The fifth regular meeting of the Andover Town Board for 2022 was held on May 10, 2022 for the months of April and May.

**Present:**

Gus Weber, Supervisor

Joe Kent, Deputy Supervisor

Matthew Zengerle, Councilman

Heather Simon, Councilwoman

Mandi Joyce-Phelps, Councilwoman

Tasha Rossrucker, Clerk

Kevin Waters, DCO

Olivia H, student

Rylie B, student

Raegan O, student

Summer W, student

Tyler H, student

Richie Y, student

Carson F, student

Hayden N, student

Addison M, student

Orion M, student

Matt B, student

Jayden R, student

Grace M, student

Amos G, student

Brenda G, resident

**Absent:**

Jim Frungillo, Highway Superintendent

**Call Meeting to Order:** Meeting called to order by Supervisor Weber at 6:00 p.m.

**Pledge of Allegiance:** Led by Matt Zengerle.

**Regular Meeting Minutes:** The regular meeting minutes from the March 2022 meeting were distributed and discussed by the board; no changes were made. There was no meeting held in April. Motion made by Heather Simonand seconded by Matt Zengerleto approve minutes**. 5 Members approving, 0 Disapproving, 0 absent Carried**

**Communication and Petitions:** Thank you letter from the 4th of July Committee for the Town’s donation of $1,000.00.

**Reports**

**Dog Control Officer:**  Report was read aloud by DCO Kevin Waters for the month of March and April. DCO Waters stated that it has been busy and has had lots of complaints. Warning tickets have been ordered and should be here soon. The state inspection went well and The Town of Andover has passed the inspection. Another inspection will be made in six months. DCO Kevin will be doing dog enumeration this month. A motion to accept the DCO report was made by Matt Zengerle and seconded by Heather Simon. **5 Members approving, 0 Disapproving, 0 absent Carried**

When DCO Kevin met with state inspector she had mentioned the Town is able to collect a $5 charge for enumeration for every dog not registered. A motion was made to collect $5 for enumeration by Joe Kent and seconded by Heather Simon. **5 Members approving, 0 Disapproving, 0 absent Carried**

**Highway Report:** Highway Superintendent Jim Frungillo was absent so Supervisor Gus Weber read the report aloud. The guys have been cutting brush and ditching on Dyke Road. They are getting it ready to oil and stone. The guys are finishing up on getting equipment serviced and ready for summer. They are going to start grading our dirt roads next week. The 2011 Chevy 3500 was sold for $7,000.00. A new truck was ordered and supposed to be ready by June or July. A motion was made to accept Highway Superintendent report by Joe Kent and seconded by Mandi Joyce-Phelps**. 5 Members approving, 0 Disapproving, 0 absent Carried**

Highway Superintendent Frungillo stated in his report that he was having trouble with the Town’s lawn mower. He is looking at replacing it. The board members set a CAP for $2,500.00 for the new mower. A motion was made to buy a new lawnmower with a CAP of $2,500.00 by Matt Zengerle and seconded by Joe Kent. **5 Members approving, 0 Disapproving, 0 absent Carried**

**Town Clerk’s Report**. The March and April 2022 Clerk’s report was read aloud. The town collected $473.10 total in March. $464.10 local shares and $9.00 to Ag and Markets and $0.00 to NYS Dept. of Health for the month of March. The town collected $473.10 total inApril. $184.50 local shares and $11.00 to Ag and Markets and $0.00 to NYS Dept. of Health for the month of April. A motion was made to accept Clerk’s reports for both months by Matt Zengerle and seconded by Joe Kent**. 5 Members approving, 0 Disapproving, 0 absent Carried**

**Code Enforcement Report:** no report

**Town Justice Report:** Justice James Ames submitted the March and April 2022 reports which were reviewed by board members. A motion was made to accept the Town Justice report by Joe Kent and seconded by Mandi Joyce-Phelps. **5 Members approving, 0 Disapproving, 0 absent Carried**

**Andover Police Department Report:** A police activity report was submitted by Officer Rumfelt for the months of March and April. The reports were read aloud and reviewed. A motion was made to accept the Police report by Heather Simon and seconded by Joe Kent. **5 Members approving, 0 Disapproving, 0 absent Carried**

**Financial Report:** The monthly report was received from the Bookkeeper and reviewed by the Board members. A motion was made to accept the financial report by Joe Kent and seconded by Matt Zengerle. **5 Members approving, 0 Disapproving, 0 absent Carried**

**Assessor’s Report:** no report was submitted.

**Bills: April & May**

General A Vouchers 63-92 $3,253.49

Highway DA Vouchers 22-29 $17,862.56

Highway DB Vouchers 21-28 $4,196.84

General A Vouchers 93-118 $5,666.95

General B Vouchers 5 $1,250.00

Highway DA Vouchers 30-34 $22,882.58

Highway DB Vouchers 29-39 $16,467.10

Motion made by Joe Kent and seconded by Mandi Joyce-Phelps to pay the bills as submitted. **5 Members approving, 0 Disapproving, 0 absent Carried**

**Unfinished Business:**

**AHPC Grant-** The monthly AHPC report was read aloud. Homes and Community Renewal Grant was approved the request for an extension. There is still one job left to be done. $6,000.00 septic. A motion was made to accept the monthly AHPC Grant #37HR368-19 by Heather Simon and seconded by Matt Zengerle**. 5 Members approving, 0 Disapproving, 0 absent Carried**

**New Business:**

**Andover Volunteer Fire Department-** The annual treasure report was received and read aloud. A motion was made to accept the Andover Fire Departments report by Joe Kent and seconded by Matt Zengerle.

**Willing Rabies Clinic-** Andover will be included on the flier for Willing for their free rabies clinic being held on Saturday August 6th from 1 to 3 pm.

**Taxes-** next year Community Bank will be charging the Town of Andover $1.50 for each tax bill that is being paid at Community Bank. Tax Collector, Tasha Rossrucker, will be collecting majority of taxes. A letter will be sent out stating that taxes can be mailed in with check or money order. A motion was made for the tax collector to collect majority of taxes without Community Bank by Mandi Joyce-Phelps and seconded by Heather Simon. **5 Members approving, 0 Disapproving, 0 absent Carried**

A motion made by Joe Kent and seconded by Matt Zengerle to adjourn the meeting for the evening. Meeting adjourned at 6:24 p.m. **5 Members approving, 0 Disapproving, 0 absent Carried**

Respectfully submitted,

Tasha Rossrucker

Clerk