

**Regular Board Meeting
April 12, 2023 7:00 P.M
Town of Chautauqua**

Approve Minutes for 3/8/23

Departmental//Committee Reports

Public comments (Non-Agenda Items)

Agenda Items

1. RFQ- Engineering Services for Water and Sewer Projects
 - a. Water District 2-Water Supply and Extension
 - b. Sewer District 1- South and North Extension
 - c. Lighthouse Point- Water Extension
2. RFP -Engineering Services for Roadside Swales Stabilization
3. Chautauqua Lake- Memorandum of Understanding (MOU)
4. Engineering Review Agreement - Sol Source Solar project
5. Water District 2- water leak repairs
6. Set Public Hearing for Local 3-2023-Water Well Protection
7. Disposition of White Garage
8. Budget Transfers

Non-Agenda Items

Supervisor's Report for January, February, March

Approval of General and Highway Vouchers: Abstract 004 #051-227

Adjourn Meeting

TOWN CLERKS REPORT TOWN OF CHATUAUQUA

MONTH: **March 2023** FEES REMITTED: **\$4,873.55**

COLLECTIONS

DOG LICENSES and FEES: \$368.00

CONSERVATION SALES: \$35.00 Town: \$1.94

BUILDING/ZONING FEES: \$3,793.40

SEWER DIST 1 QRTLY FEES: \$407.03

WATER DIST 3 USAGE FEES: \$46.17

2 Marriage Licenses: \$80.00 9 Record Requests: \$92.00 Misc. Fees: \$51.95

DISBURSEMENTS

SUPERVISOR: **\$4,720.49** ck#2066

A Fund: \$3,667.29 B Fund: \$600.00 SSI Fund: \$407.03 SW3 Fund: \$46.17

AG & MRKTS: Animal Population Control Program: **\$75.00** ck#2067

NYS DEC License Sales: **\$33.06** ACH

NYS DOH Marriage Licenses: **\$45.00** ck#2068

ACTIVITIES

Dog Licensing: April renewals mailed 3/27/23 along with Reminder notices and calls for all expired licenses. Expired licenses past 90 days sent to DCO to be ticketed.

2023 Town/County Tax collection ended April 3, 2023 and all unpaid taxes have been turned over to the County. Tax warrant has been settled. Final report attached.

Notices were mailed through Falconer printing on 4/5/23 for the annual Spring Clean-up.

Our office is currently going through all zoning records from 1979-present and bringing them current to the LGS-1 disposition schedule and converting them to a digital format.

Jessica and I will be attending the annual Clerk training with me on April 24-26. Office will remain open with limited staffing.

Chautauqua County
Chautauqua
Tax Year: 2023

County/Town Tax Warrant Balancing Report

April 11, 2023

Summary
Chautauqua

Original Warrant Amount:	\$13,138,253.50
Less Chargebacks:	\$0.00
Adjusted Warrant Amount:	\$13,138,253.50

Total Payments Received:	\$12,359,075.76
Less Penalties Received:	\$16,610.71
Total Collections:	\$12,342,465.05

Adjusted Warrant Amount:	\$13,138,253.50
Less Total Collections:	\$12,342,465.05
Unpaid Taxes:	\$795,788.45

TOWN OF CHAUTAUQUA
ASSESSOR'S REPORT
April 2023

Work is being completed for the valuation for new construction and demolition. All properties will be valued for the May release of the new assessments.

As always, thank you for your continued support of the Assessor's Office.



TOWN OF CHAUTAUQUA

Community Municipal Building ~ 2 Academy Street ~ Mayville, NY 14757
Phone: (716) 753-7342 ~ Fax: (716) 753-5239

April 10, 2023

Town of Chautauqua Code Enforcement Report March 2023

Permits Issued:

Town – 28
Village – 8

Project Value:

(T) - \$900,572.00
(V) - \$165,962.00

Permits Closed:

Town – 2
Village – 3

Project Value:

(T) - \$7,573.00
(V) - \$3,500.00

Town Zoning Detail:

March hearings –

1. Purviance Family Trust, 5748 Maple Springs Rd. - Construction of a single family, two story home (APPROVED)
2. William Switala, 5747 Maple Springs Rd. – Construction of a single family, two story home (APPROVED).
3. Joseph Saffire, 4092 Traction Ave. – Construction of a single family, two-story home. (APPROVED)
4. Sol Source Power with Janet Snethen, 6049 Wright Road, Solar collection facility presentation,informative, no motion was made as the Town will need the retainer for the engineering study to proceed.
5. Arcadis/Forefront Power with George Green, 6455 Cadenza Passage – informative - no motion was made.

Upcoming:

April –

1. Ron and Sidney Manchester, 6327 S. Drive Dewittville – Addition to existing garage.
2. Raymond Russ, 6023 Gull Road, Mayville – Addition to existing single family home.
3. Patricia Wilhelm, 6470 Sandalwood Lane – 30 x 44 detached pole barn/garage.
4. Bob Mariea and Jill Mariea, 6130 Elmwood Avenue – Storage shed.

Village Zoning Detail:

March hearings –

1. Cathy/Arthur Giles, 110 Lakeview Ave, for a 24 x 26 detached garage. (Approved)
2. Herb Smith, 87 Elm Street, Special Use for the construction of a fence to try to keep in a feral cat. (Approved).

Upcoming:

April – Cathy/Arthur Giles, 110 Lakeview Ave, revisiting the side yard setbacks.

Nicole A. Yacklon
Code and Zoning Clerk

TOWN OF CHAUTAUQUA

04/11/2023
15:42:59

**Abstract # 004
Summary by Fund**

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND - TOWNWIDE		45,860.80	45,860.80
B	GENERAL FUND - OUTSIDE VILLAGE		2,094.51	2,094.51
DA	HIGHWAY FUND - TOWNWIDE		47,430.74	47,430.74
DB	HIGHWAY FUND - OUTSIDE VILLAGE		48,365.98	48,365.98
SL1-	PT CHAUTAUQUA LIGHTING DISTRIC		323.95	323.95
SL2-	DEWITTVILLE LIGHTING DISTRICT		327.37	327.37
SL4-	BAYBERRY LANDING LIGHTING DIST		20.64	20.64
SW1-	CHAUTAUQUA HEIGHTS WATER DISTR		5,988.81	5,988.81
SS1-	CHAUTAUQUA HEIGHTS SEWER DISTR		25,141.47	25,141.47
H2-	WATER DIST 4 EXTENSION		6,250.00	6,250.00
H4-	WTR DIST 2 SUPPLY/EXTENSION		138,522.50	138,522.50
SW4-	WATER DIST 4		7,070.22	7,070.22
SW3-	WATER DISTRICT 3 CONTRTACTUAL		15,800.72	15,800.72
H6-	SEWER DIST 1 SOUTH EXTENSION		948.00	948.00
Total:			344,145.71	344,145.71