

MINUTES OF THE VILLAGE OF LITTLE VALLEY
REGULAR MEETING
TUESDAY, FEBRUARY 13, 2024 – 7:00 PM – MUNICIPAL BUILDING

PRESENT:

James Bowen – Mayor
Craig Bedell – Trustee
Raymond Hughes – Trustee

JoElla Emborsky – Clerk Treasurer
Kory Gross – Streets/Water Superintendent
Larry Imhoff – Sr. Line Worker
John Helgager – Building & Zoning CEO

ABSENT:

Todd Palmatier – Deputy Mayor
Rory Mosher – Trustee

VISITORS:

Joanne Rood, Jeremy Keesler

Mayor James Bowen called the regular meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION #135, 2023-2024

Motion made by Trustee Hughes, seconded by Trustee Bedell, to approve the minutes of January 23, 2024, public hearing and regular meeting. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Mosher, Trustee Palmatier

GUEST:

MAYOR:

- **OLD BUSINESS:**

- **NEW BUSINESS:**

1. Streets & Water Working Supervisor application – *moved to executive session.*
2. Sewer Credit for customer. Since the water has been treated through the plant, the credit has been denied.

MOTION #136, 2023-2024

Motion made by Trustee Bedell, seconded by Trustee Hughes, to deny the sewer credit for customer since the water was treated through the plant. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Mosher, Trustee Palmatier

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3. Derek Gassman's letter of resignation.

MOTION #137, 2023-2024

Motion made by Trustee Bedell, seconded by Trustee Hughes, to accept Derek Gassman's letter of resignation. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Mosher, Trustee Palmatier

4. Contractor's Pay Application for Payment #6 for period dating January 1 – January 26, 2024. JD Northrup has submitted a pay application for payment of materials purchased for the water improvements project in the amount of \$179,074.28.

MOTION #138, 2023-2024

Motion made by Trustee Hughes, seconded by Trustee Bedell, to approve the Contractor's Pay Application for Payment #6 in the amount of \$179,074.28 to JD Northrup. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Mosher, Trustee Palmatier

5. Proposed Local Law 1-2024 – A Local Law Requiring Residential Rental Occupancy Permits and Inspections.

RESOLUTION AUTHORIZING PUBLIC HEARING ON PROPOSED LOCAL LAW NO. 1-2024, ENTITLED "A LOCAL LAW REQUIRING RESIDENTIAL RENTAL OCCUPANCY PERMITS AND INSPECTIONS"

Village Board, Village of Little Valley
Moved by Trustee Hughes

WHEREAS, the Village Board of the Village of Little Valley deems it necessary, advisable, and in the best interests of the Village to enact Local Law 1-2024 ("proposed Local Law 1-2024"), entitled "A Local Law Requiring Residential Rental Occupancy Permits and Inspections";

WHEREAS, proposed Local Law 1-2024 cannot be enacted until a Public Hearing thereon has been held by the Village Board of the Village of Little Valley upon at least ten (10) days written notice to the public and to certain entities within or bordering the Village of Little Valley;

RESOLVED, that:

- (1) A Public Hearing shall be held on proposed Local Law 1-2024 by this Board on the 27th day of February 2024 at 6:45 p.m. at the Village Hall, 103 Rock City Street, Little Valley, NY 14755; and
- (2) At least ten (10) days notice of such Hearing shall be given by the Village by: (a) posting it on the Bulletin Board of the Village; (b) posting it on the website of the Village; and (c) publishing it at least once in the official newspaper of the Village. Copies of proposed Local Law 1-2024 shall be made available in the Village Clerk's office during normal office hours.

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(3) At least ten (10) days written notice of such Hearing, along with a copy of proposed Local Law 1-2024, shall be given by the Village to the following municipalities and other entities:

a. New York State Office of Parks, Recreation and Historic Preservation, Allegany Region Commission

ATTN: Jay Bailey, Park Manager
2373 ASP Route #1 – Suite 3
Salamanca, NY 14779

b. County of Cattaraugus

ATTN: John R. Searles, Clerk of the Cattaraugus County Legislature
303 Court Street
Little Valley, NY 14755

c. Town of Little Valley

ATTN: Megan Morgenstern, Town Clerk
201 Third Street
Little Valley, NY 14755

d. Town of Mansfield

ATTN: Betty Jane Horning, Town Clerk
7691 Toad Hollow Road.
Little Valley, NY 14755

The adoption of the foregoing resolution was seconded by Trustee Bedell and duly put to a vote, which resulted in unanimous approval of this resolution.

The Resolution was declared adopted.

MOTION #139, 2023-2024

Motion made by Trustee Hughes, seconded by Trustee Bedell, to accept the proposed Local Law 1-2024, and schedule a Public Hearing on Tuesday, February 27, 2024, at 6:45 PM. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Mosher, Trustee Palmatier

SENIOR LINE WORKER:

1. Quotes were provided to the board for review for 2400/4160Y Transformers with a lead time of 30 weeks out. All units are reconditioned.
 - UTB Transformer – 15 units – totaling \$96,330.
 - Emerald Transformer – 25 units - totaling \$82,250
 - T&R Electric – 25 units - totaling \$38,595

MOTION #140, 2023-2024

Motion made by Trustee Bedell, seconded by Trustee Hughes, to approve the purchase of the 2400/4160Y transformers with the lowest bid from T&R Electric totaling \$38,595. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Mosher, Trustee Palmatier

2. MEUA Accounting & Finance and Engineering Workshop will be held March 12-13, 2024, in Syracuse. Senior Line Worker Larry Imhoff would like to attend this workshop.

MOTION #141, 2023-2024

Motion made by Trustee Bedell, seconded by Trustee Hughes, to approve Senior Line Worker Imhoff to attend the MEUA Workshop in March 2024. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Mosher, Trustee Palmatier

STREETS/WATER SUPERINTENDENT:

Projects the streets/water department has completed include straightening the signs for the second time this winter; vehicle maintenance on the dump truck, backhoe, track steer, blacktop boat; helped the electric department with setting a pole, helped the sewer department with equipment that was sold; locating and helping Northrup's a few hours per day. We have had two breaks from the project, the first one was the corner of Tenth St, we lost 65,000 gallons in a few minutes. We helped get the line controlled and repaired. The second main break was on Court St. We had to repair live due to the valves not working. We had to take the Street Sweeper to Cyncon Equipment for repairs. It is back and was used this morning. Repaired a catch basin that collapsed on Main St. We picked up branches and garbage throughout the Village. Cleaned out shop drains. All water reporting to the Health Department for last year has been completed and sent in.

Future projects we plan on doing for the summer include replace catch basins on the end of Main St. and one on the corner of Third St. and Railroad Ave, sidewalks on Ninth St., if Northrup Construction gets service transfers on Fair Oak St, I would like to do from Lake Erie to the corner of Ninth St.

Northrup has 10 services to finish and all new main will be fully functional and the old main will be cut, capped and abandoned.

1. UDig NY is offering a free in-person training on April 4th in Hamburg. The event is to refresh your knowledge about NYS Code Rule 753 and safe digging best practices. The Streets/Water Department and the Electric Department employees would like to attend this training.

MOTION #142, 2023-2024

Motion made by Trustee Bedell, seconded by Trustee Hughes, to approve the Streets/Water and Electric Department employees to attend the UDig NY in-person training held on April 4th in Hamburg, NY. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Mosher, Trustee Palmatier

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2. There is a Pool Operator Training in Buffalo on May 15-16th. The cost of this course would be \$350. Streets/Water Superintendent Gross would like to attend this training.

MOTION #143, 2023-2024

Motion made by Trustee Bedell, seconded by Trustee Hughes, to approve Streets/Water Superintendent Gross to attend the Pool Operator Training on May 15-16th at the cost of \$350. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Mosher, Trustee Palmatier

TRUSTEES:

Trustee Craig Bedell:

1. Plowing discussion, work sheet reports.

MOTION #144, 2023-2024

Motion made by Trustee Bedell, seconded by Trustee Hughes, to return to regular work hours starting Wednesday, February 28, 2024, for the Streets/Water department. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Mosher, Trustee Palmatier

2. Overtime discussion
3. Snow day work discussion

Trustee Ray Hughes:

Trustee Rory Mosher:

Trustee Todd Palmatier:

CLERK TREASURER:

1. Budget Adjustments were made to all Funds and Covid Funds.

MOTION #145, 2023-2024

Motion made by Trustee Bedell, seconded by Trustee Hughes, to approve the budget adjustments that were presented. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Mosher, Trustee Palmatier

2. Update to the Directory – Board of Elections
3. Tax Cap has been calculated for FYE 24-25.

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4. Budget worksheets have been distributed to department heads.

BUILDING & ZONING CODE ENFORCEMENT:

BCEO Helgager presented his bimonthly report.

1. The Uniform Code Administration & Enforcement Report for 2023 has been completed and filed with the Department of State Building Standards and Codes.
2. There are 8 Fire Safety & Property Maintenance Inspections that are required to be completed for this year. Letters will be sent out next month.
3. Permits were given to 200 Main Street for repairs. The owner of this building has requested a hearing with the Trustees pertaining to Unit 1. Tentatively, this meeting is set for Tuesday, February 27th at 6:30 p.m.
4. 305 Sixth St. is no longer a State Superfund Property. It has been downgraded from a Class 2 to a Class 4 Brownfield. This property is now deemed not a health safety hazard to the public but has a soil protective cap which cannot be penetrated more than 3'. This limits the usefulness of the property in that it cannot be developed in the traditional context.

Trustee Bedell stated he would contact NYS to see if they would be interested in this property for future development of a parking lot or a park.

5. Two complaints were received regarding 201 Erie St. and 107 Park Place. Order to Remedies will be issued.

PAY BILLS AND APPROVE PAYROLL REPORTS:

Clerk Treasurer Emborsky presented the payrolls for January 24 and February 7, 2024, along with the accounts payable printouts for the board's approval. She also had the board review the vouchers listing for each fund and sign for their approval. The vouchers to be approved for payment are as follows:

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1/24/24 through 2/13/24 ACCOUNTS PAYABLE

| | | | |
|-----------------------|----------------------|-------------|-------------|
| <u>CHECKS:</u> | General Fund | #7621-7642 | \$36,724.59 |
| | Electric Fund | #7570-7594 | \$34,759.83 |
| | Sewer Fund | #5320-5334 | \$6,134.17 |
| | Water Fund | #5485-5502 | \$5,354.46 |
| | Trust Fund | #4192, 4196 | \$2,625.72 |
| | Water Project Fund | #0093 | \$44.01 |
| | Water Project – CDBG | #0000 | \$0.00 |

CHECKS VOIDED

Payroll Ending 1/24/24

| | | |
|----------------|------------|-------------|
| Payroll Fund | | \$0.00 |
| Direct Deposit | | \$22,491.76 |
| Trust Fund | #4189-4191 | \$11,230.96 |

Payroll Ending 2/7/24

| | | |
|----------------|------------|-------------|
| Payroll Fund | | \$0.00 |
| Direct Deposit | | \$19,178.69 |
| Trust Fund | #4193-4195 | \$9,964.02 |

MOTION #146, 2023-2024

Motion made by Trustee Hughes, seconded by Trustee Bedell, to pay the bills and payroll as presented. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Mosher, Trustee Palmatier

EXECUTIVE SESSION:

MOTION #147, 2023-2024

Motion made by Trustee Hughes, seconded by Trustee Bedell, to go into Executive Session at 7:44 PM to discuss the applications for the Streets/Water Supervisor and other personnel issues. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Mosher, Trustee Palmatier

MOTION #148, 2023-2024

Motion made by Trustee Bedell, seconded by Trustee Hughes, to come out of Executive Session at 8:25 PM. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Mosher, Trustee Palmatier

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Streets & Water Working Supervisor application.

MOTION #149, 2023-2024

Motion made by Trustee Bedell, seconded by Mayor Bowen, to approve Kory Gross as the Streets & Water Working Supervisor. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell

NAYS: Trustee Hughes

ABSENT: Trustee Mosher, Trustee Palmatier

ADJOURNMENT:

MOTION #150, 2023-2024

Motion made by Trustee Bedell, seconded by Trustee Hughes, to adjourn the meeting at 8:26 PM. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Mosher, Trustee Palmatier

Respectfully submitted,


Joella Emborsky
Clerk Treasurer

7:11 PM - 7:12 PM
February 12, 2014

Street & Water Working Super for application

NOTICE OF MEETING

Notice is hereby given that a meeting of the Board of Directors of the City of Portland, Oregon, will be held on Wednesday, February 13, 2014, at 8:30 AM, at the City of Portland, Oregon, to consider and act upon the following matters:

1. To consider and act upon the report of the Mayor and the Board of Directors regarding the proposed new street and water working super for application.

2. To consider and act upon the report of the Mayor and the Board of Directors regarding the proposed new street and water working super for application.

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Respectfully submitted,

Mayor of Portland, Oregon

City of Portland, Oregon

