

Please turn off all cell phones prior to the beginning of the meeting. The meeting will be recorded.

The Franklinville Town Board will meet on Tuesday February 13, 2024 at the Town Hall, commencing at 7:00 P.M.

## AGENDA:

### PLEDGE OF ALLEGIANCE

### ROLL CALL

#### Moment of Silence

- For Clarence Mack (constable) and Judy Harrington (past court clerk and first female mayor in the village)

### APPROVAL OF MINUTES – January 9, 2024

### PUBLIC HEARING – None

### APPROVAL OF ABSTRACTS - # 2

### PETITIONS & REQUESTS FROM FLOOR

### REPORTS FROM DEPARTMENT HEADS

1. Highway Supt.
2. Cemetery Sexton – Mowing Contract updates
3. Code Enforcement Officer
4. Dog Control Officer

Attached

5. Supervisor - Announce workshops to work on updating our local laws. These will be open to the public workshops:

2/19/24 1:30p-4:30p – Address the Procurement Policy

2/26/24 5p-7p

3/4/24 5p - 7 p

3/11/24 5p -7p

\*The first law that we will be working on is the local law related to the administration and enforcement of the uniform and energy codes. Our goal date to have this completed and submitted 4/30/24.

6. Town Clerk
7. Justices
8. Assessor

COMMUNICATIONS/CALENDAR –

COMMITTEE REPORTS

REPORTS FROM BOARD MEMBERS

OLD BUSINESS –

NEW BUSINESS

RESOLUTIONS

24- Resolution Authorizing Purchase of Material from Cattaraugus County Bid

25- Resolution Authorizing Purchase of Material from New York State Bid

26- Resolution Adopting Town Board Audit for Fiscal Year 2023

27- Authorizing the use of piggybacking in purchasing

28- Resolution Authorizing Supervisor to Contract for Portable Toilet at Case Lake  
Park and Mt. Prospect Cemetery

29- Resolution to appoint Andrea Stanbro, Town Clerk as the Records Management  
Officer for the year 2024

30- Resolution Authorizing Agreement to Spend Highway Funds for the Year 2024.

31- Resolution Authorizing Town to Bid for Cemetery Mowing Services and  
Commercial Hazard/Liability Insurance

ADJOURNMENT



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# CATTARAUGUS COUNTY REAL PROPERTY SERVICES

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207 Rock City Street, Suite 101 • Little Valley, New York 14755 • (716) 938-2224 • Fax (716) 938-2758

Elizabeth Lerow, Assessor

Assessor@cattco.org

TO: Town of Franklinville Supervisor & Board  
FROM: Cattaraugus County Assessor  
DATE: January 5, 2024  
RE: Monthly Report for January

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The January report is as follows:

- Renewal applications for Agricultural Assessment and Senior Citizen Exemption are being submitted and processed. Thus far 70% of Agricultural Assessments and 50% of Senior Citizen renewal applications have been returned. Reminder notices were mailed February 1, to Ag and Senior applicants that renewal applications have not yet been received.
- These applications are due March 1, 2024. Applicants are encouraged to contact the Assessor's Office Monday – Friday, 8:00 am – 5:00 pm with any questions. We will continue our additional hours for exemption season in Franklinville every Wednesday 1:00-4:00 through February 28th
- Pursuant to Section 501 of NYS Real Property Tax Law, the Notice Concerning the Examination of Assessment Inventory and Data, must be displayed on the bulletin board at the Town Hall and published in the town's official paper. I have provided a copy of this notice for you to post on your bulletin board and send to your official paper. This notice must be published in your official paper once in each of the last two weeks in February.
- Nineteen Internal Reviews and 12 building permits were reviewed for the Roll Year 2024
- The Assessing Office has corresponded with several property owners about their assessments, tax bills, and exemptions.
- There was one property transfer in December. You can find more information about these sales here: <https://www.cattco.org/real-property-and-gis/sales>

Thank you.

**END OF REPORT**