**ORGANIZATIONAL MEETING, PUBLIC HEARING, GREAT VALLEY TOWN BOARD, JANUARY 10, 2022**

**THIS MEETING DEDICATED IN MEMORY DON MOORE II, BOBBIE SEELEY, BRENDA RINKO, AND JANICE WORK**

The Great Valley Town Board held an organizational meeting on January 10, 2022 at 7:00 pm at the Great Valley Town Hall with the following members present:

PRESENT Supervisor Dan Brown

 Councilman Gerry Musall

 Councilwoman Lori Finch

 Councilwoman Becky Kruszynski

 Councilwoman Sandra Goode

 Code Officer Rich Rinko

ABSENT Highway Superintendent Jack Harrington, Planning Board Chair Chris Schena

OTHERS: Co. Legislator Dave Koch, Kallen Quigley,

Supervisor Brown opened the Public Hearing and discussed the current moratorium on all manufactured homes. The Supervisor proposed that all used house trailers could be approved by Special Use Permit. The Supervisor explained this would enable the Planning Board to take each application on a case by case basis, and after an inspection and Public Hearing inviting all surrounding neighbors to speak for/against the project, the Planning Board could rule in an informed manner. All Board members agreed with this recommendation, with Councilwoman Goode noting, for the record, any new law will not restrict single wide trailers of any size. No further comment.

Supervisor Brown noted the Public Hearing allowing remote meetings is not necessary at this time because the Governor’s Office has extended the statewide ruling allowing remote meetings. Public Hearing was closed.

Supervisor Brown called the meeting to order and led the Pledge of Allegiance at 7:10 pm.

MOTION was made by Supervisor Brown, seconded by Councilwoman Finch to dedicate this meeting in memory of Don Moore II, Bobbie Seeley, Brenda Rinko and Janice Work, all members of the community that passed away in the past month. All in agreement.

MINUTES

MOTION was made by Councilwoman Goode, seconded by Councilwoman Kruszynski to accept minutes of the December 13, 2021 meeting with the following corrections: the minutes for November need to state more clearly that the Board passed the Local Law #6-2021 Changes to the Land Use Table, amount of ACME Business quote removed from minutes to allow for bids from other security companies, and specify that Councilwoman Kruszynski stated editing is done on the calendars. All in agreement.

TRAVIS BAUGH LAND GIFT

Supervisor Brown stated Mr. Baugh has expressed his desire to gift to the town the entire parcel of 50+ acres where the NYS Residential Center was. Supervisor Brown has placed a call to Assemblyman Joe Giglio’s office, who agreed to look into grant availability for park development.

**ORGANIZATIONAL MEETING, PUBLIC HEARING, GREAT VALLEY TOWN BOARD, JANUARY 10, 2022**

**Cont.**

**Page Two**

SUPERVISOR’S STATEMENT

MOTION was made by Councilwoman Finch, seconded by Councilwoman Kruszynski to accept the Supervisor’s Report for December. All in agreement.

FINANCIAL STATEMENT

MOTION was made by Councilwoman Finch, seconded by Councilman Musall to accept the Financial Statement for November. All in agreement

AUDIT REPORT

MOTION was made by Councilwoman Kruszynski, seconded by Councilwoman Finch to accept the Annual Financial Report Update Document for 2020. All in agreement.

REPORT FROM TOWN OFFICIALS

Assessor – Supervisor Brown reported the following:

* Renewal applications for Agricultural Assessment and Senior Citizen Exemption are being submitted as processed. So far, 62% of Agricultural Assessment and 46% of Senior Citizen renewal applications have been returned.
* The Assessing Office has corresponded with several property owners about their assessments, tax bills, and exemptions.
* Added 15 sales for November.

Planning Board – No meeting in December due to lack of quorum

Zoning Board of Appeals – no report.

Building Code Officer – Rich Rinko reported the following:

* Issued 1 building permit in December for $90.00
* Donna Vershay has an appearance ticket for Wednesday

Highway Superintendent – Supervisor Brown reported the following:

* Plowing snow
* Has 1 day left of trimming trees on Hungry Hollow Road

OLD BUSINESS

No old business

NEW BUSINESS

No new business

 2022 SALARIES OF TOWN OFFICIALS

SUPERVISOR $23,000 ANNUALLY PD MONTHLY

TOWN CLERK/TAX COLL. 20,600 ANNUALLY PD BI-WEEKLY

TOWN JUSTICE/2 24,500 ANNUALLY PD MONTHLY

 John @ $12,700 Stokes @ $11,800

COUNCIL/4@2500 EA 10,000 ANNUALLY PD SEMI-ANNUALLY

HIGHWAY SUPERINTENDENT 59,236 ANNUALLY PD BI-WEEKLY

**ORGANIZATIONAL MEETING, PUBLIC HEARING, GREAT VALLEY TOWN BOARD, JANUARY 10, 2022**

**Cont.**

**Page Three**

APPOINTMENTS

DEPUTY SUPERVISOR GERALD MUSALL $.00 ANNUALLY

DEPUTY CLERK CONNIE BRENNAN $.00 ANNUALLY

DEPUTY HIGH. SUPT RANDY PEPLINSKI EXTRA WEEK VACATION

CODE ENFORCEMENT OFF. RICHARD RINKO 19,000.00 ANNUALLY

ASSESSOR – OUTSIDE CATT. CO. 20,000.00 ANNUALLY

BUDGET OFFICER 775.00 ANNUALLY

COURT CLERK DEBORAH STOKES 13,750.00 ANNUALLY

SUPERVISOR CLERK TONI EVANS 6,700.00 ANNUALLY

PLANNING BOARD/ZONNING BOARD OF APPEALS

CHAIRMAN CHRIS SCHENA 2,000.00 ANNUALLY

 JEFFREY RAMSTEN 1000.00 ANNUALLY

 STEPHEN WARD 1000.00 ANNUALLY

 ALOIS PUSZCZ 1000.00 ANNUALLY

 AMY DETINE 1000.00 ANNUALLY

PLANNING BOARD CLERK CONNIE BRENNAN 1000.00 ANNUALLY

ASSESS.REVIEW BOARD CONNIE BRENNAN 150.00 ANNUALLY

 AMY DETINE 150.00 ANNUALLY

 JEAN DAVIS 150.00 ANNUALLY

DOG CONTROL OFFICER ERIC BUTLER 3,000.00 ANNUALLY

TOWN HISTORIAN MARILYN SIPEREK 500.00 ANNUALLY

DIR. OF SENIOR CITIZENS BARBARA SERGEL 350.00 ANNUALLY

DIR. OF YOUTH PROGRAM REBECCA PIERCE 300.00 ANNUALLY

ACCOUNTANTS TRONCONI, SEGARRA 20,000.00 ANNUALLY

AUDITING TRONCONI, SEGARRA 2,600.00 ANNUALLY

 ANYTHING OVER MUST HAVE BOARD APPROVAL

ENGINEER MDA CONSULTING ENGINEERS AS NEEDED

TOWN ATTORNEY HOPKINS, SORGI, MCC 12,000.00 ANNUALLY

TOWN HALL CUSTODIAN 13.50 HOUR

COMMITTEE LISTING

HIGHWAY YOUTH PROGRAM SENIOR CITIZEN BULDING AUDIT

J. HARRINGTON L.FINCH L. FINCH D.BROWN R.KRUSZYNSKI

D. BROWN R.KRUSZYNSKI R.KRUSZYNSKI G.MUSALL L.FINCH

G. MUSALL S. GOODE S. GOODE R.KRUSZYNSKI S.GOODE

**ORGANIZATIONAL MEETING, PUBLIC HEARING, GREAT VALLEY TOWN BOARD, JANUARY 10, 2022**

**Cont.**

**Page Four**

 DESIGNATIONS

OFFICIAL NEWSPAPER OLEAN TIMES HERALD

 SALAMANCA PRESS

OFFICIAL DEPOSITORIES FIVE STAR BANK

 MANUFACTURES & TRADERS TRUST

 EVANS BANK

 NY CLASS INVESTMENTS

MOTION was made by Supervisor Brown, seconded by Councilman Musall to accept all appointments and designations for 2022. All in agreement.

 BY RESOLUTION

HIGHWAY HOURLY WORKERS WAGE $22.29 /HOUR (R.PEPLINSKI)

HIGHWAY HOURLY WORKERS WAGE $21.87/HOUR (C. SMITH)

HIGHWAY HOURLY WORKERS WAGE $20.02/HOUR (N. DUNKLEMAN)

HIGHWAY HOURLY WORKERS WAGE $18.54/HOUR (D. LEIPER)

PART-TIME HIGHWAY HOURLY WAGE $13.20/HOUR

YOUTH PROGRAM INSTRUCTOR $14.00/HOUR

YOUTH PROGRAM AIDES $13.20/HOUR

SUMMONS SERVER $15.00/SUMMONS

MILEAGE REIMBURSEMENT $.55/MILE

BV WATER OPERATIONS MANAGER $15,000.00 ANNUALLY (B. CLARK)

 ANY EXTRANEOUS APPROVED WORK ON HOURLY RATE

MOTION was made by Councilwoman Finch, seconded by Councilwoman Goode to accept salaries for 2022. All in agreement.

The following resolutions were read and adopted by vote as follows:

RESOLUTION 1-2022 PAYING BILLS AND INVESTING MONEY

RESOLVED that the Town Board of the Town of Great Valley authorizes the Supervisor to pay bills before the regular board meeting to save interest charges and invest moneys at his discretions.

ADOPTED VOTE: 5 Yes 0 Noes

RESOLUTION 2-2022 MINUTES

RESOLVED that the Town Clerk will submit a copy of her minutes fourteen days after any meeting of the Town Board of the Town of Great Valley to the Supervisor and each Town Board member.

ADOPTED VOTE: 5 Yes 0 Noes

**ORGANIZATIONAL MEETING, PUBLIC HEARING, GREAT VALLEY TOWN BOARD, JANUARY 10, 2022**

**Cont.**

**Page Five**

RESOLUTION 3-2022 YOUTH PROGRAM

WHEREAS, it is necessary to make applications to the Cattaraugus County Youth Bureau/New York Office of Children and Family Services and

WHEREAS, it is necessary for the Chief Executive to sign for the Town of Great Valley, now therefore, be it

RESOLVED that the Town Board does hereby authorize the Supervisor of the Town of Great Valley, to enter into agreements with the Cattaraugus County Youth Bureau/New York State Office of Children and Family Services to run youth programs for the 2022 program year ending December 31, 2022.

ADOPTED VOTE: 5 Yes 0 Noes

RESOLUTION 4-2022 REGISTRAR FEES

RESOLVED that the Registrar’s salary is included with the Town Clerk’s wages and that all money collected by the Registrar is the property of the municipality.

ADOPTED VOTE: 5 Yes 0 Noes

RESOLUTION 5-2022 NYS RETIREMENT

RESOLVED that the Town Board establishes the following as a standard workday for elected and appointed officials for the purpose of determining days worked reportable to the New York State and Local Employee’s Retirement System:

 ELECTED OFFICIALS

Supervisor, Councilpersons, Town Clerk/Tax Collector, Justices; a five day work week consisting of a six hour day

Superintendent of Highways; a five day work week consisting of an eight hour day

 APPOINTED OFFICIALS

Court Clerk, Water Systems Operations Manager, Code Officer, Dog Control Officer, Members of Planning Board/Zoning Board of Appeals; a five day work week consisting of a six hour day.

 Dog Control Officer’s reporting shall be set at 2.2 hours per month.

ADOPTED VOTE: 5 Yes 0 Noes

RESOLUTION 6-2022 WORKING HIGHWAY SUPERINTENDENT

RESOLVED by the Town Board that the Highway Superintendent for the Town will be expected to work, on an average, the same amount of time each day as a full-time Town Highway Employee, and if the Highway Superintendent is unable or unwilling to do so, the salary for the position will revert to $35,000.00 per year.

ADOPTED VOTE: 5 Yes 0 Noes

RESOLUTION 7-2022 GRANT WRITING FEES

RESOLVED by the Town Board of the Town of Great Valley to compensate a grant writer in the amount of $125.00 per grant written and accepted.

ADOPTED VOTE: 5 Yes 0 Noes

**ORGANIZATIONAL MEETING, PUBLIC HEARING, JANUARY 10, 2022**

**Cont.**

**Page Six**

PROCUREMENT POLICY

RESOLVED that the Town Board reviewed the Town of Great Valley’s Procurement Policy and will adopt the same.

ADOPTED VOTE: 5 Yes 0 Noes

INVESTMENT POLICY

RESOLVED that the Town Board reviewed the Town of Great Valley’s Investment Policy and will adopt the same.

ADOPTED VOTE: 5 Yes 0 Noes

AUDIT

Claims No. 1 through No. 18 General Fund totaling $55,668.08 were audited.

Claims No. 1 through No. 11 Highway Fund totaling $9,953.85 were audited.

Claims No. 1 through No. 5 Special Districts totaling $5,656.18 were audited.

MOTION was made by Councilwoman Kruszynski, seconded by Councilwoman Goode to adjourn the meeting at 7:50 pm. All in agreement.

Respectfully Submitted,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Toni Evans, Town Clerk