

Please turn off all cell phones prior to the beginning of the meeting. The meeting will be recorded.

The Franklinville Town Board will meet on Tuesday January 9, 2024 at the Town Hall, commencing at 7:00 P.M.

AGENDA:

PLEDGE OF ALLEGIANCE

OATHS OF OFFICE

ROLL CALL

PUBLIC HEARING – None

REORGANIZATIONAL MEETING

Meeting Entered:

Resolutions-

1. Resolution Establishing the Annual Appointments, Salaries and Payment Schedule for the Year 2024
2. Resolution Establishing the Dates of Official Meetings of the Franklinville Town Board for the year 2024.
3. Resolution Establishing Rules of Order and Procedure for Official Meetings of the Franklinville Town Board; Referred to as "RULES OF ORDER"
4. Resolution Delegating the powers and duties of administration and supervision of the town and special districts functions to the Supervisor and shall be performed on behalf of the Town Board
5. Resolution Authorizing the Supervisor to Invest Town of Franklinville Monies pursuant to law and investment policy.
6. Resolution Authorizing the Substitution of the Supervisors Annual Report with the Annual Update Document submitted to the NYS Comptroller
7. Resolution Establishing the Official Depositories for the Town of Franklinville for the year 2024.
8. Resolution Establishing the Official Newspaper of Record for the Town of Franklinville for the year 2024.
9. Resolution Establishing Reasonable Amount of Mileage Reimbursement
10. Resolution Authorizing a Mileage Reimbursement Form to be used by Employees requiring Reimbursement for Travel
11. Resolution Reappointing expired members; also Authorizing Payment for members of the Board of Assessment Review and its Clerk.
12. Resolution Reappointing expired term and Authorizing Payment for Members and Clerk of the Zoning Board of Appeals
13. Resolution Establishing a Time Sheet for Hourly Town Employees and Adoption of the 2024 Payroll Calendar
14. Resolution Re-Appointing Scott D. Stanbro to the position of Highway Superintendent
15. Resolution Establishing Certain Town Board Committees for the Year 2024
16. Resolution Authorizing Supervisor to Purchase Basic Membership from Southern Tier West Regional Planning and Development Board and the cost of website development and maintenance from same
17. Resolution Authorizing Re-Appointment of Code Enforcement Officer, Lance Jobe for the year 2024.
18. Resolution Authorizing Re-Appointment of Zoning Inspector, Zoning officer, Lance Jobe for the year 2024.
19. Resolution Authorizing the Supervisor to Execute Contract with The Law Firm of Frank W. Miller, Esq. Hancock Estabrook, LLP for Legal Services on behalf of the Town Board for the year 2024.

20. Resolution Authorizing Supervisor to Contract for Special Counsel Legal Services.
21. Resolution Authorizing Re-Appointment of Dog Control Officer, Samantha Smith for the year 2024 and Javan Tanner as her Assistant.

REORGANIZATIONAL MEETING ENDED GO TO REGULAR SESSION  
Meeting Ended:

REGULAR MEETING STARTED

APPROVAL OF MINUTES – December 13, 2023

APPROVAL OF ABSTRACTS - # 1

PETITIONS & REQUESTS FROM FLOOR

REPORTS FROM DEPARTMENT HEADS

1. Highway Supt.
2. Cemetery Sexton
3. Code Enforcement Officer
4. Dog Control Officer
5. Supervisor
6. Town Clerk
7. Justices
8. Assessor - Attached

COMMUNICATIONS/CALENDAR – Set date for yearly Audits

COMMITTEE REPORTS

REPORTS FROM BOARD MEMBERS

Town Dog Kennel

Set date for Special Meeting regarding Dog Kennel Agreement January 16, 2024 @ 5:00pm

EXECUTIVE SESSION

Discussion on Dog Kennel Agreement

OLD BUSINESS

NEW BUSINESS

RESOLUTIONS

ADJOURNMENT



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# CATTARAUGUS COUNTY REAL PROPERTY SERVICES

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207 Rock City Street, Suite 101 • Little Valley, New York 14755 • (716) 938-2224 • Fax (716) 938-2758

Elizabeth Lerow, Assessor

Assessor@cattco.org

TO: Town of Franklinville Supervisor & Board  
FROM: Cattaraugus County Assessor  
DATE: January 5, 2024  
RE: Monthly Report for December

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The December report is as follows:

- Renewal applications for Agricultural Assessment and Senior Citizen Exemption are being submitted and processed. Thus far 54% of Agricultural Assessments and 19% of Senior Citizen renewal applications have been returned.
- These applications are due March 1, 2024. Applicants are encouraged to contact the Assessor's Office Monday – Friday, 8:00 am – 5:00 pm with any questions. We will hold additional hours for exemption season in Franklinville from 1:00 - 4:00 every Wednesday in January and February. Our extended town hall hours for exemption season can also be found online at: <https://maps.cattco.org/taxes/assessors.php>
- The Assessing Office has corresponded with several property owners about their assessments, tax bills, and exemptions.
- There were 9 property transfers in November. You can find more information about these sales here: <https://www.cattco.org/real-property-and-gis/sales>

Thank you.

**END OF REPORT**