

Agenda: May 01, 2023

General

Pledge

Approval of April 17, 2023 Minutes

Water and Sewer Control accounts

Amity Rescue

Correspondence

Pay Bills and Review Payroll Records

Public Participation (5 Minutes per individual, time may not be yielded to another individual)

Police Department

Planning Board

Office

Authorized signatures

Relevies

Streets Department

Water

Sewer

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
VILLAGE OF BELMONT - COUNTY OF ALLEGANY
April 3, 2023

Present: Mayor DeTine, Trustees: Grantier, Schmitt, Evans and Healy.

Absent: 0.

Employees: Justin Zajicek, Eugene Smith and Jeanette Stewart

Public: Casey Jones and Dana Hand

Mayor DeTine opened the meeting at 7:00 PM.

The Board pledged the flag.

Minutes of the previous meeting read and approved on a motion by Trustee Schmitt, 2nd by Trustee Grantier and carried on a vote of 5 ayes and 0 no's.

The Mayor introduced the new Deputy Clerk, Jeanette Stewart to the board.

Mayor DeTine reviewed the annual organizational meeting appointments, committees and policies and procedures. Motion to approve all made by Trustee Grantier, 2nd by Trustee Schmitt and carried on a vote of 5 ayes and 0 no's.

Mayor DeTine informed the board that they need to advertise for the position for a Court Clerk. The individual they were looking to hire for the position turned down the offer, due to the pay.

Motion to accept the agreement with the County for the Emergency Management Services made by Trustee Grantier, 2nd by Trustee Schmitt and carried on a vote of 5 ayes and 0 no's.

Motion to accept the Municipal Mutual Aid Agreements made by Trustee Schmitt, 2nd by Trustee Grantier and carried on a vote of 5 ayes and 0 no's.

The water and sewer billing control accounts - Tabled

Motion to approve the water and sewer billing meter reading estimates made by Trustee Grantier, 2nd by Trustee Schmitt and carried on a vote of 5 ayes and 0 no's.

Motion to approve water and sewer billing adjustments made by Trustee Schmitt, 2nd by Trustee Evans and carried on a vote of 5 ayes and 0 no's.

Mayor DeTine reviewed the request from the Rotary for the Village to pay for one of the Porta - Potties for Amity Daze. Motion to accept the request made by Trustee Grantier, 2nd by Trustee Schmitt and carried on a vote of 5 ayes and 0 no's.

Mayor DeTine reviewed the request for the permit for the outdoor Fireworks Display on May 27, 2023. Motion to accept made by Trustee Schmitt, 2nd by Trustee Grantier and carried on a vote of 5 ayes and 0 no's.

Motion to close the regular meeting to hold the public hearing on the budget made by Trustee Schmitt, 2nd by Trustee Grantier and carried on a vote of 5 ayes and 0 no's at 7:15PM.

Mayor DeTine reopened the regular meeting at 7:45PM.

Motion to adopt the Budget made by Trustee Schmitt, 2nd by Trustee Grantier and carried on a vote of 5 aye and 0 no's.

Eugene Smith was sworn in for the Village Justice position.

Justice Gominiak will stay on, until Gene completes the course that is scheduled for April 17 through the 21st.

Officer Zajicek reviewed the police report with the board. Motion to accept made by Trustee Evans, 2nd by Trustee Grantier and carried on a vote of 5 ayes and 0 no's.

Officer Zajicek informed the board that he talked to the kids at the Boces criminal justice program. He stated that there were a few who showed interest with the police department. Mayor DeTine asked Officer Zajicek what his thoughts are on doing some ride alongs with some of these students. Officer Zajicek stated that he has done some in the past with Wellsville's P.D. and he enjoyed the interaction with them.

Trustee Grantier thought this would be a great experience, but did express concern about confidentiality. He asked that the Village have them sign a waiver for the purpose of confidentiality.

Officer Zajicek agreed.

Officer Zajicek informed the board that he will be taking the Police car to Simmons and Rockwell to have the battery replaced, They are still having troubles with it.

Motion to accept payroll records and pay bills on Abstract #11 made by Trustee Evans, 2nd by Trustee Schmitt and carried on a vote of 5 ayes and 0 no's as follows: General \$5732.77, Water \$3508.59 and Sewer \$7937.73.

Dana Hand thanked the water department for helping with the water line that he needed to replace.

Mayor DeTine asked Dana if he has had a chance to review the draft for Zoning. He said yes, the Planning Board did have a few questions. Mayor DeTine asked Dana if they can write down all the questions and the board will review them together.

Dana also informed the board that the plans for Amity Daze are coming together. He is confident that they will have lots of fun and exciting activities for the event. He will inform the board of the activities as soon as he learns more.

Mayor DeTine informed the board that Kevin from M.A.C.E is working on some reports for the Village. He stated that he would give Kevin a call to see how they are coming.

Mayor DeTine informed the board that the water shut offs went well. Everyone on the list paid.

Mayor DeTine Reviewed the quotes for a new lawn mower for the DPW. Motion to accept the quote to purchase a zero turn lawn mower from Belmont True Value for the amount of \$3999.00 made by Trustee Grantier , 2nd by Trustee Evans and carried on a vote of 5 ayes and 0 no's.

Motion to accept the sewer flow chart made by Trustee Schmitt, 2nd by Trustee Grantier and carried on a vote of 5 ayes and 0 no's.

Trustee Schmitt informed the board that she has submitted the Hazard Mitigation Plan to the County and they accepted it.

Trustee Grantier stated that he is still trying to get a company to shred all the documents from upstairs, He stated that one of the company's (Shred it) do curb side only, and the other company (Iron Mountain) comes every 2 weeks.

Meeting adjourned on a motion by Trustee Schmitt 2nd by Trustee Healy and carried on a vote of 5 ayes and 0 no's at 8:45PM.

Respectfully Submitted,

Jennifer L. Cline

Clerk/Treasurer

MINUTES OF THE PUBLIC HEARING FOR THE BUDGET
OF THE BOARD OF TRUSTEES
VILLAGE OF BELMONT - COUNTY OF ALLEGANY
APRIL 03-2023

Present: Mayor DeTine, Trustees: Grantier, Schmitt, Evans and Healy

Absent: 0.

Employees: Justin Zajicek, Eugene Smith and Jeanette Stewart

Public: Casey Jones, Dana Hand

Mayor DeTine opened the public hearing at 7:15 PM.

Mayor DeTine reviewed the budget. He did state to the board that there was a change to the part time laborer position. The wage that was listed was below minimum wage, so he adjusted the hours that were allowed, keeping the annual amount the same.

Casey Jones expressed his concerns with the budget and reviewed with the board his thoughts and ideas of what may help improve the budget.

Mayor DeTine thanked Casey for his views and stated that he will take into consideration his ideas for next years budget.

Motion to close the public hearing for the budget made by Trustee Grantier, 2nd by Trustee Evans and carried on a vote 5 ayes and 0 no's at 7:45 PM.

Respectfully Submitted,

Jennifer L. Cline

Clerk/Treasurer

VILLAGE OF BELMONT
BOARD OF TRUSTEES
ANNUAL ORGANIZATIONAL MEETING
APRIL 3, 2023

THE FOLLOWING APPOINTMENTS WERE MADE BY MAYOR
DETINE:

	2022-2023	2023-2024
Scott Grantier Deputy Mayor	Scott Grantier	Scott Grantier
Clerk/Treasurer	Richard Hoshal Jennifer Cline	Jennifer Cline
Dep. Clerk/Treasurer	Jennifer Cline	Jeanette Stewart
Registrar	Jennifer Cline	Jennifer Cline
Deputy Registrar	Jennifer Cline	Jeanette Stewart
Village Attorney	Robert Strassel	Robert Strassel
Official Depository	Community Bank	Community Bank
Official Newspaper	Cuba Patriot	Olean Times Herald
Zoning Board	Dana Hand	Jeff Butler
Board of Appeals	David Holmes	David Holmes
Police Board	Brock Mapes	Jody Ralyiegh
Associate Village Justice		
Justice Court Clerk	Ellen McNinch	

Board meeting to be held on the first and third Monday of each
Month at 7:00 P.M., with the FIRST meeting of the month to be the
OFFICIAL MEETING.

VILLAGE OF BELMONT
BOARD OF TRUSTEES
ANNUAL ORGANIZATIONAL MEETING
APRIL 3, 2023

THE FOLLOWING COMMITTEES WERE APPOINTED BY MAYOR DeTine:

Scott Grantier – Contract Negotiations and Health Insurance

Vincent Evans – Town Water District Development

Lisa Schmitt– Zoning and Planning

Linda Healy – Parks, Recreation and Special Events

Mayor DeTine will work with all Committees.

Mileage Reimbursement Rate: ** \$0.50 Per Mile.

Village of Belmont
Planning Board
Member Appointments
April 3, 2023

Name	Appointment Date	Term Expires
Alva Robbins	April 1, 2022	March 31, 2027
Jeff Butler	April 1, 2023	March 31, 2028
Don Skinner	April 1, 2019	March 31, 2024
Dana Hand (Chair)	April 1, 2021	March 31, 2026
Vacancy	April 1, 2023	

Village of Belmont
Zoning Board of Appeals
Member Appointments
April 3, 2023

Name	Appointment Date	Term Expires
David Holmes	April 1, 2023	March 31, 2028
Daryl Fuller	April 1, 2019	March 31, 2024
Brock Mapes	April 1, 2021	March 31, 2025
Connie Beckman - Chair	April 1, 2022	March 31, 2027
Vacancy	April 1, 2023	March 31, 2028

Village of Belmont
Police Board
Member Appointments
April 3, 2023

Name	Appointment Date	Term Expires
Brock Mapes	April 1, 2022	March 31, 2027
Jody Ralyiegh	April 1, 2023	March 31, 2028
Rev. Stephen Crowell	April 1, 2021	March 31, 2024
MaryAnn Fontaine	April 1, 2021	March 31, 2025
Justin Zajicek	April 1, 2021	March 31, 2026