8,311.82	25,000.00	-16,688.18	33.2%
A1410.1 Town Clerk Deputy - PS	437.50	4,000.00	-3,562.50	10.9%
A1410.4 Town Clerk Expense	448.26	5,000.00	-4,551.74	9.0%
A1420.1 Attorney PS	0.00	0.00	0.00	0.0%
A1420.4 Attorney Expense	4,911.09	0.00	4,911.09	100.0%
A1440.4 Engineer Contractual	3,200.00	10,000.00	-6,800.00	32.0%
A1450.1 Elections - PS	0.00	0.00	0.00	0.0%
A1450.4 Elections Expense	0.00	0.00	0.00	0.0%
A1490.4 Public Works Admin	0.00	0.00	0.00	0.0%

Town of Mina

Profit & Loss Budget vs. Actual

January through April 2022

	Jan - Apr 22	Budget	\$ Over Budget	% of Budget
A162.2 Buildings Equipment	0.00	0.00	0.00	0.0%
A1620.1 Buildings - PS	1,140.00	5,000.00	-3,860.00	22.8%
A1620.4 Buildings Expense				
A1620.4 Bldg Electric	1,796.25			
A1620.4 Bldg Gas	7,222.43			
A1620.4 Bldg Supplies	1,291.40			
A1620.4 Bldg Telephone	1,331.86			
A1620.4 Buildings Expense - Other	0.00	32,000.00	-32,000.00	0.0%
Total A1620.4 Buildings Expense	11,641.94	32,000.00	-20,358.06	36.4%
A1670.4 Centralized Mailing	0.00	0.00	0.00	0.0%
A1680.4 Central Data Processing	0.00	0.00	0.00	0.0%
A1910.4 Unallocated Insurance	26,320.04	25,000.00	1,320.04	105.3%
A1920.2 Municipal Assoc Dues	909.00	750.00	159.00	121.2%
A1990.4 Contingent	0.00	20,000.00	-20,000.00	0.0%
A3010.4 Public Safety Expense	0.00	0.00	0.00	0.0%
A3310.4 Traffic Control	0.00	2,000.00	-2,000.00	0.0%
A3410.4 Contractual Expense	0.00	0.00	0.00	0.0%
A3510.1 Control of Dogs - PS	0.00	500.00	-500.00	0.0%
A3510.4 Control of Dogs Expense	0.00	500.00	-500.00	0.0%
A3620.1 Safety Inspection - PS	2,040.00	6,120.00	-4,080.00	33.3%
A3620.4 Safety Inspection	367.25	1,500.00	-1,132.75	24.5%
A5010.1 Sup't of Highways - PS	16,000.00	52,000.00	-36,000.00	30.8%
A5010.4 Sup't Highways Expense	1,060.45	1,800.00	-739.55	58.9%
A5132.4 Garage Expense				
A5132.4 Garage Electric	881.52			
A5132.4 Garage Gas	4,313.36			
A5132.4 Garage Telephone	967.90			
Garage Supplies	141.11			
A5132.4 Garage Expense - Other	0.00	15,000.00	-15,000.00	0.0%
Total A5132.4 Garage Expense	6,303.89	15,000.00	-8,696.11	42.0%
A5182.4 Street Lighting	1,074.84	2,500.00	-1,425.16	43.0%
A5650.1 Off Street Parking	0.00	0.00	0.00	0.0%
A6410.4 Publicity	0.00	600.00	-600.00	0.0%
A6772.4 Programs for Aging	2,000.00	2,000.00	0.00	100.0%
A7110.4 Parks Contractual Exp	1,800.00	0.00	1,800.00	100.0%
A7140.4 Playgrounds/Rec Centers	135.17	300.00	-164.83	45.1%
A7150.4 Joint Rec Project	0.00	8,000.00	-8,000.00	0.0%
A7270.4 Band Concerts	0.00	0.00	0.00	0.0%
A7310.1 Youth Program - PS	0.00	500.00	-500.00	0.0%
A7310.4 Youth Program Expense	50.00	9,800.00	-9,750.00	0.5%
A7410.4 Library	18,800.00	18,800.00	0.00	100.0%
A7510.1 Historian - PS	175.00	700.00	-525.00	25.0%
A7510.2 Historian Equipment	0.00	0.00	0.00	0.0%
A7510.4 Historian Expense	0.00	300.00	-300.00	0.0%
A7520.4 Historical Property	750.00	750.00	0.00	100.0%
A7550.4 Celebrations	0.00	2,000.00	-2,000.00	0.0%
A7620.4 Adult Recreation	0.00	0.00	0.00	0.0%
A8010.1 Zoning - PS	2,040.00	6,120.00	-4,080.00	33.3%
A8010.1 Zoning PS Clerk	398.26	1,500.00	-1,101.74	26.6%
A8010.4 Zoning Expense	0.00	200.00	-200.00	0.0%
A8020.1 Planning - PS	202.50	1,000.00	-797.50	20.3%
A8020.4 Planning Expense	26.83	9,000.00	-8,973.17	0.3%
A8090.1 Environ Control PS	0.00	0.00	0.00	0.0%
A8090.4 Env Control Contrac Exp	0.00	7,850.00	-7,850.00	0.0%
A8160.1 Refuse/Garbage - PS	0.00	0.00	0.00	0.0%
A8160.4 Refuse/Garbage Expense	330.00	1,400.00	-1,070.00	23.6%
A8510.4 Community Beautificati	0.00	2,000.00	-2,000.00	0.0%
A8810.1 Cemeteries - PS	0.00	5,000.00	-5,000.00	0.0%
A8810.2 Cemeteries Equipment	0.00	0.00	0.00	0.0%
A8810.4 Cemeteries Expense	0.00	1,000.00	-1,000.00	0.0%
A9010.8 State Retirement	0.00	11,000.00	-11,000.00	0.0%
A9030.8 Social Security	3,452.02	11,500.00	-8,047.98	30.0%
A9040.8 Workers Comp	8,300.00	8,500.00	-200.00	97.6%
A9050.8 Unemployment Insurance	0.00	0.00	0.00	0.0%
A9055.8 Disability Insurance	342.00	600.00	-258.00	57.0%
A9060.8 Medical Insurance	8,940.97	27,500.00	-18,559.03	32.5%
A9780.6 Principal Debt Payment	0.00	0.00	0.00	0.0%
A9780.7 Interest Debt Payment	0.00	0.00	0.00	0.0%
A9950.9 Capital Project Fund	0.00	0.00	0.00	0.0%
DA5110.1 General Repairs - PS	13,051.00	65,000.00	-51,949.00	20.1%
DA5110.4 Gen'l Repairs Cont Exp	2,496.18	155,000.00	-152,503.82	1.6%
DA5112.2 Improvement Cap Outlay	0.00	79,198.00	-79,198.00	0.0%
DA5120.4 Bridges - Cont Exp	0.00	0.00	0.00	0.0%
DA5130.2 Machinery/Equipment	0.00	55,000.00	-55,000.00	0.0%
DA5130.4 Machinery	11,964.16	50,000.00	-38,035.84	23.9%
DA5140.4 Misc - Cont Exp	0.00	1,000.00	-1,000.00	0.0%
DA5142.1 Snow Removal- PS	30,838.25	92,000.00	-61,161.75	33.5%
DA5142.4 Snow Removal Cont Exp	13,649.84	44,000.00	-30,350.16	31.0%

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05/05/22

Cash Basis

Town of Mina
Profit & Loss Budget vs. Actual
 January through April 2022

	Jan - Apr 22	Budget	\$ Over Budget	% of Budget
DA9010.8 State Retirement	0.00	11,000.00	-11,000.00	0.0%
DA9030.8 Social Security	3,286.16	12,000.00	-8,713.84	27.4%
DA9040.8 Workers Comp	20,060.99	20,360.00	-299.01	98.5%
DA9055.8 Disability Insurance	76.20	105.00	-28.80	72.6%
DA9060.8 Medical Insurance	12,655.19	29,000.00	-16,344.81	43.6%
DA9089.8 Clothing	765.35	3,200.00	-2,434.65	23.9%
DA9710.7 Serial Bonds	0.00	20,000.00	-20,000.00	0.0%
DA9785.7 Debt Interest Install	0.00	8,000.00	-8,000.00	0.0%
DA9950.9 Capital Project Fund	0.00	0.00	0.00	0.0%
Interfund Transfer CP	0.00	0.00	0.00	0.0%
SF3410.4 Payments Fire Contract	75,000.00	75,000.00	0.00	100.0%
SL5182.4 Light District	5,886.79	13,500.00	-7,613.21	43.6%
Total Expense	341,012.10	1,145,803.00	-804,790.90	29.8%
Net Income	398,072.94	0.00	398,072.94	100.0%

TOWN OF MINA BRIDGE NY RESOLUTION
(Culvert Project – Town of Mina Administered)
Bridge NY Culvert Replacement Project
Bailey Hill Road over French Creek Tributary
Resolution #15-22

Authorizing the implementation and funding of 100% of the costs of a transportation project, of which qualified costs may be reimbursed from Bridge NY funds.

WHEREAS, a project for the replacement of a culvert located on Bailey Hill Road over French Creek Tributary located in the Town of Mina, Chautauqua County, P.I.N. 5763.85, Comptroller's Contact #D040624 (The "Project") is eligible for reimbursement of qualified costs from Bridge NY funding that calls for the post-reimbursement apportionment of the qualified costs to be borne at the ratio of 100% Bridge NY funds and 0% non-Bridge NY funds; and

WHEREAS, the Town of Mina will design, let, and administer all phases of the Project.

WHEREAS, the Town of Mina desires to advance the Project by making a commitment of 100% of the costs of culvert replacement work for the Project or portions thereof,

NOW, THEREFORE, the Mina Town Board, duly convened does hereby

RESOLVE, that the Mina Town Board hereby approves the Project; and it is hereby further

RESOLVED, that the Mina Town Board hereby authorizes the Town of Mina to pay 100% of the cost of culvert work for the Project or portions thereof, with the understanding that qualified costs will be reimbursed from Bridge NY funding; and it is further

RESOLVED, that the sum of \$998,050 is hereby appropriated from the Town of Mina Highway Fund and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that the MINA TOWN BOARD hereby agrees that the Town of Mina shall be responsible for all costs of the Project, including costs which exceed the amount of reimbursement available from the NY Bridge Funding awarded to the Town of Mina; and it is further

RESOLVED, that in the event the costs of the Project exceed the amount appropriated above, the Town Board of the Town of Mina shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the TOWN BOARD hereby agrees that the Town of Mina hereby commits that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED, that the Town Supervisor of the Town of Mina be and is hereby authorized to execute all necessary agreements, certifications or reimbursement requests with NYSDOT for State Aid and/or Bridge NY funding on behalf of the Town of Mina in connection with the advancement or approval of the

Project and providing for the administration of the Project and the municipality's funding of the Project costs, and it is further

RESOLVED, that the Town of Mina will be responsible for all maintenance of the Project; and it is further

RESOLVED, that a certified copy of the resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.

NEW YORK STATE DEPARTMENT of TRANSPORTATION

NYSDOT Contract No.

Executive Order 14 and Executive Order 16 Certification

This certification is required from all Sponsors prior to contract / agreement execution.

New York State Executive Order No. 14 directs State Entities, to the extent practicable, to divest their money and assets and terminate contracts with institutions or companies headquartered in Russia or with their principal place of business in Russia, "protecting New York from financing discrimination against the Ukrainian people". New York State Executive Order (herein, "Executive Order") No. 16 directs State Entities to refrain from entering into any new contract or renewing any existing contract with an Entity conducting business operations in Russia until such time as sanctions imposed by the federal government are no longer in effect.

For purposes of this certification, and as set forth in Executive Order No. 16, an "Entity conducting business operations in Russia" means "an institution or company, wherever located, conducting any commercial activity in Russia or transacting business with the Russian Government or with commercial entities headquartered in Russia or with their principal place of business in Russia in the form of contracting, sales, purchasing, investment, or any business partnership."

Notwithstanding the foregoing, an Affected State Entity may contract with an Entity conducting business operations in Russia provided that the head of the Affected State Entity makes a determination in writing that the investment or contract is necessary for the Affected State Entity to perform its functions and that no suitable investment or contractual alternatives exist.

In accordance with Executive Order No. 14 and Executive Order No. 16 (collectively, "the Executive Orders"), specific to the bid or proposal submitted for the above referenced contract or solicitation, and as evidenced by signature affixed hereto, Offeror/Bidder/Contractor (or any assignee) certifies they: (1) are not an Entity conducting business operations in Russia, (2) are not conducting, will not conduct, and will not engage any such company that conducts, commercial activity with (a) the Russian Government, and (b) commercial entities headquartered in Russia or with their principal place of business in Russia, in the form of contracting, sales, purchasing, investment, or any business partnership.

NYSDOT reserves the right to reject any bid, proposal, grants, or request for assignment of any Offeror / Bidder / Contractor / Sponsor, and to pursue a responsibility review with respect to any entity that is awarded a contract, if found to be in violation of this Certification or the Executive Orders.

Sponsor [Name]:

By [signature]: _____

Name [print]:

Title:

Date: _____, 20

This certification must be signed by an authorized executive or legal representative