

REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES
JANUARY 18, 2022
HELD AT THE ANGELICA GRANGE

BOARD PRESENT-CALL TO ORDER: Mayor Robert Claypool, Trustees: Robert Perry and Jane Tylenda

EMPLOYEES PRESENT: Mackenzie Marsh, Karen Herdman, Archie McRae, Heath Gordon

VISITORS PRESENT: David Haggstrom, Bob Budinger, and Joshua Ford

Mayor Claypool called the regular meeting to order at 7:15 pm.

Trustee Tylenda motioned to approve the minutes from the regular board meeting and the organizational meeting held on December 20, 2021 as submitted – second Trustee Perry – Perry-Aye, Tylenda-Aye, Claypool-Aye – carried.

PUBLIC COMMENT

- The Electric Department was thanked for getting the power back on so swiftly on 1/15/22
- The Streets and Water Department was thanked for getting the roads and sidewalks cleared in a timely fashion

EMPLOYEES REPORTS

Archie McRae – Water Department

- Meter change out; Water off and back on at Brooklyn House renovation; Found and repaired leak on Co Rd 16 with Joe and Jeremy; Took Rob and Bob on a ride around; Researched the minutes from 1994-2007 and found no evidence of a letter being sent out to resident on Co Rd 16; Joe had his interview with the DOH; Plowed sidewalks and shop parking lot
- Normal monthly duties – daily, monthly & quarterly samples, Meter Read/Re-Reads; UFPO's, Mowing, Truck & Equipment Maintenance
- Upcoming Work Schedule – Normal Monthly Duties; Sidewalks

Heath Gordon – Electric Department

- No hydro reduction February 2022; Hyland Power Project; continue meeting with the PSC; Took down Christmas lights; Changed out streetlights; QEP/Test and certification- Little Valley; Two outages on Co Rd 15; Substation project; Substation Project update for Booster News
- Normal monthly duties – Meter Re-Reads, meter replacements; inventory; work orders; UFPO, Vehicle/Equipment Maintenance; mowing/building maintenance; street lights; customer service
- Upcoming Work Schedule – Normal monthly duties; Substation project; Neutral; Meter testing; Rate increase with the PSC; Hyland project; Detour on Co Rd 16; Generation shut down for repair to line

Michael Trivisonoli – Street Department

- Everything is going well; Going to be using more salt than usual

Matthew Heller – Police Department

- Submitted NYDCJS, Payroll Preparation; Prepared January schedule; Information sent to Sara for website update; Review budget information to remain within budget; Finalized field training program between Angelica PD and Wayland PD; Approval received from DCJS for Multi-Agency field training program

Ryan McKnight and Jeremy Morton – Fire Department

- The department purchased a new trailer for the UTV; Planning on a cascade system in enclosed trailer; Truck 7 was repaired; Angelica 2 needs to be repaired. (having engine issues)

Justice Department

- December 2021 Report and Bank Reconciliation \$526.00

Mace (Code Enforcement)

- No report

Karen Herdman – Clerk/Treasurer Department

- **December Reports:** Balance Sheets, Certified Payroll, E/W Adjustments, Journal Entries, Operating Statements, Open Balance Report E/W

Robert Claypool - Mayor

- There has been a lot of interest in the positions on the Angelica Planning Board; The Mayor would like to meet with everyone interested and give them the overview and appoint at the February regular board meeting.

OLD BUSINESS

RESOLUTION (#35-0122) POLICE OFFICER, COMPETITIVE PART-TIME – Offered by Trustee Perry and seconded by Trustee Tylanda to designate one (1) Village of Angelica Police Department position competitive, part-time.

Roll Call Vote: Perry-Aye, Tylanda-Aye, Claypool-Aye

The Mayor therefore declared the resolution duly adopted.

NEW BUSINESS

RESOLUTION (#34-0122) COURT CLERK SALARY – Offered by Trustee Perry and seconded by Mayor Claypool to amend the adopted budget for the General Fund 2021-2022, Court Clerk Personal Service (11101.1.1) to \$6,640 due to the increase in minimum wage for 2022.

Roll Call Vote: Perry-Aye, Tylanda-Aye, Claypool-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#36-0122) COURT CLERK SALARY – Offered by Trustee Tylanda and seconded by Trustee Perry to declare a public emergency in connection with the transmission line that connects the Village and Hyland Generation line located in the Angelica Creek on County Road 16 West. The foregoing demonstrates that this situation requires immediate action which cannot await competitive bidding for the following reasons: this is a vital utility to all customers of the Angelica Electric System. The Angelica Village Board authorizes KR Utilities to install a new 65' Pole, remove undermined danger transmission poles, dead ends, double circuit poles across ROW and attach new down guys in an amount not to exceed \$39,424.00. (see attached full resolution)

Roll Call Vote: Perry-Aye, Tylanda-Aye, Claypool-Aye

The Mayor therefore declared the resolution duly adopted.

ANGELICA PLANNING BOARD – Trustee Perry motioned to approve the mayor's appointment of Margarita Cooley as Member A (1 year) of the Angelica Planning Board – second Trustee Tylanda - Perry-Aye, Tylanda-Aye, Claypool-Aye – carried.

EXECUTIVE SESSION – PERSONAL MATTERS – Trustee Tylanda motioned to enter executive session at 7:51 pm to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. – second Trustee Perry - Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Claypool-Aye – carried.

Trustee Tylanda motioned to exit executive session at 8:22 pm – second Trustee Perry - Perry-Aye, Tylanda-Aye, Claypool-Aye – carried

CLAIMS

Trustee Perry motioned to approve the **general fund** claims in the amount of **\$36,611.99** - second Trustee Tylanda – Perry-Aye, Tylanda-Aye, Claypool – carried.

Trustee Perry motioned to approve the **electric fund** claims in the amount of **\$103,347.22**– second Trustee Tylanda – Perry-Aye, Tylanda-Aye, Claypool – carried.

Trustee Perry motioned to approve the **water fund** claims in the amount of **\$21,901.78**– second Mayor Claypool – Perry-Aye, Tylanda-Aye, Claypool – carried.

Trustee Perry motioned to approve the **capital FD fund** claims in the amount of **\$2,350.00**– second Mayor Claypool – Perry-Aye, Tylanda-Aye, Claypool – carried.

With no further business to discuss, Trustee Tylanda motioned to adjourn at 8:23pm – second Trustee Perry – Perry-Aye, Tylanda - Aye, Claypool - Aye – carried.

Respectfully Submitted,

Mackenzie Marsh
Deputy Clerk-Treasurer