



VILLAGE OF CUBA

17 East Main St.
Cuba, New York 14727
www.cubany.org

Office- (585)-968-1560 Fax (585)-968-9104 DPW Garage-(585)-968-2487 TDD/711	
Michele Miller - Mayor	Corine Bump- Clerk/Treasurer
Steven Raub-Deputy Mayor	Lori Sweet- Deputy Clerk
Jim Barnes- Trustee	Richard Hall- DPW Superintendent
Elizabeth Miller- Trustee	Kevin Margerum- Code Enforcer
Thomas Taylor- Trustee	Roman Cavalletti - Operator- STP

4/11/2022 Village of Cuba, NY Public Hearing- Budget Adoption 22-23 Board Meeting-at 17 East

Main St. Cuba, NY 14727

PRESENT: Mayor Michele Miller, Trustee Steve Raub, Trustee Tom Taylor, Trustee Elizabeth Miller, Trustee Jim Barnes

ALSO, PRESENT: Corine Bump Clerk/ Treasurer, DPW Superintendent Rick Hall, STP Operator Roman Cavalletti, Residents- Jason Morrison, and Cindy Colley

VIA ZOOM: Cindy Dutton

MAYOR MILLER opened the monthly meeting with the Pledge to the flag.

OATHS OF OFFICE: Superintendent Hall, Clerk Treasurer Bump, Trustee Raub and Trustee Barnes- recited the Oath of Office for the Annual Meeting.

OPEN PUBLIC HEARING: TRUSTEE TOM TAYLOR MADE A MOTION TO OPEN THE PUBLIC HEARING FOR THE TENTATIVE BUDGET 2022-2023 (22-23) FISCAL YEAR WITH TRUSTEE MILLER OFFERING A SECOND.

APPOINTMENTS:

Appointments made by the Mayor 2022-2023 fiscal year

One year appointments 2021

Deputy Mayor — Steven Raub
Budget Officer — Corine Bump
Records Management — Corine Bump
Deputy Clerk — Lori Sweet
Superintendent of Public Works — Rick Hall
Deputy SPW — Randy Snyder
Village Attorney — Ron Hull, Heisman, Nunes & Hall
Official Depositories — Community Bank
Official Newspapers — Patriot and Olean Times Herald
Code Enforcement/Building officer/ Zoning officer — Kevin Margerum/MACE
Civil Defense Officer — Nick Sweet
Village Historian — Dave Crowley

Village Planning Board

Planning Board – David Crowley and Connie Doyle – terms to expire 2027
Zoning Board of Appeals – Debbie Donahue – term to expire 2027

Village Board Committees

Personnel

Steven Raub
Jim Barnes

Planning/Zoning/Code

Steven Raub
Liza Miller

Finance

Steven Raub
Tom Taylor

Refuse/Recycling

Tom Taylor
Jim Barnes

Infrastructure

Steven Raub
Jim Barnes

Parks & Recreation

Tom Taylor
Liza Miller

Public Safety

Tom Taylor
Liza Miller

The Organizational Meeting is as follows:

The Cuba Village Board Meeting will be held the second Monday of each month at 7:00 pm in the Cuba Village Municipal Building, 17 E. Main Street, Cuba, New York. A Committee Meeting will be held at 6:30 prior to the board meeting each month.

Freed Maxick/ Nicole Ryan is authorized to audit the Village books up to two times a year.

The Board of Trustees of Cuba Village agree to pay a fixed rate of .555 cents per mile when documentation has been submitted for authorization as mileage reimbursement to officers and employees of the Village who use their personal vehicles while performing official duties authorized on behalf of the Village. NO mileage reimbursement will be given if a Village vehicle is made available.

The Board authorizes the reimbursement of up to \$40.00 per day for meal expenses while traveling for conferences, and receipts for purchases with the Business name, date of purchase and cost listed. However, if meals are included and provided by conference fees, there will be no additional reimbursement. There will be NO reimbursement for tax or alcohol, and no reimbursement if itemized receipts are not submitted- expense logs and mileage forms will be provided and required for reimbursement at the following month board meeting.

Hotel rooms will be shared when more than one employee is in attendance unless employees are opposite gender, then two rooms will be reserved.

Members of the Village Board, Clerk Treasurer, and Superintendent of Public Works are authorized to attend conferences and schools as provided in Section 7B of the General Municipal Law.

Major conferences to be attended are: NYCOM Annual Meeting; NYCOM Fall Training School; NYCOM Winter Legislative Meeting; NYCOM Public Works, Parks & Maintenance School; Annual Highway School and Fall Highway Conference. The Village Clerk is authorized to invest Village funds as per the investment policy passed by the Village Board. The Board also authorizes the Clerk/Treasurer to pay prior to the monthly board meeting, payroll, utilities, health insurance and any contract payments.

ABSENT: N/A

GUESTS: Jason Morrison, and Cindy Colley- residents of the Village of Cuba-
Cindy Dutton- The Cuba Patriot newspaper.

MINUTES: THE MINUTES WERE CIRCULATED.

TRUSTEE RAUB MADE A MOTION TO APPROVE THE MINUTES AS SUBMITTED WITH TRUSTEE MILLER OFFERING A SECOND. ALL IN FAVOR AND THE MINUTES WERE APPROVED.

TRUSTEE BARNES MADE A MOTIONB TO APPROVE THE MINUTES FROM THE SPECIAL REFUSE MEETING WITH TRUSTEE RAUB OFFERING A SECOND. ALL IN FAVOR AND THE MINUTES WERE APPROVED.

BILLS:

The bills were reviewed by Mayor Miller, Trustee Raub, and Trustee Taylor prior to tonight's meeting.

TRUSTEE TAYLOR MADE A MOTION TO APPROVE THE BILLS WITH TRUSTEE MILLER OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

APPROVAL OF CLAIMS AND BILL PAYMENT:

Abstracts Voucher #'s 20220638- 202200699

General Fund- A- \$27,924.91, F -\$32,771. G- \$11,857.15 Total=\$72,553.06

POLICE REPORT: N/A

BUILDING INSP./CEO: Kevin Margerum did not submit a report.

WASTEWATER PLANT REPORT:

- The DMR was sent in for March (Clerk Unsure of date- using STP report- believe February) and all was within limits.
- The new tractor was picked up by The Dealership from Hornell to have some warranty work done, new parking brake cables and checked for a possible fuel leak. Roman picked it back up five days after it was picked up from the plant.

- Roman is having issues ordering UV bulbs due to supply and parts availability so Roman asked to have the budget line G00-8130-2 U.V. budget carried over into the new fiscal year if it comes down to it.
- He brought his 4-wheeler down and used it to roll the lawn at the STP
- Kevin Maine is setting us up for an energy audit at the STP as soon as possible to try and help figure out the increase in the cost difference in the bill.

SUPERINTENDENT'S REPORT:

1. Monthly Water Test Results for E. coli/Coliform – Both “Negative.”
2. Plowing/sanding as needed. Shoveling walks/bridges & treating.
3. Mayor lifted the “snow parking ban”
4. Sanders and plows put away. Being optimistic!!
5. Keep adding material to water leak holes as they settle
6. Patching potholes with cold patch
7. Street sweeping is underway
8. Randy worked w/Steven from B&L inspecting manholes
9. Worked on cleaning drain line from Genesee St. to behind houses on Maple St.-collapsed line or multiple plugs
10. Running “Blow-Off” on Willow St. M-W-F for 3-4 hrs.
11. Cleaning more sewer mains than normal- GREASE
12. Amanda went to wastewater school at Morrisville -1 day
13. Put up last tier of LED lights on gazebo
14. Marked out 14 underground locates for March
15. Picked up debris from winter plowing (Curb, sod etc.)
16. Water meter rereads and meter trouble shooting due to abnormal readings.
17. Water Issues: service line leaks at 68 East Main & 21 West Main. Repaired leaking valve at north end of Green Street.
18. Equipment Repairs: Repaired taillight issue on the International dump truck. Serviced the street sweeper. Installed mini LED lightbar on front of excavator for night digging.
19. My water license has been renewed for the last time!!
20. Congratulations to Roman for being named NYRWA's waste water operator of the year.

Rick also noted that Amanda is doing a wonderful job at the STP and has learned so much. She attended a Waste Water class last Friday and will sit for the 3A exam some time in June or July.

SPW Hall asked permission to take steel to the scrap yard as the price is at \$395 a ton currently.

TRUSTEE RAUB MADE A MOTION TO DECLARE THE STEEL UNUSED PROPERTY AND TURN IN FOR SCRAP PRICE WITH TRUSTEE BARNES OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED. (RC left meeting 7:35 pm)

CLERK/TREASURER REPORT: 4/11/2022 Clerk Report

- The NYS 1, NYS 45, and the Retirement report all have been accepted and paid. Reports were also sent to the Allegany County Worker's Comp. Office to H Bedow.
- Documentation continues to be requested by all Village employees for Covid-19 tracking and potential State reimbursement if instances occur.
- We still have not received a paid in full receipt for the payoff of the water tank.
- Corine and Lori worked to process water and sewer bills. Lori Printed, Postmarked, and Mailed them with Randy taking them to the post office Friday April 1.
- Lori sent septage invoices to send to dumpers for the month of March.
- Attended virtually several NYSOSC webinars and NYCOM Webinars.
- Worked with the LIHWAP Program again to assist with their ascertaining/confirming an account.
- The election was successful. Congratulations to all.
- Crossing Guard and Annual/ Biannual Payroll was issued for March.
- A formal motion is required for Jeff and Roman to attend the conference in May, and Randy to attend a Water school Class in April along with room approval for the former.
- Required documents were sent to USDA Rural Development and Timothy McGill's Office (Bond Counsel) for the Water Improvement Project and the Street Sweeper purchase.
- Thirty day shut off notices were mailed to seventy seven customers/ property owners. Thursday April 14, 2022 will be shut off day. With a Village resident threatening Village staff last week, Chief Burch said Cuba PD will have patrol available should a need arise. Some people have not paid their bill at all since April of 2020 and the back amounts total over \$35,000 with

more than \$18,000 being the actual property owner owing, and over \$7,000 as current tenants, and the remaining amounts tenants who vacated without paying. Shutoffs have not happened due to the Executive order from the Governor's Office prior to now, and the proper procedure has been followed for Thursday. This is the hard part of a small community; we are just doing our jobs according to the laws in place.

- Corine sat in on a refuse meeting with Trustee's Raub, Barnes, and Taylor. Two members of the public, and DPW Super. Hall were also in attendance.
- The Relieved taxes for last year were made whole to the Village account by Allegany County on March 23 totaling \$42,116.31.
- The NYSOSC released the Fiscal/ Environmental stress scores with the VOC at 0.0 (YAY!!!) for fiscal stress and 13.3 for environmental. A detailed report will be released in the coming two weeks from the Press Dept. at the OSC describing the numbers.
- The alarm system in the Clerk's Office requires an update. Doyle Security will make the updates if approved by the Board of Trustees.

TRUSTEE TAYLOR MADE A MOTION TO APPROVE THE ALARM UPDATE IN THE CLERK'S OFFICE UP TO \$1,000 WITH TRUSTEE E. MILLER OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

Trustee E. Miller did inquire if the Village would be entitled to a discount as the service has not been working and was discovered to be faulty last week. Clerk Bump will inquire.

TRUSTEE TAYLOR MADE A MOTION TO ALLOW STAFF MEMBERS JEFF GRISWOLD AND ROMAN CAVALLETTI TO ATTEND THE CONFERENCE IN MAY (NEW YORK RURAL WATER ASSOCIATION Conference May 23-25) WITH TRUSTEE RAUB OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

COMMITTEE REPORTS:

REFUSE- There is an upcoming meeting in Friendship on 4/20/22 with their committee to work through some issues.

PERSONNEL- Corine called Chris Cappelletti at CRCS and Heather Pfeiffer to inquire about the possibility of summer swimming and if lifeguards will be needed. There has still been no return phone calls. Send an ad to the paper if no response to advertise for staff.

FINANCE- There was a webinar for water rates education that Corine, Lori, Steve and Tom attended at the Clerk's Office. Jim and Tom will continue to work on water/sewer rates. The 22.23 FY budget is ready to vote on.

INFRASTRUCTURE- Make a post on the Village's Facebook social media page regarding grease in drains. No news yet as to whether the VOC received any grant funding.

MAYOR'S REPORT:

Mayor Miller contacted Senator Borello's office and Assemblyman Giglio in addition to the Commissioner of the DOT- and at this time, there is no funding available for the Village of Cuba, NY.

Mayor Miller presented the Arbor Day Proclamation for 2022- April 29, 2022.

Clerk/ Treasurer Bump read it as presented below:



Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
Whereas, Arbor Day is now observed throughout the nation and the world, and
Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and
Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and
Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and
Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal,

Now, Therefore, I, Michele Miller

Village of Cuba

Mayor, do hereby proclaim

Friday, April 29, 2022 as

Arbor Day

In the Village of Cuba NY, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this

11th day of April
Mayor Michele Miller

The Bond Resolution for the Street Sweeper was presented as follows:

EXTRACT OF MINUTES OF MEETING OF THE VILLAGE BOARD
ADOPTING BOND RESOLUTION

At a meeting of the Board of Trustees of the Village of Cuba, Allegany County, New York, held at the Village Offices in Cuba, New York, on the 11th day of April, 2022:

PRESENT: Mayor Michele Miller, Trustee Steve Raub,
Trustee Elizabeth Miller, Trustee Tom Taylor, Trustee Jim Barnes

ABSENT:

Trustee Jim Barnes presented the following resolution and duly moved that it be adopted and was seconded by Trustee Steve Raub:

BOND RESOLUTION DATED APRIL 11, 2022 OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF CUBA, NEW YORK, AUTHORIZING GENERAL OBLIGATION SERIAL BONDS TO FINANCE THE ACQUISITION OF A SWEEPER TRUCK, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE EXPENDITURE OF SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the purpose hereinafter described consists of the acquisition of equipment authorized to be undertaken by the authorized to be undertaken by the Village Board of Trustees pursuant to the Village Law;

WHEREAS, the Village hereby determines and finds that the proposed action hereinafter described constitutes a "type II" action under the State Environmental Quality Review Act of the State of New York and the applicable regulations thereunder ("SEQRA") which will not result in any significant adverse environmental impacts in that the purpose consists of the purchase of equipment, and such purpose is not subject to any further environmental review under SEQRA; now therefor, be it

RESOLVED BY THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF CUBA, NEW YORK (hereinafter referred to as the "Village"), by the favorable vote of not less than two-thirds of all of the members of such Board, as follows:

Section 1. The Village of Cuba shall undertake the acquisition of a sweeper truck, which may include original equipment or furnishings required in connection

therewith for such Village use (hereinafter referred to as "purpose"), and general obligation serial bonds in an aggregate principal amount not to exceed \$275,000 and bond anticipation notes in anticipation thereof (and renewals thereof) of the Village are hereby authorized to be issued to finance said purpose.

Section 2. The estimated aggregate maximum cost of said purpose, including preliminary costs and costs incidental thereto and costs of the financing thereof, is estimated to be \$275,000, and said amount is hereby appropriated therefor. The plan for financing of said purpose is to provide all of such maximum cost by issuance of obligations as herein authorized, to be offset and reduced dollar for dollar by the amount of grants received, if any, currently estimated to be \$46,000.

Section 3. It is hereby determined and declared that (a) said purpose is one of the class of objects or purposes described in Subdivision 28 of Paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is fifteen (15) years, (b) the proposed maximum maturity of said bonds authorized by this resolution will be in excess of five years, (c) current funds required to be provided prior to the issuance of the bonds or notes herein authorized, pursuant to Section 107.00 of the Local Finance Law, to the extent applicable, if any, will be provided, (d) the notes herein authorized are not issued in anticipation of bonds for an assessable improvement, and (e) there are presently no outstanding bond anticipation notes issued in anticipation of the sale of said bonds.

Section 4. The bonds and notes authorized by this resolution shall contain the recital of validity prescribed in Section 52.00 of the Local Finance Law and such bonds and notes shall be general obligations of the Village and all the taxable real property in the Village is subject to the levy of *ad valorem* taxes to pay the principal thereof, and interest thereon, without limitation as to rate or amount, subject to statutory limitations, if any.

Section 5. It is hereby determined and declared that the Village reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of the issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 6. The power to further authorize the sale, issuance and delivery of said bonds and notes and to prescribe the terms, form and contents of said bonds and notes, including, without limitation, the consolidation with other issues, the determination to issue bonds with substantially level or declining annual debt service, whether to authorize the receipt of bids in an electronic format, all contracts for, and determinations with respect to, credit or liquidity enhancements, if any, and to sell and deliver said bonds and notes, subject to the provisions of this resolution and the provisions of the Local Finance Law, is hereby delegated to the Village Treasurer, the Village's chief

fiscal officer. The Village Treasurer and the Village Clerk or Deputy Clerk are hereby authorized to sign by manual or facsimile signature and attest any bonds and notes issued pursuant to this resolution, and are hereby authorized to affix to such bonds and notes the corporate seal of the Village of Cuba.

Section 7. The faith and credit of the Village of Cuba, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds and notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year.

Section 8. After compliance with Section 9 hereof, this resolution shall be published in full by the Village Clerk of the Village of Cuba together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the Village, in the manner prescribed by law. The validity of said bonds and bond anticipation notes issued in anticipation of the sale of said serial bonds, may be contested only if such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 9. This resolution is subject to a permissive referendum of the qualified electors of the Village of Cuba, pursuant to Section 36.00 of the Local Finance Law.

The motion having been duly seconded, it was adopted and the following votes were cast:

<u>AYES</u>	<u>NAYS</u>
Aye - Mayor Michele Miller	
Aye - Justice Jim Barnes	
Aye - Justice Steve Raub	
Aye - Justice Elizabeth Miller	
Aye - Justice Don Taylor	

STATE OF NEW YORK }
 }
COUNTY OF ALLEGANY } ss:

I, the undersigned clerk of the Village of Cuba, DO HEREBY CERTIFY as follows:

1. A regular meeting of the Village Board of Trustees of the Village of Cuba, Allegany County, State of New York, was held on April 11, 2022, and Minutes of said meeting have been duly recorded in the Minute Book kept by me in accordance with law for the purpose of recording the minutes of meetings of said Village Board of Trustees.

2. I have compared the attached Extract with said Minutes so recorded and said Extract is a true copy of said Minutes and of the whole thereof insofar as said Minutes relate to matters referred to in said Extract.

3. Said Minutes correctly state the time and place when said Meeting was convened and the place where such meeting was held and the members of said Board who attended said Meeting.

4. Public Notice of the time and place of said Meeting was duly posted and duly given to the public and the news media in accordance with the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, as modified by the Governor's COVID-19 Executive Orders, if applicable, and that all members of said Village Board of Trustees had due notice of said Meeting and that the Meeting was in all respects duly held and a quorum was present and acted throughout.

5. IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the corporate seal of the Village of Cuba this 11th day of April, 2022.



Village Clerk
Village of Cuba



Joe Giglio's office called to offer Covid-19 tests to the Village of Cuba, NY in case any residents need them. The tests are in storage at the Clerk's Office should anyone need any and do not expire until some time in July.

TRUSTEE RAUB MADE A MOTION TO USE \$12,700 FROM THE ARPA FUNDS TO PAY FOR THE CHECK VALVE AT THE CHAMPLAIN WELL HOUSE WITH TRUSTEE E MILLER OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

Mayor Miller stated that the Annual Inspection at the STP took place for the SPEDES permit. Amanda and Roman's work is to be commended at the plant- Trustee Barnes said in all his years working in the sewer treatment plant business- he has never seen a report or inspection that didn't ask for at least something and this report was excellent and in compliance!

Mayor Miller asked if there was any further questions, comments, or concerns in regards to the 2022-2023 Tentative Budget, with their being none-

TRUSTEE RAUB MADE A MOTION TO CLOSE THE PUBLIC HEARING WITH TRUSTEE MILLER OFFERING A SECOND. ALL IN FAVOR AND THE PUBLIC HEARING CLOSED.

TRUSTEE TAYLOR MADE A MOTION TO ADOPT THE 2022-2023 TENTATIVE BUDGET AS PRESENTED WITH TRUSTEE RAUB OFFERING A SECOND. ALL IN FAVOR AND THE BUDGET WAS ADOPTED!

TRUSTEE RAUB MADE A MOTION TO ADJOURN THE APRIL BOARD MEETING WITH TRUSTEE TAYLOR OFFERING A SECOND. ALL IN FAVOR AND THE MEETING ADJOURNED. 8:11 AM.

Respectfully Submitted, Corine Bump-Clerk/ Treasurer

Corine Bump
Village of Cuba Clerk/ Treasurer