

Town of Mina
Town Board Packet
June 9, 2022 Meeting
#1 of 2
**** REVISED ****

(Agenda and Minutes are Posted Separately)



WOODLAND SHORES

Findley Lake, NY

Town of Mina
2883 North Road
Findley Lake, NY 14736
Attn: Supervisor Rebecca Brumagin

June 2, 2022

Dear Rebecca and Town of Mina Officials,

The property owners of Woodland Shores would like to make a parking proposal to the Township of Mina. We reviewed and tested this plan over the Memorial Day Holiday weekend.

Our proposal is to park on the inside of the circle towards the Woodland Shores green space. Last year Nancy Roche, who maintains the landscaping of the circle at her own expense, agreed to remove the fencing to give more parking space. Removal of the fence has allowed cars to park at minimum 3' additional feet closer to the center of the green space. The net gain of this space is allowing at minimum, 1.5 lanes of traffic to flow around the triangle. This should also provide adequate space for snow removal in the winter months.

In fact, there was an emergency issue over the Memorial Day weekend down the hill at the Stohr home. This was a real-life test of the new parking proposal. Based on the remarks of Jack Hamilton, current Chief of Findley Lake Fire Department, "The parking on one side of the circle easily allowed our truck to navigate the turn onto Woodland Shores and down the hill." This seems like a great compromise to solve the year-round parking and safety concerns.

Long-term, if necessary, no parking designations could be painted on the pavement along the perimeter of the circle in front of the homes to assure there is not parking on both sides of circle. The exception to this would be the homes that have driveway access to Woodland Shores Street in front of their properties and or park on the grass in front of their homes. We have included photos taken over the Memorial Day weekend showing our proposal.

Below is a list of all the property owners of the Woodland Shores Community asking for your support of our proposal.

Respectfully,

Stohr Family Partnership – 2276 Shadyside Drive

Swartz Family Limited Partnership – 2272, 2274 Shadyside Drive

Tom Pakulski & Kim and David Seastone – 2270 Shadyside Drive

Brian McCue – 2278 Shadyside Drive

Bob Dawson – 2264 Shadyside Drive

Max Fedor – 2262 Shadyside Drive

Nancy Roche – 2266 Shadyside Drive



WOODLAND SHORES

Findley Lake, NY



Town of Mina



HIGHWAY WORK PERMIT REQUIREMENTS

The Town of Mina Highway Department provides critical services to our community that allows for safe, efficient travel along town roads and bridges. The highway department has to manage roads, bridges and culverts, signs and markings, guide rails, ditches and slopes.

It is important to understand that public safety is always the highest priority for the Town of Mina Highway Department. Road safety means designing and maintaining roads that efficiently allow the traveling public to make it to their destinations safely and to eliminate obstructions or barriers that can curtail access by emergency vehicles.

The Town of Mina requires a work permit for any work that is proposed in a town road right-of-way or any obstruction that is proposed to be placed in a town road right-of-way.

All local roads are under the jurisdiction of the Town of Mina Highway Department. This policy covers the following Town of Mina roads:

Ball Diamond	Kress	Sinden
Bailey Hill	Kidder	Sulphur Springs
Camp	Klondyke	Shadyside
Case	Kopta	Shadyside Extension
Division	Lakeview	School
Eighth Avenue	Meadows	Tanner
Fox	Mina Cemetery	Skellie
Greenman	Miller	West Mina
Gaswell Hill	Pleasant	West Mina Hill
Hazen	Parsonage	Woodland Shores Drive
Post	Pelton	Woodland Shores Extension
Harrington Hill	Stetson	

A Town of Mina road right-of-way (ROW) is approximately 25' from the center of the paved or gravel road surface. This may vary to some extent based upon property surveys.

Obstructions – It is the responsibility of citizens to not obstruct highways or street rights-of-way. Such obstructions can interfere with highway maintenance duties and thus impede a town highway department from carrying out its duties with respect to the maintenance of roads. Unauthorized obstructions may be removed by the Town Highway Department under procedures delineated by State legislation and local regulations.

Winter Maintenance – Municipalities have a duty to keep roads free from obstructions. The removal of snow is necessary to keep the roads unobstructed and available for public use. Snow and ice should not be deposited or stockpiled on or along a town road as this activity poses a hazard and is illegal according to New York State Vehicle and Traffic Law section 1219. The municipality is not liable for damage to any item (mailboxes, fences, plantings, etc.) if such damage was caused by snow removal activities.

A Highway Work Permit issued by the Town of Mina Highway Superintendent is required to work within a Town of Mina road right-of-way as delineated under Section 149 of the New York State Highway Law. Additionally, this policy requires a permit issued by the Town of Mina Highway Superintendent to place any obstruction on a Town of Mina road right-of-way including plants, fences, landscaping timbers/pavers, mailboxes, etc.

Highway Work Permit Application – A property owner or contractor must complete an application along with pertinent drawings (see attached) and submit to the Town of Mina Highway Superintendent. The Town of Mina Highway Superintendent will respond within 14 working days and written approval from the Highway Superintendent must be received prior to any work commencing on any project in a road right-of-way. The Town of Mina Highway Superintendent may revoke a permit upon the applicant's failure to comply with any conditions.

Highway Work Conditions and Restrictions – Specific conditions and restrictions are outlined on the permit application including insurance and bonding requirements.

Highway Work Ditch Guidelines – Specific ditch guidelines and construction standards are itemized below:

Construction Standards:

- The line shall be sleeved in the highway right-of-way. The size of the bore will be consistent with the size of the sleeve to be placed under the road. Jacking or pushing is preferred over boring.
- The sleeve shall be a minimum depth of five (5) feet below the pavement and a minimum depth of three (3) feet below the standard or existing ditch invert.
- The boring pit shall be located behind the normal ditch line or toe of slope and, in no instance shall the edge of the excavation nearest the pavement be less than ten (10) feet, measured laterally, from the edge of the shoulder.
- All disturbed areas within the highway right-of-way shall be returned to normal, seeded and mulched to prevent erosion.

Ditch Guidelines:

- There must be sufficient back slope to allow for proper cover of the pipe.
- The shoulder slope can be a consistent $\frac{3}{4}$ " per foot to a point over the pipe.
- The property owner supplies all materials, including pipe, drop inlets, grave and/or stone, top dirt, mulch and seeding. In the future, if pipe needs replacing, the property owner is still responsible for all materials.
- Size and location of pipe is to be determined by the Town of Mina Highway Superintendent or his/her designee.
- The property owner or his/her contractor should provide a sketch of the job.
- It is recommended that there is at least one (1) foot of cover over the pipe, with the last two (2) or three (3) inches to be top soil, with fabric between stone and top soil.
- Should be seeded or mulched when finished. Erosion control recommendations as provided by Chautauqua County Soil and Water.
- End of pipe to be sodded or flared end sections.
- Work to be done between May 1st and October 1st.
- The contractor is to call DIG SAFELY.

Town of Mina



HIGHWAY WORK PERMIT APPLICATION

Submit Application to:
Bill Himelein, Town of Mina Highway Superintendent
PO Box 38, Findley Lake, NY 14736
716-499-1766
whimelein@gmail.com

Property Owner Name

Contractor Name

Phone Number

Email Address

Town of Mina Address

Town Road Name

Owner's Liability Policy Holder (if applicable)

Contractor Insurance Policy

The permit is requested to complete the following work (written plans are to accompany the application):

CONDITIONS AND RESTRICTIONS

Permittee shall not seek to hold the Town of Mina liable for any claims or damages arising from the permittee's negligence or the permittee's contractor's negligence in the operations covered by the Permit. Permittee shall indemnify and hold harmless the Town of Mina from any and all liability claims or damages arising from the permittee's negligence or the negligence of the permittee's contractor's in the work covered by the Permit. Permittee or Permittee's contractor shall have protective liability insurance in effect during the period the work is being performed within the Town highway right-of-way. Such insurance shall not be less than a combined single limit for bodily injury and property damage of \$_____ per occurrence. If the Permit is for a strictly residential application and the property owner performs the work, property owner must provide evidence for general liability insurance (i.e. home owner's policy or insurance certificate) prior to issuance of a Permit. Commercial general liability shall not be required in this situation.

The Town of Mina Highway Superintendent may, at his/her discretion, require a surety device, such as a performance bond, cash or check, certificate of deposit in favor of the Town of Mina to protect the Town of Mina against the costs of completing construction or correcting deficiencies in permitte work. If such a surety is required, the Town of Mina may retain such a surety for a period of one year after completion of construction as a construction maintenance guarantee. The amount of surety shall be the in the Town of Mina Highway Superintendent's discretion. However, the amount shall be related to the estimated cost of correcting any deficiencies.

The Permit is subject to the specifications and conditions attached hereto. The Permittee acknowledges reviewing such specifications and understands the same.

Permittee Signature

Date

Highway Report June 22

- WORKED ON SHADYSIDE STORM WATER REPLACEMENT
- ONE BURIAL AT CEMETERY
- WORKED WITH SHERMAN & CLYMER PAVING.
- TREE REMOVAL ON SHADYSIDE
- START CHIP SEALING THE WEEK OF JUNE 13TH
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MEMORANDUM

ASSESSOR'S OFFICE

TOWNS OF MINA, SHERMAN & FRENCH CREEK

2883 NORTH RD

P.O. BOX 86

FINDLEY LAKE, NY 14736

Ph: 716-769-7125; Fax: 716-769-7207

TO: Mina Town Supervisor and Town Board

FROM: Heather Young-Deyell, Assessor

DATE: June 1, 2022

SUBJECT: **June Assessor's Report**

- There were 5 deeds recorded in March.
- Grievance Day was held on Tuesday, May 24th with one petitioner.
- The Final Assessment Roll will be filed July 1, 2022 with the Chautauqua County Real Property Tax Office, and NYS Office of Real Property Tax Services.
- A legal notice will be placed in the Post-Journal on July 1st as required by Real Property Tax Law, and a copy of the Final Assessment Roll will be available in the Assessor's Office, and on-line.

Thank you.

TOWN CLERK'S MONTHLY REPORT

TOWN OF MINA, NEW YORK

MAY, 2022

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255

<u>7</u>	DECALS	<u>32.25</u>
<u>4</u>	MARRIAGE LICENSES NO. 22004 TO 22007	<u>70.00</u>
<u>15</u>	CERTIFIED COPIES	<u>150.00</u>

TOTAL TOWN CLERK FEES 252.25

A2110

<u>3</u>	ZONING PERMITS	<u>200.00</u>
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TOTAL A2110 200.00

A2192

<u>1</u>	CEMETERY SERVICES	<u>400.00</u>
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TOTAL A2192 400.00

A2544

<u>11</u>	DOG LICENSES	<u>76.00</u>
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TOTAL A2544 76.00

A2590

<u>3</u>	BUILDING PERMITS	<u>324.00</u>
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TOTAL A2590 324.00

A2770

<u>1</u>	MISCELLANEAOUS REVENUE	<u>100.00</u>
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TOTAL A2770 100.00

TOWN CLERK'S MONTHLY REPORT

MAY, 2022

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DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	1,352.25
PAID TO NYS DEC FOR DECALS	553.75
PAID TO AG & MARKETS FOR DOG LICENSES	19.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	90.00
TOTAL DISBURSEMENTS	2,015.00

JUNE 2, 2022

_____, SUPERVISOR
REBECCA BRUMAGIN

STATE OF NEW YORK, COUNTY OF CHAUTAUQUA, TOWN OF MINA

I, SHERRIE R. TANNER, being duly sworn, says that I am the Clerk of the TOWN OF MINA that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

Town Clerk

_____ day of _____ 20____

Notary Public

TOWN OF MINA
Code Enforcement REPORT
MINA 2022

BUILDING PERMITS-5

ASSESSED VALUE-\$448,000

CHARLES WEISS-2518 EIGHTH-RENOVATION

CHRISTOPHER JONES-2407 SHADYSIDE-SFD

HENRY BRYAN-2428 SHADYSIDE-ADDITION

VICTOR MASCI-3922 STETSON-DEMO MFG

JASON BECKWITH-2288 SUNNYSIDE-PAVILLION

Town of Mina
Balance Sheet
As of May 31, 2022

	May 31, 22
ASSETS	
Current Assets	
Checking/Savings	
Cemetery - CD #1	13,000.00
General-Money Market	5,028.21
General - HRA	1,050.79
General Account CD	406,582.91
General/Light District Checking	19,414.84
Highway Account CD	545,348.88
Highway Checking	34,887.98
Payroll Trust	21.14
Petty Cash	225.00
Youth Program	738.95
Total Checking/Savings	1,026,298.70
Total Current Assets	1,026,298.70
Fixed Assets	
Buildings	976,200.00
Land	187,600.00
Machinery & Equipment	799,095.00
Other Capital Assets	429,378.00
Total Fixed Assets	2,392,273.00
TOTAL ASSETS	3,418,571.70
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
PR Liabilities	20.90
Total Other Current Liabilities	20.90
Total Current Liabilities	20.90
Long Term Liabilities	
USDA Loan	370,000.00
Total Long Term Liabilities	370,000.00
Total Liabilities	370,020.90
Equity	
Fund Balance - Fixed Assets	2,392,273.00
Fund Balance - General	332,879.97
Fund Balance - Highway	-106,664.96
Fund Balance - Lighting Dist	15,886.21
Net Income	414,176.58
Total Equity	3,048,550.80
TOTAL LIABILITIES & EQUITY	3,418,571.70

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06/06/22

Cash Basis

Town of Mina
Profit & Loss by Class
January through May 2022

	Fire District	General	Highway	Light District	TOTAL
Income					
A1001 Real Property Taxes	0.00	138,808.00	0.00	0.00	138,808.00
A1002 Unexpended Bal Prior Year	0.00	25,000.00	0.00	0.00	25,000.00
A1090 Interest/Penalties Taxes	0.00	2,883.39	0.00	0.00	2,883.39
A1120 Non Prop Tax Dist by Co	0.00	76,569.85	0.00	0.00	76,569.85
A1170 Franchises	0.00	2,657.70	0.00	0.00	2,657.70
A1255 Clerk Fees	0.00	384.26	0.00	0.00	384.26
A2110 Zoning Fees	0.00	500.00	0.00	0.00	500.00
A2190 Sale of Cemetery Lots	0.00	600.00	0.00	0.00	600.00
A2210 Tax/Assess Fr Creek	0.00	529.63	0.00	0.00	529.63
A2210 Tax/Assess Other Gov CAP	0.00	200.60	0.00	0.00	200.60
A2210 Tax/Assess Sherman	0.00	529.12	0.00	0.00	529.12
A2300 Services Other Govts	0.00	5,300.00	0.00	0.00	5,300.00
A2401 Interest & Earnings	0.00	284.45	0.00	0.00	284.45
A2410 Rental of Real Property	0.00	8,950.00	0.00	0.00	8,950.00
A2544 Dog Licenses	0.00	509.00	0.00	0.00	509.00
A2590 Permits, Other	0.00	750.00	0.00	0.00	750.00
A2610 Fines & Forfeited Bail	0.00	7,052.50	0.00	0.00	7,052.50
A2770 Other Unclassified Revenue	0.00	1,039.96	0.00	0.00	1,039.96
DA1001 Real Property Taxes	0.00	0.00	353,425.00	0.00	353,425.00
DA1002 Unexpended Bal Prior Yr	0.00	0.00	10,000.00	0.00	10,000.00
DA1120 Co. Sales Tax Distributn	0.00	0.00	112,165.30	0.00	112,165.30
DA2300 Services Other Govts	0.00	0.00	2,000.00	0.00	2,000.00
DA2401 Interest & Earnings	0.00	0.00	386.80	0.00	386.80
FD3410.4 Fire District	75,000.00	0.00	0.00	0.00	75,000.00
LD5182.4 Lighting District	0.00	0.00	0.00	13,500.00	13,500.00
Total Income	75,000.00	272,548.46	477,977.10	13,500.00	839,025.56
Gross Profit	75,000.00	272,548.46	477,977.10	13,500.00	839,025.56
Expense					
A1010.1 Town Board - PS	0.00	2,000.00	0.00	0.00	2,000.00
A1010.4 Town Board Expense	0.00	173.76	0.00	0.00	173.76
A1110.1 Justice - PS	0.00	2,979.15	0.00	0.00	2,979.15
A1110.1 Justice Clerk - PS	0.00	2,550.00	0.00	0.00	2,550.00
A1110.4 Justice Expense	0.00	2,187.49	0.00	0.00	2,187.49
A1220.1 Supervisor - PS	0.00	2,916.65	0.00	0.00	2,916.65
A1220.1 Supervisor Bkkpr - PS	0.00	2,770.85	0.00	0.00	2,770.85
A1220.4 Supervisor Expense	0.00	1,095.62	0.00	0.00	1,095.62
A1355.1 Assessor - PS	0.00	6,409.48	0.00	0.00	6,409.48
A1355.4 Assessor Exp CAP	0.00	1,599.96	0.00	0.00	1,599.96
A1410.1 Town Clerk - PS	0.00	11,196.44	0.00	0.00	11,196.44
A1410.1 Town Clerk Deputy - PS	0.00	437.50	0.00	0.00	437.50
A1410.4 Town Clerk Expense	0.00	448.26	0.00	0.00	448.26
A1420.4 Attorney Expense	0.00	4,911.09	0.00	0.00	4,911.09
A1440.4 Engineer Contractual	0.00	11,200.00	0.00	0.00	11,200.00
A1620.1 Buildings - PS	0.00	1,320.00	0.00	0.00	1,320.00
A1620.4 Buildings Expense					
A1620.4 Bldg Electric	0.00	2,093.76	0.00	0.00	2,093.76
A1620.4 Bldg Gas	0.00	8,388.06	0.00	0.00	8,388.06
A1620.4 Bldg Supplies	0.00	2,326.35	0.00	0.00	2,326.35
A1620.4 Bldg Telephone	0.00	1,586.25	0.00	0.00	1,586.25
Total A1620.4 Buildings Expense	0.00	14,394.42	0.00	0.00	14,394.42
A1910.4 Unallocated Insurance	0.00	26,320.04	0.00	0.00	26,320.04
A1920.2 Municipal Assoc Dues	0.00	909.00	0.00	0.00	909.00
A3620.1 Safety Inspection - PS	0.00	2,550.00	0.00	0.00	2,550.00
A3620.4 Safety Inspection	0.00	765.83	0.00	0.00	765.83
A5010.1 Sup't of Highways - PS	0.00	22,000.00	0.00	0.00	22,000.00
A5010.4 Sup't Highways Expense	0.00	1,060.45	0.00	0.00	1,060.45
A5132.4 Garage Expense					
A5132.4 Garage Electric	0.00	1,052.02	0.00	0.00	1,052.02
A5132.4 Garage Gas	0.00	4,720.78	0.00	0.00	4,720.78
A5132.4 Garage Telephone	0.00	1,205.31	0.00	0.00	1,205.31
Garage Supplies	0.00	141.11	0.00	0.00	141.11
Total A5132.4 Garage Expense	0.00	7,119.22	0.00	0.00	7,119.22

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06/06/22

Cash Basis

Town of Mina
Profit & Loss by Class
January through May 2022

	Fire District	General	Highway	Light District	TOTAL
A5182.4 Street Lighting	0.00	1,259.33	0.00	0.00	1,259.33
A6772.4 Programs for Aging	0.00	2,000.00	0.00	0.00	2,000.00
A7110.4 Parks Contractual Exp	0.00	1,800.00	0.00	0.00	1,800.00
A7140.4 Playgrounds/Rec Centers	0.00	156.93	0.00	0.00	156.93
A7310.4 Youth Program Expense	0.00	150.00	0.00	0.00	150.00
A7410.4 Library	0.00	18,800.00	0.00	0.00	18,800.00
A7510.1 Historian - PS	0.00	175.00	0.00	0.00	175.00
A7520.4 Historical Property	0.00	750.00	0.00	0.00	750.00
A8010.1 Zoning - PS	0.00	2,550.00	0.00	0.00	2,550.00
A8010.1 Zoning PS Clerk	0.00	523.14	0.00	0.00	523.14
A8020.1 Planning - PS	0.00	253.12	0.00	0.00	253.12
A8020.4 Planning Expense	0.00	35.74	0.00	0.00	35.74
A8160.4 Refuse/Garbage Expense	0.00	442.00	0.00	0.00	442.00
A8810.4 Cemeteries Expense	0.00	489.60	0.00	0.00	489.60
A9030.8 Social Security	0.00	4,548.31	0.00	0.00	4,548.31
A9040.8 Workers Comp	0.00	8,300.00	0.00	0.00	8,300.00
A9055.8 Disability Insurance	0.00	342.00	0.00	0.00	342.00
A9060.8 Medical Insurance	0.00	10,937.55	0.00	0.00	10,937.55
DA5110.1 General Repairs - PS	0.00	0.00	29,134.00	0.00	29,134.00
DA5110.4 Gen'l Repairs Cont Exp	0.00	0.00	26,219.38	0.00	26,219.38
DA5130.4 Machinery	0.00	0.00	18,238.58	0.00	18,238.58
DA5142.1 Snow Removal- PS	0.00	0.00	31,963.63	0.00	31,963.63
DA5142.4 Snow Removal Cont Exp	0.00	0.00	13,649.84	0.00	13,649.84
DA9030.8 Social Security	0.00	0.00	4,575.86	0.00	4,575.86
DA9040.8 Workers Comp	0.00	0.00	20,060.99	0.00	20,060.99
DA9055.8 Disability Insurance	0.00	0.00	76.20	0.00	76.20
DA9060.8 Medical Insurance	0.00	0.00	14,830.61	0.00	14,830.61
DA9089.8 Clothing	0.00	0.00	1,284.74	0.00	1,284.74
SF3410.4 Payments Fire Contract	75,000.00	0.00	0.00	0.00	75,000.00
SL5182.4 Light District	0.00	0.00	0.00	6,987.22	6,987.22
Total Expense	75,000.00	182,827.93	160,033.83	6,987.22	424,848.98
Net Income	0.00	89,720.53	317,943.27	6,512.78	414,176.58

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06/06/22

Cash Basis

Town of Mina

Profit & Loss Budget vs. Actual

January through May 2022

	Jan - May 22	Budget	\$ Over Budget	% of Budget
Income				
A1001 Real Property Taxes	138,808.00	138,808.00	0.00	100.0%
A1002 Unexpended Bal Prior Year	25,000.00	25,000.00	0.00	100.0%
A1090 Interest/Penalties Taxes	2,883.39	3,000.00	-116.61	96.1%
A1120 Non Prop Tax Dist by Co	76,569.85	140,000.00	-63,430.15	54.7%
A1170 Franchises	2,657.70	5,000.00	-2,342.30	53.2%
A1255 Clerk Fees	384.26	2,000.00	-1,615.74	19.2%
A1550 Dog Tax	0.00	0.00	0.00	0.0%
A1560 Safety Insp Fees	0.00	0.00	0.00	0.0%
A2001 Park and Recreation Char	0.00	6,000.00	-6,000.00	0.0%
A2025 Special Recreation Chgs	0.00	0.00	0.00	0.0%
A2110 Zoning Fees	500.00	2,000.00	-1,500.00	25.0%
A2130 Refuse/Garbage Services	0.00	0.00	0.00	0.0%
A2190 Sale of Cemetery Lots	600.00	1,200.00	-600.00	50.0%
A2192 Chgs for Cemetery Service	0.00	1,200.00	-1,200.00	0.0%
A2210 Tax/Assess Fr Creek	529.63			
A2210 Tax/Assess Other Gov CAP	200.60	3,500.00	-3,299.40	5.7%
A2210 Tax/Assess Sherman	529.12			
A2300 Services Other Govts	5,300.00	3,500.00	1,800.00	151.4%
A2401 Interest & Earnings	284.45	350.00	-65.55	81.3%
A2410 Rental of Real Property	8,950.00	20,500.00	-11,550.00	43.7%
A2544 Dog Licenses	509.00	1,000.00	-491.00	50.9%
A2590 Permits, Other	750.00	4,000.00	-3,250.00	18.8%
A2610 Fines & Forfeited Bail	7,052.50	16,000.00	-8,947.50	44.1%
A2655 Minor Sales, Other	0.00	0.00	0.00	0.0%
A2680.1 Insurance Reimb	0.00	0.00	0.00	0.0%
A2705 Gifts and Donations	0.00	600.00	-600.00	0.0%
A2750 Aim-Related Payments	0.00	6,782.00	-6,782.00	0.0%
A2770 Other Unclassified Revenu	1,039.96	0.00	1,039.96	100.0%
A3001 State Aid Per Capita	0.00	0.00	0.00	0.0%
A3005 Mortgage Tax	0.00	30,000.00	-30,000.00	0.0%
A3040 St Aid-Real Prop Tax Adim	0.00	0.00	0.00	0.0%
A3820 Youth Programs	0.00	2,000.00	-2,000.00	0.0%
DA1001 Real Property Taxes	353,425.00	353,425.00	0.00	100.0%
DA1002 Unexpended Bal Prior Yr	10,000.00	10,000.00	0.00	100.0%
DA1120 Co. Sales Tax Distributn	112,165.30	200,000.00	-87,834.70	56.1%
DA2300 Services Other Govts	2,000.00	2,000.00	0.00	100.0%
DA2401 Interest & Earnings	386.80	240.00	146.80	161.2%
DA2416 Rental Equip Other Govts	0.00	0.00	0.00	0.0%
DA2650 Sales of Scrap & Misc	0.00	0.00	0.00	0.0%
DA2665 Equipment Sale	0.00	0.00	0.00	0.0%
DA2770 Other Unclassified Rev	0.00	0.00	0.00	0.0%
DA2770 Snow Relief	0.00	0.00	0.00	0.0%
DA3501 Consolid Highway CHIPS	0.00	79,198.00	-79,198.00	0.0%
DA4500 FEMA Aid	0.00	0.00	0.00	0.0%
DA5130.4 Machinery - Cont Exp	0.00	0.00	0.00	0.0%
DA5142 Reimbursement	0.00	0.00	0.00	0.0%
FD3410.4 Fire District	75,000.00	75,000.00	0.00	100.0%
General Transfer Unexpended Bal	0.00	0.00	0.00	0.0%
Highway Transfer Unexpended Bal	0.00	0.00	0.00	0.0%
Interfund Transfer	0.00	0.00	0.00	0.0%
LD5182.4 Lighting District	13,500.00	13,500.00	0.00	100.0%
Total Income	839,025.56	1,145,803.00	-306,777.44	73.2%
Gross Profit	839,025.56	1,145,803.00	-306,777.44	73.2%
Expense				
A1010.1 Town Board - PS	2,000.00	4,800.00	-2,800.00	41.7%
A1010.4 Town Board Expense	173.76	1,000.00	-826.24	17.4%
A1110.1 Justice - PS	2,979.15	7,150.00	-4,170.85	41.7%
A1110.1 Justice Clerk - PS	2,550.00	6,120.00	-3,570.00	41.7%
A1110.4 Justice Expense	2,187.49	5,400.00	-3,212.51	40.5%
A1220.1 Supervisor - PS	2,916.65	7,000.00	-4,083.35	41.7%
A1220.1 Supervisor Bkkpr - PS	2,770.85	6,630.00	-3,859.15	41.8%
A1220.4 Supervisor Expense	1,095.62	5,000.00	-3,904.38	21.9%
A1330.1 Tax Collection - PS	0.00	0.00	0.00	0.0%
A1330.4 Tax Collection Expense	0.00	0.00	0.00	0.0%
A1355.1 Assessor - PS	6,409.48	16,750.00	-10,340.52	38.3%
A1355.1 Assessor Clerk - PS	0.00	0.00	0.00	0.0%
A1355.1 Assessor PS Loan Repay	0.00	0.00	0.00	0.0%
A1355.4 Assessor Exp CAP	1,599.96	6,000.00	-4,400.04	26.7%
A1410.1 Town Clerk - PS	11,196.44	25,000.00	-13,803.56	44.8%
A1410.1 Town Clerk Deputy - PS	437.50	4,000.00	-3,562.50	10.9%
A1410.4 Town Clerk Expense	448.26	5,000.00	-4,551.74	9.0%
A1420.1 Attorney PS	0.00	0.00	0.00	0.0%
A1420.4 Attorney Expense	4,911.09	10,000.00	-5,088.91	49.1%
A1440.4 Engineer Contractual	11,200.00	0.00	11,200.00	100.0%
A1450.1 Elections - PS	0.00	0.00	0.00	0.0%
A1450.4 Elections Expense	0.00	0.00	0.00	0.0%
A1490.4 Public Works Admin	0.00	0.00	0.00	0.0%

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Cash Basis

Town of Mina

Profit & Loss Budget vs. Actual

January through May 2022

	Jan - May 22	Budget	\$ Over Budget	% of Budget
A162.2 Buildings Equipment	0.00	0.00	0.00	0.0%
A1620.1 Buildings - PS	1,320.00	5,000.00	-3,680.00	26.4%
A1620.4 Buildings Expense				
A1620.4 Bldg Electric	2,093.76			
A1620.4 Bldg Gas	8,388.06			
A1620.4 Bldg Supplies	2,326.35			
A1620.4 Bldg Telephone	1,586.25			
A1620.4 Buildings Expense - Other	0.00	32,000.00	-32,000.00	0.0%
Total A1620.4 Buildings Expense	14,394.42	32,000.00	-17,605.58	45.0%
A1670.4 Centralized Mailing	0.00	0.00	0.00	0.0%
A1680.4 Central Data Processing	0.00	0.00	0.00	0.0%
A1910.4 Unallocated Insurance	26,320.04	25,000.00	1,320.04	105.3%
A1920.2 Municipal Assoc Dues	909.00	750.00	159.00	121.2%
A1990.4 Contingent	0.00	20,000.00	-20,000.00	0.0%
A3010.4 Public Safety Expense	0.00	0.00	0.00	0.0%
A3310.4 Traffic Control	0.00	2,000.00	-2,000.00	0.0%
A3410.4 Contractual Expense	0.00	0.00	0.00	0.0%
A3510.1 Control of Dogs - PS	0.00	500.00	-500.00	0.0%
A3510.4 Control of Dogs Expense	0.00	500.00	-500.00	0.0%
A3620.1 Safety Inspection - PS	2,550.00	6,120.00	-3,570.00	41.7%
A3620.4 Safety Inspection	765.83	1,500.00	-734.17	51.1%
A5010.1 Sup't of Highways - PS	22,000.00	52,000.00	-30,000.00	42.3%
A5010.4 Sup't Highways Expense	1,060.45	1,800.00	-739.55	58.9%
A5132.4 Garage Expense				
A5132.4 Garage Electric	1,052.02			
A5132.4 Garage Gas	4,720.78			
A5132.4 Garage Telephone	1,205.31			
Garage Supplies	141.11			
A5132.4 Garage Expense - Other	0.00	15,000.00	-15,000.00	0.0%
Total A5132.4 Garage Expense	7,119.22	15,000.00	-7,880.78	47.5%
A5182.4 Street Lighting	1,259.33	2,500.00	-1,240.67	50.4%
A5650.1 Off Street Parking	0.00	0.00	0.00	0.0%
A6410.4 Publicity	0.00	600.00	-600.00	0.0%
A6772.4 Programs for Aging	2,000.00	2,000.00	0.00	100.0%
A7110.4 Parks Contractual Exp	1,800.00	0.00	1,800.00	100.0%
A7140.4 Playgrounds/Rec Centers	156.93	300.00	-143.07	52.3%
A7150.4 Joint Rec Project	0.00	8,000.00	-8,000.00	0.0%
A7270.4 Band Concerts	0.00	0.00	0.00	0.0%
A7310.1 Youth Program - PS	0.00	500.00	-500.00	0.0%
A7310.4 Youth Program Expense	150.00	9,800.00	-9,650.00	1.5%
A7410.4 Library	18,800.00	18,800.00	0.00	100.0%
A7510.1 Historian - PS	175.00	700.00	-525.00	25.0%
A7510.2 Historian Equipment	0.00	0.00	0.00	0.0%
A7510.4 Historian Expense	0.00	300.00	-300.00	0.0%
A7520.4 Historical Property	750.00	750.00	0.00	100.0%
A7550.4 Celebrations	0.00	2,000.00	-2,000.00	0.0%
A7620.4 Adult Recreation	0.00	0.00	0.00	0.0%
A8010.1 Zoning - PS	2,550.00	6,120.00	-3,570.00	41.7%
A8010.1 Zoning PS Clerk	523.14	1,500.00	-976.86	34.9%
A8010.4 Zoning Expense	0.00	200.00	-200.00	0.0%
A8020.1 Planning - PS	253.12	1,000.00	-746.88	25.3%
A8020.4 Planning Expense	35.74	9,000.00	-8,964.26	0.4%
A8090.1 Environ Control PS	0.00	0.00	0.00	0.0%
A8090.4 Env Control Contrac Exp	0.00	7,850.00	-7,850.00	0.0%
A8160.1 Refuse/Garbage - PS	0.00	0.00	0.00	0.0%
A8160.4 Refuse/Garbage Expense	442.00	1,400.00	-958.00	31.6%
A8510.4 Community Beautifucati	0.00	2,000.00	-2,000.00	0.0%
A8810.1 Cemeteries - PS	0.00	5,000.00	-5,000.00	0.0%
A8810.2 Cemeteries Equipment	0.00	0.00	0.00	0.0%
A8810.4 Cemeteries Expense	489.60	1,000.00	-510.40	49.0%
A9010.8 State Retirement	0.00	11,000.00	-11,000.00	0.0%
A9030.8 Social Security	4,548.31	11,500.00	-6,951.69	39.6%
A9040.8 Workers Comp	8,300.00	8,500.00	-200.00	97.6%
A9050.8 Unemployment Insurance	0.00	0.00	0.00	0.0%
A9055.8 Disability Insurance	342.00	600.00	-258.00	57.0%
A9060.8 Medical Insurance	10,937.55	27,500.00	-16,562.45	39.8%
A9780.6 Principal Debt Payment	0.00	0.00	0.00	0.0%
A9780.7 Interest Debt Payment	0.00	0.00	0.00	0.0%
A9950.9 Capital Project Fund	0.00	0.00	0.00	0.0%
DA5110.1 General Repairs - PS	29,134.00	65,000.00	-35,866.00	44.8%
DA5110.4 Gen'l Repairs Cont Exp	26,219.38	155,000.00	-128,780.62	16.9%
DA5112.2 Improvement Cap Outlay	0.00	79,198.00	-79,198.00	0.0%
DA5120.4 Bridges - Cont Exp	0.00	0.00	0.00	0.0%
DA5130.2 Machinery/Equipment	0.00	55,000.00	-55,000.00	0.0%
DA5130.4 Machinery	18,238.58	50,000.00	-31,761.42	36.5%
DA5140.4 Misc - Cont Exp	0.00	1,000.00	-1,000.00	0.0%
DA5142.1 Snow Removal- PS	31,963.63	92,000.00	-60,036.37	34.7%
DA5142.4 Snow Removal Cont Exp	13,649.84	44,000.00	-30,350.16	31.0%

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Cash Basis

Town of Mina
Profit & Loss Budget vs. Actual
 January through May 2022

	Jan - May 22	Budget	\$ Over Budget	% of Budget
DA9010.8 State Retirement	0.00	11,000.00	-11,000.00	0.0%
DA9030.8 Social Security	4,575.86	12,000.00	-7,424.14	38.1%
DA9040.8 Workers Comp	20,060.99	20,360.00	-299.01	98.5%
DA9055.8 Disability Insurance	76.20	105.00	-28.80	72.6%
DA9060.8 Medical Insurance	14,830.61	29,000.00	-14,169.39	51.1%
DA9089.8 Clothing	1,284.74	3,200.00	-1,915.26	40.1%
DA9710.7 Serial Bonds	0.00	20,000.00	-20,000.00	0.0%
DA9785.7 Debt Interest Install	0.00	8,000.00	-8,000.00	0.0%
DA9950.9 Capital Project Fund	0.00	0.00	0.00	0.0%
Interfund Transfer CP	0.00	0.00	0.00	0.0%
SF3410.4 Payments Fire Contract	75,000.00	75,000.00	0.00	100.0%
SL5182.4 Light District	6,987.22	13,500.00	-6,512.78	51.8%
Total Expense	424,848.98	1,145,803.00	-720,954.02	37.1%
Net Income	414,176.58	0.00	414,176.58	100.0%

Workers Compensation Premium Allocations, 2023 Proposed/Projected vs. 2022 Budget

	2023, Proposed/Projected Budget (allocation based on payroll and experience)		
	Initial	Final 5/20 Rule	
Arkwright	\$ 25,522	\$ 24,342	
Busti	\$ 13,338	\$ 12,994	
Carroll	\$ 8,663	\$ 8,642	
Charlotte	\$ 5,463	\$ 5,368	
Chautauqua	\$ 12,175	\$ 12,146	
Cherry Creek	\$ 11,130	\$ 10,756	
Clymer	\$ 3,416	\$ 3,403	
Dunkirk	\$ 4,554	\$ 4,542	
Ellery	\$ 15,237	\$ 14,970	
Ellcott	\$ 84,998	\$ 84,711	
Ellington	\$ 8,442	\$ 8,186	
French Creek	\$ 2,676	\$ 2,676	
Gerry	\$ 4,880	\$ 9,733	
Harover	\$ 26,108	\$ 27,392	
Harmony	\$ 41,971	\$ 39,903	
Kiantone	\$ 3,743	\$ 3,693	
Mina	\$ 10,106	\$ 9,705	
N Harmony	\$ 39,099	\$ 37,323	
Poland	\$ 38,007	\$ 36,555	
Pomfret	\$ 71,222	\$ 68,007	
Portland	\$ 35,555	\$ 34,053	
Ripley	\$ 25,693	\$ 24,799	
Sheridan	\$ 31,304	\$ 30,393	
Sherman	\$ 10,615	\$ 10,224	
Stockton	\$ 8,353	\$ 8,162	
Villenova	\$ 20,011	\$ 19,108	
Westfield	\$ 9,333	\$ 9,120	
	\$ 571,616	\$ 560,905	
Benus Point	\$ 1,800	\$ 1,789	
Broclon	\$ 28,644	\$ 31,165	
Cassadaga	\$ 1,706	\$ 1,706	
Celoron	\$ 2,396	\$ 2,395	
Falconer	\$ 6,509	\$ 6,445	
Fredonia	\$ 143,619	\$ 191,882	
Lakewood	\$ 17,848	\$ 17,783	
Mayville	\$ 14,201	\$ 14,109	
Panama	\$ 120	\$ 120	
Sherman	\$ 4,104	\$ 4,104	
Silver Creek	\$ 26,789	\$ 25,739	
Sinclairville	\$ 1,193	\$ 1,193	
Westfield	\$ 108,767	\$ 104,598	
	\$ 357,696	\$ 403,028	
Dunkirk (City)	\$ 317,054	\$ 361,293	
Jamestown (City)	\$ 980,200	\$ 946,981	
	\$ 1,297,255	\$ 1,308,274	
Chautauqua County (100% of Towns + Cities)	\$ 1,768,445	\$ 1,722,803	
Total Assessments	\$ 3,995,012	\$ 3,995,012	

	2022, BUDGET (allocation based on valuation and experience)		
	Initial	Final 5/20 Rule	
	\$ 34,971	\$ 34,710	
	\$ 40,199	\$ 40,129	
	\$ 19,202	\$ 19,198	
	\$ 10,861	\$ 10,839	
	\$ 124,311	\$ 124,304	
	\$ 15,725	\$ 15,645	
	\$ 11,331	\$ 11,328	
	\$ 22,386	\$ 22,382	
	\$ 61,891	\$ 61,843	
	\$ 125,224	\$ 124,435	
	\$ 13,213	\$ 13,169	
	\$ 15,357	\$ 15,357	
	\$ 9,305	\$ 15,405	
	\$ 54,186	\$ 54,001	
	\$ 53,910	\$ 53,446	
	\$ 11,957	\$ 11,946	
	\$ 28,452	\$ 28,361	
	\$ 66,647	\$ 66,332	
	\$ 51,377	\$ 50,958	
	\$ 89,930	\$ 81,736	
	\$ 53,150	\$ 52,803	
	\$ 32,548	\$ 32,358	
	\$ 56,212	\$ 55,890	
	\$ 10,852	\$ 10,807	
	\$ 12,541	\$ 12,499	
	\$ 28,608	\$ 28,410	
	\$ 22,313	\$ 22,247	
	\$ 1,076,660	\$ 1,070,538	
	\$ 9,627	\$ 9,624	
	\$ 37,053	\$ 36,732	
	\$ 4,492	\$ 4,491	
	\$ 4,996	\$ 4,996	
	\$ 13,930	\$ 13,916	
	\$ 189,523	\$ 199,171	
	\$ 32,061	\$ 32,050	
	\$ 15,524	\$ 15,503	
	\$ 1,923	\$ 1,923	
	\$ 2,475	\$ 2,475	
	\$ 33,853	\$ 33,626	
	\$ 2,249	\$ 2,249	
	\$ 97,629	\$ 96,832	
	\$ 425,336	\$ 453,588	
	\$ 277,568	\$ 275,154	
	\$ 797,101	\$ 789,667	
	\$ 1,074,669	\$ 1,064,821	
	\$ 2,115,005	\$ 2,102,723	
	\$ 4,691,670	\$ 4,691,670	

	Amount		Percent	PR as % of Total PR	Experience as % of Total Exp.	PRIOR YR Valuation as % of total Val.
	Inc / (Dec) from 2022 Budget	Inc / (Dec) from 2022 Budget				
	\$ (10,368)	\$ -29.9%		0.21%	0.88%	0.53%
	\$ (27,135)	\$ -67.6%		0.43%	0.26%	1.78%
	\$ (10,556)	\$ -55.0%		0.52%	0.02%	1.00%
	\$ (5,471)	\$ -50.5%		0.23%	0.07%	0.47%
	\$ (112,158)	\$ -90.2%		0.73%	0.02%	6.59%
	\$ (4,889)	\$ -31.2%		0.26%	0.28%	0.43%
	\$ (7,926)	\$ -70.0%		0.20%	0.01%	0.60%
	\$ (17,839)	\$ -79.7%		0.27%	0.01%	1.17%
	\$ (46,873)	\$ -75.8%		0.64%	0.20%	3.05%
	\$ (39,724)	\$ -31.9%		1.56%	0.19%	2.65%
	\$ (4,983)	\$ -37.8%		0.23%	0.19%	0.48%
	\$ (12,681)	\$ -82.6%		0.17%	0.00%	0.82%
	\$ (5,671)	\$ -36.8%		0.29%	0.22%	0.48%
	\$ (26,609)	\$ -49.3%		0.83%	0.59%	1.94%
	\$ (13,543)	\$ -25.3%		0.19%	1.54%	0.50%
	\$ (8,253)	\$ -69.1%		0.18%	0.04%	0.58%
	\$ (18,656)	\$ -65.8%		0.16%	0.30%	1.05%
	\$ (29,009)	\$ -43.7%		0.35%	1.32%	1.94%
	\$ (14,402)	\$ -28.3%		0.30%	1.33%	0.60%
	\$ (13,728)	\$ -16.8%		0.66%	2.40%	1.44%
	\$ (18,750)	\$ -35.5%		0.45%	1.12%	1.06%
	\$ (7,559)	\$ -23.4%		0.55%	0.67%	0.77%
	\$ (25,497)	\$ -45.6%		0.37%	1.02%	1.35%
	\$ (584)	\$ -5.4%		0.20%	0.29%	0.35%
	\$ (4,338)	\$ -34.7%		0.30%	0.14%	0.46%
	\$ (9,303)	\$ -32.7%		0.19%	0.67%	0.52%
	\$ (13,127)	\$ -59.0%		0.33%	0.16%	0.85%
	\$ (7,835)	\$ -81.4%		0.10%	0.01%	0.50%
	\$ (5,567)	\$ -15.2%		0.36%	1.06%	0.34%
	\$ (2,785)	\$ -82.0%		0.11%	0.00%	0.23%
	\$ (2,601)	\$ -52.1%		0.15%	0.00%	0.26%
	\$ (7,471)	\$ -53.7%		0.33%	0.05%	0.67%
	\$ (7,288)	\$ -3.7%		3.46%	5.70%	3.07%
	\$ (14,267)	\$ -44.5%		1.04%	0.05%	1.65%
	\$ (1,394)	\$ -9.0%		0.78%	0.07%	0.72%
	\$ (1,803)	\$ -93.7%		0.01%	0.00%	0.10%
	\$ 1,629	\$ 65.8%		0.26%	0.00%	0.13%
	\$ (7,887)	\$ -23.5%		0.44%	0.78%	0.64%
	\$ (1,057)	\$ -47.0%		0.07%	0.00%	0.12%
	\$ 7,766	\$ 8.0%		1.89%	3.11%	1.13%
	\$ 86,139	\$ 31.3%		8.60%	9.34%	2.47%
	\$ 157,315	\$ 19.9%		22.13%	24.75%	4.52%
	\$ (379,920)	\$ -18.1%		49.52%	38.86%	50.00%
	\$ (696,658)	\$ -14.8%		100.00%	100.00%	100.00%