MINUTES OF A BOARD MEETING OF THE VILLAGE OF WELLSVILLE BOARD OF TRUSTEES HELD ON MONDAY, JANUARY 9, 2023, AT 6:00 PM AT THE TRUSTEE BOARD ROOM,

23 NORTH MAIN STREET, ALLEGANY COUNTY, WELLSVILLE, NEW YORK.

PRESENT: Mayor: Randy Shayler

 Deputy Mayor: Jeff Monroe

 Trustee: Ed Fahs, Gary Pearson, Mike Roeske

 Dir DPW: Dean Arnold

 Police Chief: Tim O’Grady

 Fire Chief: Kevin Fleischman, Rod Winans

Treasurer: Melissa Mullen

Code Officer: Rich Wenslow

ABSENT: Attorney: Rich Buck

VISITORS: Kathryn Ross, Olean Times Herald

The regular board meeting opened at 6:00 pm. The pledge to the flag was led by Village Treasurer Melissa Mullen. Mayor Shayler welcomed everyone to the meeting.

Trustee Roeske requested acceptance of the minutes from the Regular Meeting held on Tuesday, December 27, 2022. Trustee Monroe seconded the motion. Carried.

MAYOR’S BUSINESS:

1. Mayor Shayler had nothing to discuss.

TRUSTEES’ BUSINESS:

 PEARSON:

1. Trustee Pearson made a motion to accept and approve the vouchers as listed in the Abstract of Vouchers dated January 9, 2023. Trustee Fahs seconded the motion. Carried.

 MONROE:

1. Trustee Monroe had nothing to discuss.

ROESKE:

1. Trustee Roeske reported on Planning Board discussions held recently, to include their wanting to look into a Local Law to regulate murals within the Village. They have found that Cuba has a good law in place to include murals, which may have been written by our same attorneys. He added that we have a signage law, but there isn’t any mention of murals there. Mayor Shayler noted to Code Officer Wenslow to look at what we have and see what would need to be done to add information on mural regulations. Trustee Roeske made a motion to allow the Planning Board to proceed with instituting a mural law. Trustee Monroe seconded the motion. Carried.
2. Trustee Roeske noted that the Planning Board wishes to be more involved with building activity in the Village, i.e. the structure currently being erected at Tullar Field. They wish to have these types of things brought to the Planning Board in case there are any objections to be made, but noting that the Village Board has the final say. Mayor Shayler asked Code Officer Wenslow of the process steps of a building permit, who informed the Board that he has two weeks to approve or deny a submitted building permit. The Mayor noted that, going forward with the new Code software we will be implementing, the permit application will be able to be forwarded to the Planning Board to keep them informed. He also suggested that Code Officer Wenslow attend more Planning Board meetings to work directly with them to improve communication.

 FAHS:

1. Trustee Fahs had nothing to discuss.

POLICE DEPT:

1. Chief O’Grady had nothing to discuss unless anyone had any questions for him.

FIRE DEPT:

1. Chief Fleischman had nothing to discuss unless anyone had something for him.

 DPW:

1. DPW Director Arnold reported that the contractors have started on the repairs to the Main Street fire hall roof and will then move on to the Police Station roof.

CODE OFFICER:

1. Code Enforcement Officer Wenslow discussed the Code software again and Treasurer Mullen backed him in saying that there is money in the Code budget to cover the annual $3,000 fee. Code Officer Wenslow concurred that the software will greatly enhance productivity and is strictly for the Village of Wellsville use. Trustee Fahs made a motion to accept and approve permitting Code Enforcement to purchase the cloud permit software, not to exceed $3,000. Trustee Monroe seconded the motion. Trustee Roeske opposed. Carried.

2. Code Enforcement Officer Wenslow discussed some of the changes to the New York State Code, to include allowing for remote inspections via Facetime, adding snow load and wind load, and unsafe building laws now all together in one law.

 ATTORNEY:

1. Attorney Buck was not present.

TREASURER:

1. Treasurer Mullen has implemented a “Picture Contest” to gather photographs from the public to have added to the Village of Wellsville website ([www.wellsvilleny.com](http://www.wellsvilleny.com)). Forms are available at the Village Clerk’s office, as well as online at the Village website. Pictures will be accepted up until February 28, with “winners” announced at the March 13, 2023 Village Board meeting.
2. Treasurer Mullen provided the Board with the annual Financial Planning Calendar for 2023-24.
3. Treasurer Mullen requested executive session for a personnel matter.

On a motion made by Trustee Roeske and seconded by Trustee Fahs, the Board moved out of regular session and into executive session at 6:35 pm. Carried.

Mayor Shayler made a motion to accept and approve increasing the leachate disposal fee by 5% beginning March 1, 2023. Trustee Fahs seconded the motion. Carried.

Mayor Shayler made a motion to accept and approve updates made to the Employee Handbook. Trustee Roeske seconded the motion. Carried.

Mayor Shayler made a motion to accept and approve donating the money collected from the Village parking meters over the holiday season of 2022 (Thanksgiving day through New Year’s day), which totaled $1,500, to the Allegany County Cancer Services. Trustee Monroe seconded the motion. Carried.

On a motion made by Trustee Monroe and seconded by Trustee Fahs, the Board moved out of executive session and back into regular session at 7:25 pm. Carried.

On a motion made by Trustee Roeske and seconded by Trustee Pearson, the meeting adjourned at 7:27 pm. Carried.

Respectfully submitted,

Wendy Seely

Village Clerk

Per NYS Amendment to the State’s Open Meeting Law, public records already available under FOIL, in addition to any resolution, law, rule, regulation, policy or any amendment, that is scheduled to be the topic of discussion at an open meeting, are available upon request to the extent practicable as determined by the Village of Wellsville. The Village of Wellsville will post board meeting agenda and minutes on its website at [www.wellsvilleny.com](http://www.wellsvilleny.com).